



United Nations Environment Programme

برنامج الأمم المتحدة للبيئة • 联合国环境规划署
PROGRAMME DES NATIONS UNIES POUR L'ENVIRONNEMENT • PROGRAMA DE LAS NACIONES UNIDAS PARA EL MEDIO AMBIENTE
ПРОГРАММА ОРГАНИЗАЦИИ ОБЪЕДИНЕННЫХ НАЦИЙ ПО ОКРУЖАЮЩЕЙ СРЕДЕ

UNITED NATIONS ENVIRONMENT PROGRAMME PROJECT DOCUMENT

Section 1: Project identification

- 1.1 Title of subprogramme:** Division of Environmental Law and Conventions (DELC)
- 1.2 Title of project:** African Hub sub-component – Capacity Building related to Multilateral Environmental Agreements (MEA) in African, Caribbean and Pacific (ACP) Countries (“EC ACP MEAs Programme”)
- 1.3 Project number:** 2009-CPL-2262-2661-3773
- 1.4 Geographical scope:** Regional – 48 African ACP countries
- 1.5 Implementation (internal, or cooperating agency or supporting organization):** Commission of the African Union (AUC) and United Nations Environment Programme (UNEP) in cooperation with the 48 African ACP countries; New Partnership for Africa’s Development (NEPAD); African Ministerial Conference on the Environment (AMCEN), African Ministers’ Council on Water (AMCOW); Conference of Ministers of Agriculture of the African Union and Regional Economic Communities (RECs).
- 1.6 Duration of the project :** 46 months
Commencing: Date of signature of the Project Cooperation Agreement between UNEP and AUC
Completion: 28 February, 2013
- 1.7 Cost of project: (Expressed in US \$)**

	US\$	%
Cost to the Environment Fund	-	
Cost to European Commission	3,580,260	84.8
Programme Support Cost	250,618	6.0
UNEP Contribution	389,072	9.2
Total cost of the project	4,219,950*	100

NB: *The budget has been calculated using 1st March 2009 exchange rate of US\$ 1= € 0.782.
The total amount is equivalent to Euro 3.3 million being the total budget for the Africa Regional Hub, including UNEP contribution and the Programme Support Cost.

Signatures:

For African Union Commission (AUC):

For UNEP:

Ms. Rhoda Peace Tumusiime
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Date:

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1.8 Project summary

This Project forms the African Hub sub-component (hereinafter referred to as “Project”) of the European Commission Programme for Capacity Building related to Multilateral Environmental Agreements (MEAs) in the African, Caribbean and Pacific (ACP) countries. The total cost of the Project is EUR 3.3 million, including UNEP contribution of EUR 304,255 contributed as staff time. This Project has a duration of forty-six months, starting from the date of signature of the Project Cooperation Agreement between UNEP and AUC and ending on 28 February 2013.

The overall objective of the Project is to strengthen and enhance the endogenous capacity of African ACP countries to effectively implement and comply with MEAs and related commitments. This will lead to sound management of the environment and natural resources and contribute towards the effective implementation of strategies for sustainable development and poverty eradication in Africa, including debt cancellation, improved market access, enhanced Official Development Assistance and increased flows of Foreign Direct Investment, as well as transfers of technology through the effective implementation of MEAs. The Project will also promote sharing of experiences at national, regional and sub-regional levels and encourage South-South cooperation including with the Regional Hubs in the Caribbean and the Pacific.

The specific objective of the Project is to strengthen the capacities of the Commission of the African Union and the Regional Economic Communities and to enhance the capacities of African ACP countries to effectively implement their obligations and commitments under global and regional environmental agreements. This will be done in a coordinated and comprehensive manner by focusing on the enhancement of negotiating capacity, lobbying skills, legislative drafting, and information dissemination and exchange.

The main activities for the Project include: human resource development; public education and awareness raising; institutional strengthening and improvement of coordination; support to the development of information systems and related environmental assessments; promotion of south-south cooperation and sharing of relevant experiences including with other regional hubs; and promotion of and support to the effective integration into national policies and laws of environmental concerns addressed in MEAs.

The Project targets the 48 African ACP countries.¹ The target beneficiaries will primarily be Government officials, in particular those working in Ministries of Environment, Planning, Energy, Water, Agriculture, Forestry, Mining, Foreign Affairs and other relevant ministries, as well as officials in local government authorities, national stakeholders such as civil society organizations and private sector companies. The design of the Project reflects considerable emphasis on capacity-building, ownership and exchanges of experiences on MEAs, including within regional and sub-regional institutional frameworks. As the support and ownership by the public and decision-makers is crucial for national implementation of MEAs, African countries are expected to learn from various institutional models developed in other developing countries through the promotion of South-South cooperation.

