

ENRTP STRATEGIC COOPERATION AGREEMENTS
ANNEX 4 – PROGRESS PROJECT REPORT

Reporting Period	January – December 2012
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DESCRIPTION

ENRTP Priority	1. Ecosystem management , Biodiversity	EC Directorate General	ENV
Programme of Work	CMS Strategic Plan 2012-2014 AEWA Action Plan 2009-2012 - Strategic Plan 2012-2014 CMS Capacity Strategy 2012-2014 Resolution 10.6 AEWA African Initiative AEWA International Implementation Tasks (IIT) 2009-2016 (IIT No. 24, 25, 26 and 28) (Resolution 4.10) AEWA Communication Strategy: activity 2.1		
Project's Title	Effective Implementation of CMS, AEWA and other CMS-Family instruments across various regions and languages through capacity building		
Location	<ul style="list-style-type: none"> • Global • Regional (Africa and Latin America) 		
Total duration	35		

Responsible Entity	UNEP/CMS Secretariat
UNEP/MEA Project Manager	Francisco Rilla, CMS Information and Capacity Building Officer; Laura Cerasi, CMS Associate Partnerships and Fundraising Officer
EC Project Manager	Paulo Paixao

Date of EC Approval:	13/02/2012		
EC Allocation (EUR):	200,000 for 2012 - 500,000 in total for 3 years		
Date of Allocation/Transfer:	19/04/2012		
Amount (USD)	262,123 for 2012 – 666,666 in total	Exchange Rate:	0.75 (*)
Total Expenditures (USD)	172,210	Total Expenditures (EUR)	129,158

All figures are inclusive of Programme Support Cost (7%).

(*) Note: the exchange rate used for the development of the proposal was 0.763 - UN exchange rate as of 1/02/2012. The USD total budget was therefore amounting to 655,309.

SUMMARY PROJECT STATUS

Summarize: i) the status of implementation of the project at the time of reporting (global overview on the project implementation since its start); ii) progress towards achieving the project's objectives; iii) performance remarks and highlights.

The implementation of this 3-year project is proceeding as originally planned with regard to activities relevant to Outputs A and C. Progress has been made with regard to Output A being the development of learning tools (to be completed in 2013) and the organization of a workshop to refine such tools. Output C has been fully achieved through the organization of the AEWA Pre-MOP workshop for African delegates with the aim to consolidate the draft AEWA Plan of Action for Africa and prepare participants from the Africa region for effective participation at the MOP 5 session. **While the project foresees many more activities for 2013 and 2014, significant progress has already been made towards (i) improving the understanding of National Focal Points (NFPs) of their roles and responsibilities in implementing the CMS family instruments by promoting a participatory approach in the**

development of learning tools and (ii) enhancing the capacity of the African region delegations in voicing their needs for the conservation of waterbirds and their participation in international negotiations.

CHALLENGES, MANAGEMENT ACTIONS, RISK MITIGATION PLAN:

Summarize main implementing challenges, if any, and strategy/actions which have been adopted to address them. List potential risks (internal and external) that may jeopardize the implementation of activities and/or the achievement of outputs and outcomes; please explain which actions have been planned to mitigate the identified risks.

"The availability and quality of technical input and/or regional and/or national input into the various activities not forthcoming" was one of the risks identified in the proposal.

During the planning of the AEWA workshop (Bonn, February 2012) aimed to bring together AEWA Secretariat staff, the lead International Consultant and six sub-regional and international facilitators to finalize the draft Plan of Action for Africa, it was recognized that the involvement of a very large number of contributors could have resulted in the opposite risk being the over-complexity of the feedback to be incorporated into the Plan.

As such, that risk was prevented by limiting the consultation process to the very experienced lead international consultant and one main facilitator. Discussions and email exchanges have been made between these two experts and the Secretariat, with regard to the process for contacting the target group, the expected deliveries and deadlines. This approach resulted to be successful as the Plan of Action for Africa was finally adopted by the AEWA MOP.

