

**First Programme Steering Committee  
of the Strategic Cooperation Agreements between UNEP and the EC  
(DEVCO & ENV)  
European Commission, Rue de la Science 15, 1 000 Brussels, Belgium  
Room SC 15 00/146  
14 December 2011  
Meeting Report (final)**

**9.30 – 10.00 - Session 1: Opening of the PSC meeting and introductory words by each Co-chair: DG ENV (Mr. Hugo Schally), DG DEVCO (Mr. Louis Du Breil De Pontbriand), UNEP Office for Operations (Mr. Christophe Bouvier)**

Representative EC DG ENV, Mr. Hugo Schally

Introduced himself and invited to have a tour de table to allow all participants to introduce themselves including UNEP and MEAs participants connected via videoconference

Chief of UNEP Office for Operations, Mr. Christophe Bouvier

Welcomed this first PSC1 meeting reflecting joint programmatic approach in line with the political cooperation.

ENRTP exercise is to be seen as a starting point of programmatic cooperation with the EC also with other EC instruments.

Provisional Agenda was approved.

**10.00 – 11.00 – Session 2: Discussions on procedural aspects**

**Guidance on development of draft rules procedures of PSC during the Inception phase to the joint PMU**

Mr. Christophe Bouvier (UNEP OfO Head):

ENRTP process and related procedural aspects will be a learning-by-doing process. UNEP is in agreement with the Programme Steering Committee (PSC) Terms of Reference (TORs) and has no additional comment at this stage. The PSC will allow alignment between programming and financing.

The Programme Management Unit (PMU) is a corporate and joint function between the European Commission and UNEP. PMU is important feature to bring more coherence between projects funded under the Strategic Cooperation Agreements (SCAs) together with UNEP Sub-programme Coordinators, which role is crucial.

UNEP is comfortable with both PSC and PMU TORs.

Mr. Hugo Schally (DG ENV):

Through the PMU, the PSC will ensure good governance of SCAs.

Clarification on PSC TORs: In PSC TORs, there are PSC Members and Observers. Role of and interaction with PSC Observers need to be better understood. DG ENV considers that buy-in by all the partners is important and Observers should express their views. For strategic decisions, process needs to be fully transparent and agreed upon by PSC Members and Observers (EC, UNEP and MEAs). Also, it is important to recall that discussions pertaining to MEAs matters will be undertaken with the MEAs.

Mr. Christophe Bouvier (UNEP OfO Head):

UNEP is in agreement with DG ENV's comments on PSC TORs. PSC TORs as agreed indicate clearly that on MEAs matters, UNEP withdraws and vice-versa. Autonomy of MEAs is therefore fully preserved.

Mr. Hugo Schally (DG ENV):

DG ENV agrees on collaborative approach between EC, UNEP and MEAs as reflected in the PSC TORs. DG ENV would like to make sure that out of any decision taken out of the PSC1 meeting:

- Full-fledged project proposals are jointly developed with EC relevant technical desks to allow project quality control and that,
- Final full-fledged project proposals are sent to the PMU that notifies the PSC.

Mr. Christophe Bouvier (UNEP OfO Head):

The PMU will ensure consistency between projects but also between DG ENV and DG DEVCO. The PMU will not substitute at technical level for development of full-fledged project proposals.

Mr. Hugo Schally (DG ENV):

Indeed, technical units both sides have a responsibility in development of full-fledged project proposals.

***Operational conclusions on rules of procedures:***

The PSC is the decision-taking body for the SCAs. Both observers and members have the right to speak. All observers that wish to attend the PSC meetings should do so and be given ample time to speak.

We are operating in the framework of the FAFA and both UNEP Divisions and MEAs' secretariats should primarily follow UN rules.

MEAs represent their own interests at the PSC; UNEP has no mandate to speak on their behalf except when the action would go against UN rules. MEAs' CoPs should also be kept informed of the SCAs and of the evolving relationships between UNEP and MEAs' secretariats.

It was agreed that the PMU is a corporate function and joint UNEP/EC operation/unit for joint management of the SCA. Major interactions are going to be needed with UNEP sub-programme coordinators, MEAs' secretariats and EC technical services.

UNEP sub-programme coordinators, MEAs' secretariats and EC technical services have the responsibility to develop and propose actions that make sense and are a strategic priority to both parties.

Once a financing decision is taken by the PSC, the PMU will facilitate the development of **full fledged project documents** (UNEP template to be used) by UNEP sub-programme coordinators, MEAs'

secretariats and EC technical services. **No project can start before an agreement from EC technical services is given on the final version of project documents.**

As regards the implementation (incl. reporting), UNEP sub-programme coordinators and MEAs' secretariats should keep EC technical services regularly informed on progress made and focus on policy facts and results.

For the time being, no new rules of procedures are going to be added to the existing terms of reference for the PMU and PSC. We are in a "learning by doing" approach and more detailed rules will be proposed by the PMU as appropriate.

### **Guidance on development of Joint Communication and Visibility Plan to the joint PMU**

Mr Chris Van Den Bilcke (Head UNEP Brussels Office):

A draft information communiqué was prepared by UNEP Brussels Office and Ms Sylvie Motard, Senior Programme Officer (Regional Office for Europe) and will include the outcomes of the PSC1 meeting.