The Project will be hosted by the African Union Commission (AUC), which is the principal organization in Africa for the promotion of accelerated socio-economic integration of the

¹ The 48 African ACP countries are: Angola, Benin, Botswana, Burkina Faso, Burundi, Cameroon, Cape Verde, Central African Republic, Chad, Comoros, Congo-Brazzaville, Congo-Kinshasa, Côte d'Ivoire, Djibouti, Equatorial Guinea, Eritrea, Ethiopia, Gabon, Gambia, Ghana, Guinea, Guinea-Bissau, Kenya, Lesotho, Liberia, Madagascar, Malawi, Mali, Mauritania, Mauritius, Mozambique, Namibia, Niger, Nigeria, Rwanda, São Tomé and Príncipe, Senegal, Seychelles, Sierra Leone, Somalia, South Africa, Sudan, Swaziland, Tanzania, Togo, Uganda, Zambia and Zimbabwe.

continent in order to achieve sustainable development. The AUC has a mandate to promote regional cooperation on environmental management and conservation through the Department of Rural Economy and Agriculture. The African Union Specialized Technical Committee on Agriculture, Rural Development, Water and Environment, which is responsible directly to the African Union Executive Council, also has an environmental mandate. It has strong cooperation ties with UNEP through the UNEP's Regional Office for Africa, including the UNEP Addis Ababa Liaison Office as well as other regional or sub-regional environmental bodies and institutions in Africa.

By agreement between UNEP and the African Union Commission, this Project Document provides the management and administrative framework for the AUC and funding for the implementation of the African Hub sub-component of the EC ACP MEAs Programme.

Section 2: Project background

2.1 Background

Africa is experiencing an array of environmental challenges. Unsustainable exploitation and degradation of forests, soils, land, wildlife, fresh water and other natural resources threaten to undermine the region's sustainable development prospects. One of the most important environmental challenges facing Africa is to reconcile its development needs with the sustainable management of its natural resources. As poverty remains the main cause and consequence of environmental degradation and resource depletion, there is an urgent need to break the cyclical and downward spiral of the poverty–environment nexus.

The African Ministerial Conference on the Environment (AMCEN), established in 1985, is the main policy forum that provides the region with an opportunity to address its common environmental problems. Other ministerial bodies such as the African Ministers' Council on Water (AMCOW) and the Conference of Ministers of Agriculture of the African Union complement AMCEN's activities. Strategies and programmes in the Action Plan for the Environment Initiative of the New Partnership for Africa's Development (NEPAD), the Comprehensive African Agricultural Development Programme (CAADP), the Sirte Declaration on Water and Agriculture, the Bamako Convention on the Ban of the Import into Africa and the Control of Transboundary Movement and Management of Hazardous Wastes within Africa, the 2003 revised African Convention on the Conservation of Nature and Natural Resources, the 2007 Declaration and Decision on Climate Change, the recent Algiers Ministerial Declaration on Climate Change, the Regional Economic Communities' Environmental and Natural Resources Policies and Plans and National Action Plans (NAPs). These aim to reduce poverty and environmental degradation thereby ensuring sustainable development on the continent and contributing to effective implementation of MEAs.

Despite these numerous strategies and programmes experience with environmental management in Africa shows that environmental concerns are not sufficiently mainstreamed into national development policies, Poverty Reduction Strategy Papers or into sub-regional policies, strategies and action plans. Furthermore, specific action plans to address the main issues arising from MEAs are frequently lacking or are inappropriate. In addition, it is often difficult at the national level to ensure appropriate coordination between national and international efforts. Despite commitments and declarations by the Governments of African countries, the environment sector is still not considered a political and financial priority for a number of them. Much remains to be done in order to ensure the necessary mainstreaming.

One of the priority goals of the Action Plan for the environment initiative of NEPAD is to build Africa's capacity to implement environmental conventions and other international legal

instruments. An overwhelming majority of African states are now parties to many MEAs. The achievement of the objectives of MEAs by African countries largely depends on the extent to which their general public and decision-makers are aware and understand the content of the relevant provisions in various conventions and their respective national obligations. Many African countries have institutional frameworks for performing specified functions required for participation in international efforts to implement MEAs. Nevertheless, they need adequate and suitable capacity to ensure the sustained fulfilment of objectives specifically assigned in the MEAs. Indeed, many African countries lack the technical, financial, legal and human resources to effectively deal with their MEA obligations. Moreover, as the negotiations related to the implementation and further elaboration of environmental agreements are becoming more and more complex and technical, the participation of African countries requires enhanced capacities to ensure that Africa's interests and priorities are promoted and safeguarded.

Building the capacity of African ACP countries to implement MEAs has been recognized as one of the priority challenges to meet sustainable development on the continent. This recognition is articulated in decisions of Conferences of the Parties (COPs) of major global and regional MEAs. This need has also been emphasized in a number of meetings of African States, including AMCEN. Africa's priorities for the implementation of MEAs can generally be drawn out of national reports, national strategies and action plans, statements by delegations at meetings of COPs or Meetings of the Parties (MOPs), project proposals submitted to financial institutions and donors and reports of national workshops as well as out of country studies.