OUTCOME SUMMARY

Provide for each outcome listed in the project document the description, the indicator, progress made/result achieved (focus on the current reporting period only).

Outcome - Implementation of CMS, AEWA and other CMS family instruments across various regions and languages improved through capacity building

The outcome is planned to be reached through the achievement of all 4 Outputs but only two Outputs (A and C) were scheduled for 2012. Progress has been made with regard to Output A, as a number of activities are to take place in 2013, while Output C has been fully achieved as planned. Further details are indicated in the section below.

OUTPUT PERFORMANCE

Provide for each output listed in the project document the description, indicators and progress made/any result achieved (focus on the current reporting period only)

Provide brief information on main activities undertaken; reason for modifications of planned activities (if applicable) and list of activities which were planned but not implemented, explaining the reasons.

Kindly include as annexes, any supporting documents which can be provided to the donor as means of verification for each of the outputs achieved and other relevant activities' documentation (if files can be downloaded, please provide below the link).

Output A - National Focal Points of CMS, AEWA and other CMS instruments trained in their roles and responsibilities with the support designed learning tool(s) (and possibly the e-learning tool) and of actual workshops.

Output A was planned to be achieved through a series of activities over a two-year period (2012-2013) being the development of learning tools (to be started in 2012 and completed in 2013), the organization of a workshop to refine such tools (2012) and the organization of training workshops in Africa to test these learning tools (2013).

The learning tools being a handbook and the e-community for NFP are about to be finalized.

As planned, the workshop to refine these learning tools took place in Bonn, in November 2012, for a representative sample of NFPs for CMS, AEWA and other selected CMS instruments as well as representatives from relevant partners MEAs (e.g. Ramsar) and NGOs (e.g. Birdlife). The target group consisted of 15 individuals, which had been selected taking into account the geographical balance and on the basis of their engagement in fulfilling the CMS mandate and related processes as well as their past experiences in similar exercises.

This target group, besides attending the workshop, has been providing inputs to the handbook from the very beginning of its development. In order to allow a constant exchange of information, communication flow and provision of inputs to the manual, the group has been operating only in English. For this reason and for the formula selected of the workshop, which foresaw great interaction among the participants, no interpretation was provided. Furthermore, participants travel costs were minimized thanks to the organization of back-to-back meetings being the First Meeting of the CMS Strategic Plan Working Group and the 40th Meeting of the CMS Standing Committee. For the training workshops in Africa planned to take place in 2013 please see the section "Work Plan for the next reporting period" **Output achieved by 70%.**

Output C - Draft AEWA Plan of Action for Africa (to be presented to MOP5) finalized and enhanced participation of the African region in MOP5.

Output C was planned to be achieved through the organization of a Pre-MOP workshop for African delegates with the aim to consolidate the draft AEWA Plan of Action for Africa and prepare participants from the Africa region for effective participation at the MOP 5 session.

An African Regional Preparatory Workshop for the 5th Session of the Meeting of the Parties to AEWA (Pre-MOP5 workshop) was successfully held on 12- 13 May 2012 in La Rochelle, France. 28 delegates from 24 African countries attended the workshop and subsequently the AEWA MOP.

Prior to the AEWA Pre-MOP, a workshop aimed to bring together AEWA Secretariat staff, the lead International Consultant contracted to support with finalizing the current draft Plan of Action for Africa, as well as the six sub-regional and international facilitators was planned to take place in Bonn in February 2012. Upon discussing the planned approach with the lead consultant and benefiting from his longstanding experience with working in Africa, other approaches were considered in order to improve the efficiency of the activities leading up to the pre-MOP5 workshop during the limited available time which resulted in:

- Modification in number of persons engaged in contacting the parties and other stakeholders prior to the workshop:
- Modification in role and involvement of sub-regional facilitators
- Modification in the date and venue of the inception meeting

All modifications were agreed with EC Project Manager and UNEP in April 2012. See attachment.

All activities took place as planned and indicated in the modifications. **Output achieved by 100%.**

The adopted Plan of Action can be found here:

http://www.unep-aewa.org/meetings/en/mop/mop5_docs/final_res_pdf/res_5_9_african_initiative.pdf.

