

Annexe 2: Time table of activities

Activities		P 0	P 1	P 2	P 3	P 4	P 5	P 6	
Consultant's contacts in Brussels before departure	Meeting at EEAS (Asia, Asean and Pacific desks)	X							
	Meeting with the Head of EuropeAid Unit 2 (General coordination)	X							
	Exhaustive Collection of PowerPoint (see list of issues in the	X							
	Collection of early information on the 2014-20 EU budget possible effects for T-L	X							
	Exchange of information with the NAO office	X							
Preliminary actions	Meeting consultant- stakeholders		X						
	Involvement of the Minister		X						
	Minister's note to attendees		X						
	Individual meetings consultant-attendees		X						
	Questionnaire completed		X						
	Matching attendees needs- training content		X						
	Drafting of the programme		X						
	Attendees possibly invited to contribute to presentations		X						
	Reflection on criteria for part time splitting of the group		X						
	Possible further individual meetings if "leaders" identified		X						
	Checking office and other facilities (by NAO service)		X						
	Checking training space (by MFA) and projector		X						
	Checking the internet access		X						
	Checking matching of the projector and the meeting space		X						
INCEPTION REPORT				X					
CAPACITY BUILDING (TRAINING, COACHING, ADVICE)									
EU external policies, strategies, instruments (I)	Large group (formal training)			X					
	Small groups (coaching)			X					
	Individual meetings (counselling)			X					
EU external policies, strategies, instruments (II)	Large group (formal training)				X				
	Small groups (coaching)				X				
	Individual meetings (counselling)				X				
EU General support in Asia and the Pacific (I)	Large group (formal training)					X			
	Small groups (coaching)					X			
	Individual meetings (counselling)					X			
EU General support in Asia and the Pacific (II)	Large group (formal training)						X		
	Small groups (coaching)						X		
	Individual meetings (counselling)						X		
EEAS Assistance Services	Large group (formal training)							X	
	Small groups (coaching)							X	
	Individual meetings (counselling)							X	
FINAL REPORT								X	

LEGEND: P: 5-day period

Input from Brussels	Input from Dili	Reporting	Training
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