Mr. Christophe Bouvier (UNEP OfO Head):

A Communication and Visibility Plan will be developed on basis of the Joint Visibility Guidelines for EC-UN Actions in the Field during the 3-month inception phase.

Mr. Hugo Schally (DG ENV):

The Communication and Visibility Plan needs to focus on visibility of the EC-UNEP partnership and to a less extent on projects. The PMU will have to develop it in the first semester 2012.

Ms Jill Hannah (DG ENV):

There is a need to have a systematic branding of the communication and visibility of the SCAs. Focus should be on strategic framework of the collaboration and less on projects as the SCAs showcase a new type of collaboration.

Mr. Christophe Bouvier (UNEP OfO Head):

Had initial discussion with UNEP Division of Communications and Public Information (DCPI) on the Communication and Visibility Plan.

### ***Operational conclusions:***

The PMU is to develop guidelines and a broad communication strategy 3 months after signature of the SCAs. The Commission insists that its support be branded as a routine matter.

The communication strategy should focus on facts, results, better efficiency, and insist on the new innovative kind of partnership.

Mr Juan Carlos Vasquez (CITES):

Stressed that the EC represent 80% of CITES's external funding and would like to get reassurance that UNEP will not negotiate on behalf of the MEAs.

Mr. Christophe Bouvier (UNEP OfO Head):

Recalled that for the MEAs, UNEP will act as an Observer and will not participate in any negotiating process linked with content and funding. However, OfO Head outlined the fact that UNEP's mandate is to ensure that project development process is not going against the UN Rules as UNEP administers the MEA Secretariats.

Mr. Frank Moser (Basel, Rotterdam, Stockholm Conventions):

Recalled on PSC TORs – MEAs become PSC Members to discuss their matters.

Mr. Hugo Schally (DG ENV):

Assumed that UNEP screened the submitted Indicative list of UNEP and MEAs projects to ensure its consistency with the UN Rules as this is important. Also the PMU has a role before PSC meetings.

Mr. Hugo Schally (DG ENV):

Concluded that no additional document will be developed on top of PSC and PMU TORs. During the process, we can make some amendments whenever requested in particular at the occasion of the next PSC meeting.

**11.00 – 12.30 – Session 3: Presentation by DG ENV/DEVCO of on-going selection process, emerging priorities and identification of projects to be funded**

Mr. Hugo Schally (DG ENV):

Explained that DG ENV and DG DEVCO are at two different stages in the process in terms of project identification and invited DG DEVCO to present its internal process.

**DG DEVCO process - Mr. Louis Du Breil De Pontbriand (DG DEVCO):**

DG DEVCO's project identification process is less advanced than DG ENV. Current DG DEVCO's list of priorities has not been circulated yet. At the time, it is internally unclear if the regional projects have to be funded by the ENRTP or by the geographic instruments (ex: DRR Caribbean).

Mr. Christophe Bouvier (UNEP OfO Head):

The submitted Indicative list of UNEP and MEAs projects shows that we have more projects than available EC funding. We are also looking at possible other co-financing. It is feasible to start with a focus on financial allocations for first year of projects. However, we would prefer to receive funding and readjust in the course of project implementation.

Coherence with the geographic instruments is more a matter of internal EC discussions.

Recalled that UNEP and MEAs prioritized their projects and would welcome that projects marked with high priority are favored in discussions with EC. However, project amounts can be further discussed as long as their sustainability is ensured. For most of the projects included in the Indicative list of UNEP and MEAs projects 1) the amounts that are mentioned are "EC requested amounts", 2) the Administrative Costs are reflected, 3) some co-financing is sometimes included.

Mr. Hugo Schally (DG ENV):

UNEP needs to fully clarify on above-mentioned 1) 2) and 3).

**DG ENV process - Mr. Hugo Schally (DG ENV):**

During DG ENV's process, it was difficult to clearly state which project is to be funded by DG ENV or by DG DEVCO. The challenge is how to make both DG ENV and DG DEVCO processes work together.

Mr. Christophe Bouvier (UNEP OfO Head):

If some projects/activities are borderline between DG ENV and DG DEVCO, we could consider linking the two UNEP Trust Funds.

Mr. Louis Du Breil De Pontbriand (DG DEVCO):

Indicated that DG DEVCO's process needs to move ahead and would target the next PSC meeting in March 2012 if date is agreed.

Mr. Christophe Bouvier (UNEP OfO Head):

Next PSC meeting in March 2012 would be fine as long as we ensure that there is no discontinuity in our operations.

Mr. Hugo Schally (DG ENV):

DG ENV screened projects on the basis that additional financial allocations will be made available in 2012 (€10 M) and in 2013 (€5 M). DG ENV shared UNEP and MEAs' project list as well as available concept notes with all their technical Units and conducted intensive discussions with them. DG ENV identified projects ready for funding and projects for which additional work between UNEP sub-program coordinators / MEAs' Secretariats and ENV technical Units was needed. The first criteria applied for assessing projects was that they were jointly developed by the EC and UNEP – EC and MEAs as required by the SCA. Clarification was given on the fact that DG ENV could have had interest for some projects but could not include them in their provisional list as they were not discussed with ENV technical Units prior to their submission to UNEP Liaison office in Brussels and they couldn't identify internally a "godfather" to ensure technical follow-up. It is therefore fundamental that future project proposals always be discussed with DG ENV Services before they are brought to the PMU.