The report of the meeting and additional information can be found here:

http://www.unep-aewa.org/news/news_elements/2012/pre_mop_workshop_at_mop5.html

<http://www.unep-aewa.org/activities/africaninitiative.htm>;

RESOURCES AND BUDGET

Provide: i) any remark on the overall budget based on the financial report for the current reporting period; ii) indicate if there is a delay in spending the funds, please clarify reasons; iii) mention resources to be mobilized yet, if any; ii) additional resources leveraged by UNEP and/or partners as a result of the project

The financial report highlights the amounts which are available as a result of the modifications (see column "Reallocation for 2013") mentioned above or which are not spent to date and provides suggestions for their use (see column added "Explanation of reallocation (use of left over and unspent funds) for 2013". Some of these the modifications have been discussed with the EC in April while others have been addressed in February 2013.

As planned, the EC funding has been matched both with in-kind contributions from both Secretariats as well as with funding available in their respective core budgets. .

WORK PLAN FOR THE NEXT REPORTING PERIOD:

Summarize: i) activities scheduled – including any key milestones*¹ and lead responsibilities; ii) main outputs to be achieved in the upcoming reporting period and iii) forecast of expected expenditures.

For 2013, the project foresees the completion of activities started in 2012 and the implementation of new activities for the full achievement of Output A as well as the start and completion of activities to achieve Output D. Details are provided below:

Project Outputs and Activities	Expected Delivery Date	Lead responsibilities
A) National Focal Points of CMS, AEWA and other CMS instruments trained in their roles and responsibilities with the support designed learning tool(s) (and possibly the e-learning tool) and of actual workshops.		UNEP/CMS-AEWA Secretariats
<i>Finalize the CMS Family National Focal Points Handbook in 3 languages (E/F/S)</i>	June 2013	UNEP/CMS-AEWA Secretariats
<i>Deliver trainings on the implementation of CMS instruments by the support of the handbook</i>	December 2013	UNEP/CMS-AEWA Secretariats
D) Improved knowledge on waterbird and wetland conservation and improved capacity for training at the national level by the trained personnel.		UNEP/AEWA Secretariat
<i>Organise and deliver a ToT using the WOW FTK for Southern and Eastern African countries in Naivasha, Kenya, in mid-2013</i>	May 2013	UNEP/AEWA Secretariat
<i>Organise and implement a ToT using the WOW FTK for Portuguese-speaking African countries in Africa</i>	December 2013	UNEP/AEWA Secretariat

Project Milestones	Expected Delivery Date
Output A – M ₁ Handbook finalized	April 2013
Output A – M ₂ Handbook translated in 3 languages	May 2013
Output A – M ₃ Handbook published	June 2013
Output A – M ₄ Output A National Focal Points of CMS, AEWA and other CMS instruments (around 120) in the African region trained and further inputs to the handbook included	December 2013
Output D - M ₁ Output D: Participants for the ToT courses are selected	April 2013
Output D - M ₂ Output D: Lead international trainer engaged/committed to deliver the ToT courses	April 2013
Output D - M ₃ Output D: Participants from Southern and Eastern Africa trained on the Flyway approach to migratory waterbird and wetland conservation	May 2013
Output D - M ₄ Output D: Participants from Portuguese-speaking African countries trained using the WOW FTK	December 2013

Funds will be spent as indicated in the financial report.

¹ A milestone is not equal to a summation of tasks or activities. Rather it represents the achievement of a feasible project management stage and be strictly answerable as yes or no answer.

VISIBILITY:

Describe communication, visibility and outreach activities undertaken at project level, if any.

The ENRTP SCA and the present project sponsored through it were communicated in various ways and forms:

OFFICIAL DOCUMENTS, STATEMENTS AND PPTS PRESENTATIONS AT CMS AND AEWA MEETINGS

The official logo of the European Commission and references to ENRTP SCA and the present project sponsored through it were included in AEWA MOP and Pre-MOP meeting documents and PPTs presentations and in several information materials. See attachments.

