

**INTER-AMERICAN DEVELOPMENT BANK  
UNITED STATES  
CLIMATE CHANGE AND SUSTAINABILITY DIVISION (INE/CCS)**

**CLIMATE FINANCE TRACKING AND REPORTING  
TERMS OF REFERENCE**

**I. BACKGROUND**

- 1.1 The Inter-American Development Bank (IDB) is the main source of multilateral financing for economic, social and institutional development in Latin America and the Caribbean (LAC). The objective of the IDB's Climate Change and Sustainability Division (INE/CCS) is to (i) strengthen the Bank's knowledge base; (ii) strengthen institutions and private and public sector capacity; (iii) develop instruments to mainstream climate change mitigation/adaptation and increase resilience of Bank-funded activities; (iv) identify and develop lending and technical assistance for climate action in key sectors; and (v) scale up investments, address financial gaps and leverage private sector investments. INE/CCS carries out such activities with the support of specialized IDB staff, trust fund appointees, secondees, and other contractuels.
- 1.2 IDB's climate finance is currently tracked for two main purposes:
  - a. In order to measure corporate indicators and assess compliance with corporate targets. The current Corporate Results Framework, in place until the end of 2015, includes a lending target on climate change, sustainable energy, and environmental sustainability, and it is foreseen that the new Corporate Results Framework, which will be in place as from the beginning of 2016, will include a climate finance indicator.
  - b. In order to provide climate finance reports for internal and external audiences, in a credible and transparent way. In particular, the IDB has been working since 2010 with other Multilateral Development Banks (MDBs) in a joint effort to harmonize climate finance reporting. Four Joint MDB Reports on Climate Finance have been published. The [latest report](#) was published in June 2015 with figures from 2014. The MDBs are now in close collaboration with the International Development Finance Club (IDFC) to achieve further harmonization.
- 1.3 The IDB is also working with other institutions in the development of methodologies to track and report the extent to which IDB climate finance leverages or mobilizes external public and private finance.
- 1.4 The Bank has already set up systems for capturing climate finance information. It now requires support for the implementation of the current processes, and for a continuous endeavor to further revise the current criteria and improve data management processes.
- 1.5 As part of the safeguard management system, the IDB safeguard team has set up a process to identify and manage (i) the potential emission of significant amounts of greenhouse gases (GHG) through project activities and (ii) risks caused by the impacts of climate change and variability which might have an impact on the project

design. In both cases, CCS contributes through its expertise in mitigation and adaptation.

## **II. CONSULTANCY OBJECTIVE**

2.1 The objective of this consultancy is to contribute to IDB's climate finance tracking and reporting.

## **III. MAIN ACTIVITIES**

3.1 The candidate shall participate in the following activities:

3.2 Climate finance tracking and leverage/mobilization: (i) reviewing mitigation and adaptation components of IDB operations and capturing data into relevant data systems; (ii) participating in the design of new data systems for the IDB group; (iii) participating in mobilization tracking within the IDB Group; (iv) disseminating tracking methodologies within the bank; (v) participating in discussions with MDBs and other stakeholders and providing inputs, and (vi) assessing compliance with GCI-9 (during 2015).

3.3 Climate finance reporting: preparing external and internal climate finance reports for external and internal audiences, including OECD, MDBs, etc.

3.4 Mainstreaming: Identifying operations where the participation of CCS would add value (notably on adaptation), and providing follow-up on CCS participation.

3.5 Safeguards issues. Participating with the Bank's Environment and Social Safeguards Unit ESG on the elaboration and management of (i) GHG emission methodologies, and (ii) climate vulnerability screening.

## **IV. QUALIFICATIONS**

- Academic Degree/Level & Years of Professional Work Experience: Master's degree or equivalent and a minimum of five years of relevant professional experience or the equivalent combination of education and experience in Economics, Engineering, Public Policy, International Development, Environmental Management, or a related discipline. Work experience in the development and assessment of policies and projects in low-carbon or climate-resilient development (mitigation or adaptation).
- Languages: Fluent in English and Spanish. Knowledge of Portuguese is a plus.
- Areas of Expertise: experience with both mitigation and adaptation; international experience, in particular in developing countries; experience in managing data systems; experience in financial analysis, and relevant work experience with multilateral or bilateral cooperation institutions.
- Skills: Advanced level in using Microsoft Excel.
- Competencies: a) Planning and Organizational Skills: Demonstrated organizational capability and ability to carry out multiple and detailed tasks, and demonstrated capacity to operate with minimal supervision; b) Teamwork: Ability to take initiative and lead others, share knowledge and information, express disagreements tactfully and ability to lead interdisciplinary and multicultural team; c) Communication: Ability to present concise, clear and precise analysis and recommendations. The post requires the ability to communicate effectively with multiple stakeholders.

## V. CHARACTERISTICS OF THE CONSULTANCY

- Contractual category and modality: Temporary Term Contractual (TTC)
- Contract duration: 12 months (may be renewed)
- Place of Work: Washington D.C USA. With possible travel to the LAC region.

**Payment and Conditions:** Compensation will be determined in accordance with Bank's policies and procedures. The Bank, pursuant to applicable policies, may contribute toward travel and moving expenses. In addition, candidates must be citizens of an IDB member country.

**Visa and Work Permit:** The Bank, pursuant to applicable policies, may submit a visa request to the applicable immigration authorities; however, the granting of the visa is at the discretion of the immigration authorities. Notwithstanding, it is the responsibility of the candidate to obtain the necessary visa or work permits required by the authorities of the country(ies) in which the services will be rendered to the Bank. If a candidate cannot obtain a visa or work permit to render services to the Bank the contractual offer will be rescinded

**Consanguinity:** Pursuant to applicable Bank policy, candidates with relatives (including the fourth degree of consanguinity and the second degree of affinity, including spouse) working for the Bank as staff members or Complementary Workforce contractuels, will not be eligible to provide services for the Bank.

**Diversity:** The Bank is committed to diversity and inclusion and to providing equal opportunities to all candidates. We embrace diversity on the basis of gender, age, education, national origin, ethnic origin, race, disability, sexual orientation, religion, and HIV/AIDS status. We encourage women, Afro-descendants and persons of indigenous origins to apply.