The policy component is essential in DG ENV selection process as projects should directly contribute to the EC work. It is also strongly influenced by the international political agenda in particular for UNEP projects in view of Rio+20. When drawing their proposal, DG ENV also considered the need to retain some flexibility and a funding reserve because most MEAs are operating on 2-years cycles (and the SCAs are, on a 3-years cycle) and there could be new emerging priorities in the coming years. It was also reminded that decisions on selection of MEAs projects need to reflect the COPS' decisions.

Finally, DG ENV's table of projects provisionally retained was developed on the basis that:

- 1) Allocations could be spread over a 3 years period;
- 2) Some projects better (especially those linked to Green economy in the context of Rio+20) redesigned by considering an amount for a start-up phase and a final amount for a scale-up phase still to be determined based on policy developments.

Ms Jill Hannah (DG ENV):

For MEAs in particular, 2014 will be the beginning of a new EC 7-years financial cycle. All new EU financial regulations are expected be adopted by end 2012 and DG ENV would be in a position to program properly early 2013 to start operating on Jan. 2014. As possible delays need to be

anticipated in such processes, DG ENV would recommend "saving" money from the SCA to decide in 2013 on actions to be implemented at the start of 2014.

Mr. Cornelius Rhein (DG CLIMA – C2. Transport & Ozone):

DG CLIMA is tabling concept notes on larger projects such as Ozone depleting Substances (ODS) that is not really addressed yet and Support to the Montreal Protocol Technology and Economic Assessment Panel (TEAP) and Methyl Bromide Technical Options Committee (MBTOC) Co-chairs that is a Fast Start Action in the current DG ENV SCA.

Ms Jill Hannah (DG ENV):

Explained that money under ENRTP for DG ENV and DG CLIMA are coming from different ENRTP priorities. DG CLIMA has transferred some of their share of the ENRTP to DG ENV to fund one project under DG ENV SCA (see above-mentioned Fast Start Action on TEAP). Increasing share of DG CLIMA would entail either an increase of their share in current DG ENV / DEVCO SCAs for more climate projects or possible development of a separate DG CLIMA ENRTP SCA.

Mr. Christophe Bouvier (UNEP OfO Head):

It is important to find a way between flexibility and predictability as predictability is needed in project implementation. Keeping money for new upcoming priorities next year is interesting. Additional €15 M are welcome so as to ensure flexibility. Reiterates that we have to agree on full financing for multi-annual projects even if we spread the allocation over 3 years, while keeping the possibility for the PSC to review the amount based on project performance.

Appreciated that DG ENV looked at our submitted Indicative list of UNEP and MEAs projects while considering our prioritization.

Mr. Hugo Schally (DG ENV):

Proposed to separate discussions between EC-UNEP and EC-MEAs.

In UNEP list of projects, 7% Administrative Costs are always included but still some question mark on the co-financing.

Mr. Christophe Bouvier (UNEP OfO Head):

For UNEP projects, co-financing is not included and this was confirmed by Ms Fanny Demassieux, Sub-programme Coordinator for Resource Efficiency.

Ms. Jill Hanna (DG ENV):

UNEP will have to find a way to ensure that for MEAs projects the EU still appears as a contributor when they report to their COPs.

Mr. Hugo Schally (DG ENV):

Agreed to the fact that if money is well managed and we can do more with less, then the saving can be reconsidered at a PSC meeting and be redirected at other Actions.

Clarified that additional €15 M for DG ENV SCA is not yet committed as there is no financing decision attached to it yet. This means that even though the PSC agrees on a total amount for projects, UNEP sub-programme coordinators and MEAs' secretariats will have to stay within the limits of the

approved budget for Year 1 when preparing projects work programmes for year 1. Also clarification was given on the fact that if DG ENV's financial allocation is earmarked in Annual Action Plan of 2011, it does not imply that the money needs to be disbursed nor committed in 2011. It can be spent over a longer period of time.

While screening the Indicative list of UNEP and MEAs projects, it appeared that clarification is needed on projects total costs versus EC requested amounts. Possible co-financing needs to be reflected in the concept notes.

Mr Juan Carlos Vasquez (CITES):

Asked reassurance on the fact that MEAs will still receive the EC money.

Mr. Hugo Schally (DG ENV):

Clarified that this is only one additional step in channeling the funding as compared to previous practices.

Mr. Bert Lenten (CMS, Deputy Executive-Secretary):

Asked about accountability in case of problem in project implementation.

Mr. Christophe Bouvier (UNEP OfO Head):

Clarified that in case of problem in implementation of a MEA project, this is the MEA that is concerned who bears the related-responsibility.

Mr. Frank Moser (Basel, Rotterdam, Stockholm Conventions):

Asked who will trigger that a project is doing bad?

Mr. Christophe Bouvier (UNEP OfO Head):

The PSC has a role to address possible project problems. At PMU level, back-and-forth process can also help to identify possible problems. However, the PMU is not a go-between and direct contacts between EC and UNEP and EC and UNEP will continue.

Mr. Hugo Schally (DG ENV):

Project owners have to talk to each others. PMU and PSC are to be seen as supporting structure and there is no willingness from EC's side to substitute to the traditional bilateral discussions.

Mr. Louis Du Breil De Pontbriand (DG DEVCO):

The FAFA General conditions will apply at SCA and at project levels.