Acknowledgements were also included in:

CMS 40th Standing Committee meeting – Report on Resource mobilization:

http://www.cms.int/bodies/StC/40th_stc_meeting/doc_10_4_resource_mobilization_e.pdf

CMS 40th Standing Committee meeting – Report of the Secretariat on Activities since COP10

http://www.cms.int/bodies/StC/40th_stc_meeting/doc_09 cms_report_cop10_with_annexes_e.pdf

CMS 40th Standing Committee meeting – Update on Synergies and Partnerships

www.cms.int/bodies/StC/40th_stc_meeting/doc_18_synergies_e.pdf

CMS 40th Standing Committee meeting – Report of AEWA activities

http://www.cms.int/bodies/StC/40th_stc_meeting/doc_21_c_aewa_e.pdf

MEDIA COVERAGE

The ENRTP SCA and the present project also received significant media coverage:

CMS Bulletin

March – April 2012: **CMS Capacity Building Initiative for Africa**

http://www.cms.int/publications/Bulletin/2012/03_04_e.pdf

Sep – November 2012: **Developing Capacity Building Tools for the CMS Family National Focal Points**

http://www.cms.int/publications/Bulletin/2012/09_10_11_e.pdf

CMS and AEWA Websites:

CMS Family Manual Assumes a Concrete Form

http://www.cms.int/news/PRESS/nwPR2012/11_nov/nw_051112_cb_ws.html

Article on the AEWA Pre-MOP

http://www.unep-aewa.org/news/news_elements/2012/pre_mop_workshop_at_mop5.html

AEWA MOP 5 Preparatory Workshop: Focus on the African Initiative

http://www.cms.int/news/PRESS/nwPR2012/05_may/nw_150512_aewa_africa_ws.htm

Implementing the CMS capacity building Work Plan for 2012-2014

http://www.cms.int/news/PRESS/nwPR2012/03_mar/220312_capacity_building_e.htm

Improving the Capacity for the National Implementation of AEWA in Africa

http://www.unep-aewa.org/news/news_elements/2012/ai_improving_capacity.htm

Strong Focus on Africa at AEWA MOP5

http://www.unep-aewa.org/news/news_elements/2012/strong_focus_on_africa_mop5.htm

African Parties Get a Unique Opportunity to Influence the Development of the Draft Plan of Action for the Implementation of AEWA in Africa http://www.unep-aewa.org/news/news_elements/2012/african_parties_actionplan.htm

BirdLife MAVA Foundation Project Helps Strengthen Collaboration for Waterbird Conservation Along the Coast of West Africa http://www.unep-aewa.org/news/news_elements/2012/freetown_workshop.htm

Videos

Interview to Paulo Paixao, EC Project manager, at the AEWA MOP5

<http://www.youtube.com/watch?v=G4tb8xy2O7s&list=PLBE07oF3o9896BBFC&index=6>

Videos of the NFP Manual workshop can all be found here:

http://www.unep-aewa.org/news/news_elements/2012/cms_manual.htm

FINAL REMARKS:

Describe: i) lessons learned during project design and implementation; ii) stakeholder participation and level of engagement/satisfaction; iii) where applicable, outline any links and synergies developed with other projects; i) main issues and recommendations for the attention of the donor; iv) overall observations on project performance and whether the projects has had any unforeseen positive or negative results.


The level of engagement of stakeholder was and is more than satisfactory. The development of learning tools for NFPs as well as the workshop to refine them, involved the participation of representatives from relevant partners MEAs (e.g. Ramsar) and NGOs (e.g Birdlife) and other stakeholders. These tools in the future may be adopted and used by other MEAs. No recommendation needs to be brought to the donor's attention.

ANNEXES:

Please list supporting documents included as annexes, if any.

Several information materials, meeting documents and PPTs presentations are submitted along with the reports.

UNEP/MEA Project Manager: LAURA CERAS

Signature: 

Date of Submission: 15/03/2013