Mr David Osborn (UNEP Sub-programme Coordinator Ecosystem Management)

Asked what would happen in case of a project selected for EC funding but raising interest from another donor? Would it be possible to reallocate EC funding?

Mr. Hugo Schally (DG ENV):

Reallocation of EC funding will be feasible through the PSC. The PMU could help to raise new areas of joint interest.

**13.00 – 17.05 - Session 4: Presentation by UNEP and MEAs Secretariats of prioritization process**

DG ENV table of projects provisionally retained and for possible financial allocation shows only EC requested amounts irrespective of co-financing.

**I. UNEP PROJECTS**

**1) UNEP Sub-programme Ecosystem Management (Mr. David Osborn)**

DG ENV selected projects:

- Nb.12: IPBES (agreement on €1.5 million total, €600,000 under 1<sup>st</sup> tranche)
- Nb.13: Biodiversity indicators CBD 2020 targets (agreement on €1 million total, €790,000 under 1<sup>st</sup> tranche)
- Nb.33: Synergies within the cluster of biodiversity-related MEAs: is more about developing partnerships between biodiversity-related MEAs rather than developing a real synergy process. The Title of the action will have to be revised, further discussions are needed at technical level to redesign the action and propose a more detailed concept note.

Mr. David Osborn agreed on priorities. He presented four priorities on ecosystem services incorporation into development.

DG DEVCO selected projects:

- Nb.23: TEEB
- Nb.24: PEI

Projects TEEB and PEI are under discussion and included in DG DEVCO priority list. Amounts are fine, concept notes are fine. No interest from DG DEVCO on project Great Green Wall.

**Action Point:**

Joint development with EC technical desks of full-fledged project proposals using UNEP templates for:

- Nb.12: IPBES – very urgent
- Nb.13: Biodiversity indicators CBD 2020 targets
- Nb.23: TEEB
- Nb.24: PEI

Deadline for reception of full-fledged project proposals by joint PMU (EC and UNEP Brussels Office): 31 January 2012.

Joint finalization with EC technical desk of concept note using UNEP Norway model for:

- Nb.33: Synergies within the cluster of biodiversity-related MEAs

Deadline for reception of finalized concept note by joint PMU (EC and UNEP Brussels Office): 15 January 2012. Next step will be joint development of full-fledged project proposal if agreed by the PSC.

## 2) UNEP Sub-programme Resource Efficiency (Ms Fanny Demassieux)

DG ENV list – Common understanding and no pending issue for projects:

- Nb.5: Resource Panel. DG ENV (already agreed Fast Start Action for €2 million total, proposed €800,000 under 1<sup>st</sup> tranche)
- Nb.6: Eco-innovation (DG ENV part, as distinguished in the revised concept note, total agreed €2.725 million of which €885,000 under 1<sup>st</sup> tranche)
- Nb.7: Global Platform SCP (agreement on a start-up phase for €900,000 under 1<sup>st</sup> tranche)
- Nb.8: Green economy and trade (agreement on a start-up phase for €250,000 up to Rio+20 under 1<sup>st</sup> tranche)
- Nb.10: Green economy indicators (agreement on total €750,000, of which €300,000 under 1<sup>st</sup> tranche)

### **Action Point:**

Need of joint discussions between DTIE and DG DEVCO and feedback for:

-Nb.6: Eco-innovation: See how the support at national level could be considered under DEVCO SCA. DG ENV technical Unit to be associated to the discussions. DG DEVCO has no position yet.

-Nb.9: Internationally recognized principles for consumer information tools - standards, labels, reporting - to enable individual and institutional consumers to make informed choices - **NEW TITLE: Integrating resource efficiency in international supply chains - enabling companies and consumers to benefit from information on life-cycle environmental performance of products.**

A revised concept note was submitted by DTIE-SCP and is being reviewed by DG ENV technical Unit. When they agree on the concept note, DTIE-SCP can start developing a full-fledged project proposal based on the agreed initial amount of €500,000 under 1<sup>st</sup> tranche.

-Nb.10: Green economy indicators

A revised concept note was submitted by DTIE-SCP and is being reviewed by DG ENV technical Unit. When they agree on the concept note, DTIE-ETB can start developing a full-fledged project proposal based on the agreed amount.

Joint development with EC technical desks of full-fledged project proposals using UNEP templates for:

-Nb.5: Resource Panel. DG ENV – Fast Start Action

- Nb.6: Eco-innovation (DG ENV part)

-Nb.7: Global Platform SCP, for an approved amount of €900,000. Potential scale-up phase will be determined at a later stage.

-Nb.8: Green economy and Trade, €250,000 agreed for a start-up phase.

Deadline for reception of full-fledged project proposals by joint PMU (EC and UNEP Brussels Office):  
31 January 2012.

DG DEVCO list – Has interest for 5 projects (amount to be determined):

There is still need of joint discussions between DTIE and DG DEVCO and feedback for the following projects:

-Nb.1: SPP

DG DEVCO has an agreement on principle. Amount and further details to be discussed at later stage. Fanny Demassieux added that this is still in piloting phase, has an innovative component. Quite urgent for possible delivery in view of Rio20. Would be possible to start working in some 15 countries (LATAM, Africa). Hugo Schally mentioned political interest for DG ENV.

-Nb.2: Eco-labeling

Amount and further details to be discussed at later stage. DG DEVCO is interested mainly in sub-regional approach with a focus on 2 sub-regions to decrease amount (geographic scale down).

-Nb.8: Green economy Caribbean

DG DEVCO could start with €1 M for Year 1 budget allocation (Sophie De Coninck). Jo Puri is fine with amount and to discuss on technical aspects.

-Nb.11: SEED (Green Economy SEED in Africa)

-Nb.11: SWITCH MED

Fanny Demassieux explained that this is a joint DTIE SCP-MAP project.

Maria Luisa Silva (MAP) mentioned close work with DG DEVCO. Project is enshrined in Barcelona Convention and developed through joint drafting group.

Alessandra Sensi (DG DEVCO Task Manager): Priority for UNEP and for EC. Idea was to include entire Méditerranée but learned on day of PSC meeting that Western Balkan cannot be included.

Mid-Feb. 2012: DG DEVCO Commissioner will participate in an event and will explain replication of SWITCH Asia. Ruth Coutto (DTIE) explained that SWITCH MED is built on experience with SWITCH Asia.

Jill Hannah (DG ENV) expressed concern on fact that DEVCO geographic desks want to use thematic funding for projects that would be best funded through geographic funding (such as SWITCH Asia). ENPI would therefore be more adequate instrument than DCI-thematic, especially since ENPI will receive increased funding as from 2014, thus enabling greater sustainability of the EU contribution to SWITCH Med. Hugo Schally supported this concern and said that there is a need of strategic thinking on how best to ensure project sustainability. Also Jill Hannah expressed concern about DG DEVCO channeling of all funding to UNEP through ENRTP.

Alessandra Sensi (DG DEVCO Task Manager):

Explained that the contribution from the UNEP SCA (ENRTP) would only be a small part of a much bigger (~€ 15 million) programme to support SCP in the Med and funded under the geographic instrument.

**Action Point:**

Adjustments needed and joint discussions with EC technical desks of concept notes for:

- Nb.1: SPP
- Nb.2: Eco-labeling
- Nb.8: Green economy Caribbean
- Nb. 11: SEED

Deadline for reception of revised concept notes by joint PMU (EC and UNEP Brussels Office): 15 January 2012.

Joint development with EC technical desk of full-fledged project proposals using UNEP templates for an amount of €3.1 M for:

- Nb.11: SWITCH MED

Deadline for reception of full-fledged project proposal by joint PMU (EC and UNEP Brussels Office): 31 January 2012.

**3) UNEP Sub-programme Hazardous Substances & Hazardous Waste (Mr. David Piper)**

DG ENV selected projects:

-Nb.18: Mercury (agreement on total €850,000 of which €350,000 in year 1. These concern the part of the concept note dedicated to the preparation for final negotiations and prepare for the implementation of the Treaty).

-Nb.21: POPs (agreement on total €300,000 in year 2)

-Nb.22: SAICM (agreement on total €500,000 in year 1 to support ICCM 3 in September 2012. Concept note for DEVCO part to be redrafted in light of ICCM 3 outcomes).

-Nb.23: ICCM endocrine (agreement on total €300,000 in year 1)

-Nb.24: Support to final meeting of UNEP consultative group on financing chemicals and waste. DG ENV – Fast Start Action (already took place in October 2011 for €100,000)

-Nb.24bis: Expert meeting on mercury finance pre-INC4 (agreement on total €100,000 in year 1)

-Nb.32: Future of Synergies in the Chemicals and Wastes Cluster. Further work is needed to design the Action. Amount unknown at this stage. To be selected at a later PSC meeting when it is ready.

Agreement between DG ENV and UNEP to move Projects Nb.24 and 26 under Environmental Governance (NB. Project Nb.33 remains with Ecosystem management/biodiversity).

-Nb.19: Cadmium: proposal initially dropped but could be reconsidered at a later PSC meeting providing the concept note is redrafted between DG ENV and UNEP.

From this Sub-programme DG DEVCO has not selected any projects for the time being. For Mercury and SAICM projects there is no need for repackaging yet, as there are on-going projects until end 2012. The decision of an eventual follow up will be taken after the evaluation of those projects. (for the SAICM after September 2012, as stressed by DG ENV before).

**Action Point:**

Joint discussions with EC technical desks on concepts leading to next step: Joint development with EC technical desk of full-fledged project proposals using UNEP templates for:

- Nb.18: Global mercury partnership (DG ENV part)
- Nb.21: POPs
- Nb.22: Support for SAICM (DG ENV part)
- Nb.23: ICCM endocrine
- Nb.24: Support to final meeting of UNEP consultative group on financing chemicals and waste. DG ENV – Fast Start Action (PMU to determine if a proposal is really needed since it already took place)
- Nb.24bis: Expert meeting on mercury finance pre-INC4
- Nb.19: Cadmium (for possible consideration at a later PSC → Next stage: Revise concept note)

Deadline for reception of finalized concept note by joint PMU (EC and UNEP Brussels Office): 15 January 2012.

Based on joint agreement on concept - Deadline for reception of full-fledged project proposal by joint PMU (EC and UNEP Brussels Office): 31 January 2012.

Further joint discussions between DG ENV and DTIE:

- Nb.32: Future of Synergies in the Chemicals and Wastes Cluster.

#### **4) UNEP Sub-programme Climate change (Mr. Kaveh Zahedi)**

Mr. Cornelius Rhein (DG CLIMA) presented a proposal for a €5 million action on ozone depleting substances (ODS) which could be channeled through DG DEVCO SCA. Although no concept note has been provided yet, the action is a priority for DG CLIMA. Mr. Louis Du Breil De Pontbriand (DG DEVCO) expressed his concern that, if accepted, the action would absorb one third of DEVCO SCA budget. DG CLIMA suggested that the €5 million could be added to the DEVCO SCA from the ENRTP Climate Change mitigation budget remaining for 2012-2013.

DG DEVCO might have interest on discussing project:

- Nb.40: Scaling-up knowledge on ecosystem-based adaptation in mountain

Post-PSC: After Discussions UNEP-EC, Germany already supports the component on mountain ecosystems, UNEP proposed to cover marine ecosystems and coral reefs.

- Nb.41: Technology support UNFCCC: No interest from DG DEVCO

Kaveh Zahedi mentioned another project not included in submitted Indicative list of UNEP and MEAs projects: Supporting carbon finance in LDCs in Africa.

#### **Action Point:**

Provide to DG DEVCO and DG CLIMA technical desks currently missing concept notes using UNEP Norway Model template for:

- Nb. 40: Scaling-up knowledge on ecosystem-based adaptation in mountain
- Nb.X: Ozone Depleting Substances (ODS)

Deadline for reception of concept notes by joint PMU (EC and UNEP Brussels Office): 15 January 2012.

A concept note can also be developed for new project: Supporting carbon finance in LDCs in Africa.

On-going discussions between DG DEVCO and DG CLIMA on the 2 projects.

Project SE4ALL – Set up of a high-level Energy Task Force

Sep.2011: Meeting in NY – DG DEVCO Commissioner and Banki Moon.

Budget: €6 M and EC would give €1 M out of €6 M. Urgent project.

Mr. Christophe Bouvier (UNEP OfO Head): SE4ALL would fall in Climate Change Sub-programme.

Mr. Hugo Schally (DG ENV): EC has an interest as project accommodating DG ENV political objectives. As access to sustainable energy is not explicitly targeted by DEVCO SCA and that there is a tough competition for funding, it is suggested that DEVCO initiates an increase of their SCA by €1 million coming from the sustainable energy part of the ENRTP (priority 1).

Mr. Louis Du Breil De Pontbriand (DG DEVCO): Information is urgently requested.

**Action Point:**

Agreement on principle from the PSC but EC technical desks (DG DEVCO) need to receive clarifications on received concept note while ensuring involvement of experts (UNEP DTIE: Mr. Mark Radka).

Deadline for reception of finalized concept note by joint PMU (EC and UNEP Brussels Office): 15 January 2012.

If interest is confirmed, DEVCO to find internal arrangements to cover this unforeseen field of intervention from their SCA.

**5) UNEP Sub-programme Disasters and Conflicts (Mr. Henrik Slotte)**

In DG DEVCO list:

-Nb.12: DG DEVCO has still need to discuss internally on this proposal.

**Action Point:**

Discussions can continue on identification of relevant DG DEVCO technical desk. Decision at next PSC meeting in March 2012.

**6) UNEP Sub-programme Environmental Governance (Mr. Masa Nagai)**

In DG ENV list – 2 projects:

-Nb.26: Regional Focal points (agreement for an indicative total of €1.5 million, of which €500,000 under 1<sup>st</sup> tranche, final amount to be discussed based on Norwegian contribution and possible funding for UNEP Environment Fund).

Mr. Christophe Bouvier (UNEP OfO Head): Fundamental function in regional offices. Mr. Masa Nagai: Difficulty to ensure further financial support from Environment Fund.

Mr. Hugo Schally (DG ENV): Interest from DG ENV.

Mr. David Cooper (CBD) and Mr. Juan Carlos Vasquez (CITES): Very supportive of Regional Focal points.

-Nb.29: InforMEA (no agreement on a budget yet, concept note to be further discussed and designed between UNEP and DG ENV and resubmitted).

No budget allocation from DG ENV in their list.

Strong support from Mr. Juan Carlos Vasquez (CITES), Mr. David Cooper (CBD) and Mr. Jim Willis (Chemicals cluster).

In DG DEVCO list – 1 project:

-Nb.38: Strengthen EU-UN Aid effectiveness

Mr. Louis Du Breil De Pontbriand (DG DEVCO): DG DEVCO is also interested in project Nb.31: TA to developing countries on environmental law in Indicative list of UNEP projects. Not currently listed under DG DEVCO list.

**Action Point:**

Clarifications needed and joint finalization with EC technical desks of concept notes using UNEP Norway Model template for:

-Nb.29: InforMEA. Send a better formulated concept note showing added-value for the MEAs and positive impact on work of MEAs in view of next PSC meeting. Jill Hannah (DG ENV): Would be useful to plan a meeting on InforMEA during UNEP GC.

-Nb.38: Strengthen EU-UN Aid effectiveness

Sophie De Coninck (DG DEVCO): Need to fine-tune exact focus (mainly in One UNEP, One UN, and in aid effectiveness).

-Nb.31: TA to developing countries on environmental law in Indicative list of UNEP projects. Sophie De Coninck (DG DEVCO): Identify additional links with PEI, Green economy initiative, etc).

Need to receive a concept note and to clarify on activities and results

Deadline for reception of finalized concept notes by joint PMU (EC and UNEP Brussels Office): 15 January 2012.

Joint development with EC technical desk of full-fledged project proposal using UNEP templates for:

-Nb.26: Regional Focal points. Development of full-fledged proposal together with a budget incorporating possible contribution from Environment Fund.

Deadline for reception of full-fledged project proposal by joint PMU (EC and UNEP Brussels Office): 31 January 2012.

## II. MEAs PROJECTS

### 1) MAP (Ms Maria Luisa Silva)

In DG ENV list:

-Nb.10: Implementation of the ecosystem approach in the Mediterranean by the contracting parties in the context of the Barcelona Convention for the protection of the marine environment and the coastal region of the Mediterranean and its Protocols.

Mr. Fabien Sordet (DG ENV): No problem to provide full funding for this project (€1 616 000) and we took note that ongoing discussions with EC technical Unit could lead to propose an increase of €100,000 of the action.

#### **Action Point:**

Joint development with EC technical desk of full-fledged project proposal using UNEP templates for:

-Nb.10: Implementation of the ecosystem approach in the Mediterranean by the contracting parties in the context of the Barcelona Convention for the protection of the marine environment and the coastal region of the Mediterranean and its Protocols.

Deadline for reception of full-fledged project proposal by joint PMU (EC and UNEP Brussels Office): 31 January 2012.

### 2) CMS (Mr. Bert Lenten)

In DG ENV list – interest for projects:

-Nb.5: Effective implementation of CMS, AEWA and other CMS Family instruments across the various regions and languages through capacity building (agreement on €500,000 total, of which €200,000 under 1<sup>st</sup> tranche).

-Nb.6: Development of sharks conservation measures in the context of the CMS MoU on the conservation of migratory sharks (agreement on €224,000 total under 1<sup>st</sup> tranche, budget could be lower if no need to pay for ENB coverage).

#### **Action Point:**

Joint review with EC technical desk of received concept note making a focus on AEWA for:

-Nb.5: Effective implementation of CMS, AEWA and other CMS Family instruments across the various regions and languages through capacity building.

Deadline for reception of finalized concept note by joint PMU (EC and UNEP Brussels Office): 15 January 2012.

Upon finalization of concept note, next step will be joint development with EC technical desk of full-fledged project proposal using UNEP templates.

Joint development with EC technical desk of full-fledged project proposal using UNEP templates for:

-Nb.6: Development of sharks conservation measures in the context of the CMS MoU on the conservation of migratory sharks.

Deadline for reception of full-fledged project proposal by joint PMU (EC and UNEP Brussels Office): 31 January 2012.

### 3) CITES (Mr. Juan Carlos Vasquez)

#### DG ENV list – interest for project:

-Nb.9: Support to implementation of decisions and resolutions adopted by the 15th and 16th meetings of the COPs to CITES (2013-2015) (no agreement on an amount for funding yet as this intended for 3<sup>rd</sup> tranche, indicative amount of €700,000).

Nb.8: Remote CITES E-permitting Systems and databases harmonization for better tracing and reporting on wildlife trade and better informed non-detriment findings in Developing and Least Developed Countries (This project was not included in DG DEVCO list)

#### DG DEVCO list:

-Nb.7: Strengthening capacity for sustainable wildlife management and better-regulated international wildlife trade in developing countries that are Parties to CITES.

DG DEVCO has no position yet on this project. There is still an ongoing project until end 2012 (second phase). Hence, further discussions needed.

#### **Action Point:**

Joint discussions with EC technical desk on concept note and budget:

-Nb.9: Support to implementation of decisions and resolutions adopted by the 15th and 16th meetings of the COPs to CITES (2013-2015).

Finalized concept note after COP 16 in 2013.

### 4) CBD (Mr. David Cooper)

#### In DG ENV list – interest for projects:

-Nb.46-47: Nagoya Process. DG ENV - Fast Start Action (agreement on a total €500,000 of which €350,000 under 1<sup>st</sup> tranche).

-Nb.48-52 (merger of several submitted CBD concept notes): result of merger is: Supporting Intercessional Activities prior to COP11 (agreement on total €788,000 coming from 1<sup>st</sup> tranche).

-Nb.NA (NEW CBD project): Support to the implementation and capacity building activities relating to COP 11 outcomes (no agreement on an amount yet, as this needs a concept note based on COP 11 outcomes, indicative amount of €1.2 million).

#### **Action Point:**

Joint development with EC technical desks of full-fledged project proposals using UNEP templates for:

-Nb.46-47: Nagoya Process. DG ENV SCA - Fast Start Action.

-Nb.48-52 (merged CBD concept notes) → Supporting Intercessional Activities prior to COP11.

Deadline for reception of full-fledged project proposals by joint PMU (EC and UNEP Brussels Office) in view of next PSC meeting (Mar. 2012): 31 January 2012.

Joint development with EC technical desk of a concept note using UNEP Norway Model template for:

-Nb.NA (NEW CBD project): Support to the implementation and capacity building activities relating to COP11 outcomes. COP11 is late 2012. Concept note to be developed and budget confirmed after that.

Deadline for reception of finalized concept note by joint PMU (EC and UNEP Brussels Office): 15 January 2012.

Follow-up of on-going discussions between DG ENV and DG SANCO through identification of relevant technical desks in both DGs for:

-Nb.52: Biosafety. Hugo Schally (DG ENV) mentioned that this is not a priority for DG ENV. There will be an upcoming meeting between DG ENV and DG SANCO as DG SANCO has the responsibility on the topic.

Deadline to check if any possibility of funding through ENRTP and take necessary steps: Jan-Feb. 2012 in view of next PSC meeting (Mar.2012).

### **5) Chemicals Conventions (Mr. Frank Moser / Mr. Jim Willis)**

In DG ENV list – 4 packages of projects for Basel, Rotterdam, Stockholm and Synergies.

Ms. Jill Hannah (DG ENV) said that there is very little which was not already agreed upon. Package approach will allow flexibility.

- For Basel projects Nb.24 to 27, agreement on a total €932,500 of which €545,000 under 1<sup>st</sup> tranche.
- For Rotterdam projects Nb.28 to 34, agreement on a total €1,146,000 of which €1,096,000 under 1<sup>st</sup> tranche.
- For Stockholm projects Nb.35 to 41 (excluding Nb.38), agreement on a total €1,358,750 of which €1,008,750 under 1<sup>st</sup> tranche.
- For Synergies projects Nb.12 to 14, agreement on a total €303,750 of which €153,750 under 1<sup>st</sup> tranche.

Discussions still needed to determine if additional funding will be needed in 2013 to implement future COPs decisions.

#### **Action Point:**

Joint development with EC technical desk of full-fledged project proposals using UNEP templates for:

-The 4 packages of projects for Basel, Rotterdam, Stockholm and Synergies.

Deadline for reception of full-fledged packages of projects by joint PMU (EC and UNEP Brussels Office): As soon as possible.

- It is suggested (as appropriate) to group all actions related to each convention and the synergies into four project proposals.

### **6) Nairobi Convention (Ms. Doris Mutta)**

Ms. Jill Hannah (DG ENV) mentioned that the EU is not a party of the Nairobi Convention therefore the 3 submitted project concept notes cannot be considered for funding.

#### **Action Point:**

Ms. Jill Hannah (DG ENV) suggested looking at the EDF (regional programmes for Africa).

### **7) Tehran Convention (Mr. Frits Schlingemann / Mr. Daniel Nixdorf)**

Caspian Sea project: Ms. Jill Hannah (DG ENV) outlined that the Tehran Convention presents interest for DG ENV for geo-political reasons.

As Iran is a party to the Theran Convention, this project cannot benefit from ENPI.

**Action Point:**

Mr. Frits Schlingemann to recontact Mr. Louis Du Breil De Pontbriand (DG DEVCO) to get clarifications on possible ENRTP funding as soon as possible in view of next PSC meeting (Mar. 2012).

Joint development with EC technical desk of missing concept note using UNEP Norway Model template for:

-Caspian Sea project

As Caspian Sea project was not retained in both DG ENV and DG DEVCO lists - Deadline for reception of missing concept note by joint PMU (EC and UNEP Brussels Office): 15 January 2012.

**17.05 – 17.15 – Session 5: Decisions and Recommendations of PSC / Session 6: Next PSC meeting**

Mr. Hugo Schally (DG ENV) summarized PSC Decisions and Recommendations:

1) Decisions taken during the PSC meeting will be operationalized in Jan-Feb 2012.

Joint development with EC technical desks of full-fledged project proposals using UNEP templates by 31 January 2012. Once approved, full-fledged project proposals are sent to joint PMU (EC and UNEP Brussels Office).

Ms. Jill Hannah (DG ENV): Advice from UNEP financial services will be needed on the exchange rate to be used when drafting the full-fledged project proposals.

Interests generated by EU funding once payment is made from the UNEP SCA TF to the TF of an MEA will have to be used in clear and transparent manner.

Would be good to receive as soon as possible the 4 full-fledged project proposals for the DG ENV ENRTP SCA - Fast Start Actions:

AAP	EC DG	EC contribution	Title
2011	ENV	2 000 000	Support to the International Panel for Sustainable Resource Management
2011	ENV	100 000	Support to the final meeting of UNEP consultative group on financing chemicals and waste
2011	CLIM	200 000	Support to the Montreal Protocol Technology and Economic Assessment Panel (TEAP) and Methyl Bromide Technical Options Committee (MBTOC) Co-chairs

AAP	EC DG	EC contribution	Title
2011	ENV	250 000	Support to the Nagoya Protocol on ABS for a pilot phase of the clearing house mechanism and the organisation of an expert meeting on a compliance regime

2) DG ENV (Fabien Sordet) and UNEP Brussels Office (Sandrine Marquès) will prepare draft of PSC meeting report with a focus on Action Points only and not on detailed discussions. Draft PSC meeting report - Action Points will be shared with PSC Members and Observers. Once agreed upon, it will be disseminated.

Final PSC meeting report – Action Points is needed for a Directors’ meeting at DG ENV taking place on 9 Jan. 2012 and will open door for discussion on the rider to DG ENV SCA.

3) Agreement on joint information communiqué

UNEP will draft it on basis of the outcomes of the PSC meeting and will share it with DG ENV and DG DEVCO. Joint communiqué will remain internal.

4) PSC Members and Observers agreed to hold second PSC meeting in March 2012 (date to be fixed).

#### **17.15 – 17.25 – Closing of PSC meeting**

PSC co-chairs expressed satisfaction on first PSC meeting and look forward to meet again in March 2012.