The capacity needs so far identified include:

- (a) Adequate national and sub-regional policy frameworks for the effective implementation of global and regional conventions.
- (b) Development and implementation of national legislative frameworks in a coordinated manner, in order to comprehensively address the complexity of issues covered by global conventions.
- (c) Adequate institutional mechanisms for the implementation of such frameworks, including strengthening the role of existing environmental institutions.
- (d) Enhanced mechanisms for management of environmental information, including coordination, integration, reporting to MEAs and delivery to identified targets, and particularly those in the policy and decision-making processes.
- (e) Enhanced mechanisms required for regional cooperation on issues of common concern such as the management of shared ecosystems, in conformity with existing agreements between the countries concerned including, for example, in the following areas: migratory species; trade in endangered species; shared coastal and inland water bodies; transboundary river basins and pollution.
- (f) Enhanced exchange of information and expertise for a better understanding of the status and trends in environmental degradation, vulnerability to climate change, impacts of land degradation and desertification and implications of loss of biodiversity in addition to a variety of other environmental challenges.
- (g) Enhanced negotiating and technical skills of African representatives at meetings of major global environmental conventions and international environmental negotiations.
- (h) Public awareness of global conventions and related sustainable development instruments.

The United Nations Environment Programme (UNEP) has been supporting African countries in capacity development on negotiations through a number of activities including: organizing pre-COP/MOP preparatory meetings; sponsoring African participants to attend the main negotiation meetings or any lead-up meetings; training national experts on multilateral negotiation skills and

techniques; providing on-the-spot advice to African delegates during the meetings of COPs and other backstopping services during such meetings. The Commission of the African Union (AUC) has also, as the hub for regional integration, cooperation and environmental issues, been supporting African countries in negotiations and meetings of COPs and MOPs. Despite this, the African region faces daunting challenges in the field of the environment.

The Project is therefore aimed at increasing the capacities of African ACP countries in the areas mentioned above. This will entail the provision of technical assistance, training and policy and advisory support services to enhance the capacities of the countries in implementing their obligations and commitments under MEAs. The Project also aims to enhance the capacity of African ACP countries to comply with and enforce relevant global and regional MEAs.

2.2 Legislative authority and contribution to subprogrammes

This project is linked to the following:

- The Bali Strategic Plan for Technology Support and Capacity building initiated by UNEP in close cooperation with UNDP. This is in line with the objectives of the Capacity Building Programme of the Environment Initiative of NEPAD.
- The UNEP Medium Term Strategy enhancing UNEP capacity to deliver on the Bali Strategic Plan as the principal UN body in the field of environment to promote the coherent implementation of the environmental dimension of sustainable development by keeping the environment under review and responding to environmental challenges.
- The UNEP Programme of Work 2008-2009, especially as it relates to the a) increased support for enhanced capacity of national Governments and other stakeholders for mainstreaming of national and international environmental objectives into national sustainable development and poverty eradication strategies; b) Enhanced collaboration and cooperation between UNEP and multilateral environmental agreements, their secretariats, scientific bodies and global, regional and national stakeholders; c) Enhanced environmental legal frameworks aimed at sustainable development; and d) Strengthened capacity of Member States for enhancing implementation of compliance with and enforcement of environmental law, as well as strengthened capacity of relevant institutions and stakeholders to facilitate implementation of and compliance with MEAs.
- The UNEP Programme of Work 2010-2011 approved by GC/25/GMEF, under the priority areas of climate change, environmental governance, harmful substances and ecosystem management. As such, the project will be implemented by UNEP's Division of Environmental Law and Conventions, which is the lead division for the environmental governance priority area.
- The forthcoming UNEP Programme of Work 2012-2013.
- The UNEP Governing Council Decisions: UNEP GC 21/15 on poverty and environment; UNEP GC 22/17 calling on the Executive Director to intensify efforts in the provision of policy and advisory services in key areas of capacity and institution-building, including access to information on legislation, activities, policies and programmes; UNEP GC 22/21 on Regional implementation of the Programme of Work of UNEP; UNEP GC 21/27 calling upon the Executive Director to continue activities aimed at capacity-strengthening of compliance with and enforcement of MEAs and UNEP GC 21/23 adopting the Montevideo Programme III to assist developing countries build capacity in negotiation skills, and in the development, strengthening and harmonisation of environmental laws and institutions as well as implementing MEAs into national legislation and UNEP GC/24 promoting the South-South cooperation in achieving sustainable development.

Section 3: Proposal

3.1 Project description

The project will be planned, implemented and monitored through the African Union's programmatic framework and existing Annual Work Programmes and with assistance provided to the relevant countries. As the Project's focus is on enhancing human resource capacity and strengthening institutional structures for MEA implementation, it will be implemented in partnership with beneficiary countries.

The methodology of implementation will be geared towards dissemination of knowledge and special skills pertaining to MEAs. The activities in each country shall, subject to their needs and priorities, focus on the development of appropriate tools for capacity building. Enhancement of institutional capacity will take the form of preparation of manuals, guidebooks and curricula as well as other publications and materials pertaining to MEAs. These will enhance the capacities of various institutions to carry out their activities on a sustainable basis beyond the project cycle.

During the Inception Phase, which ends on 31 August 2009, the AUC will work with UNEP to analyze and synthesize existing capacity enhancement needs assessments. This work will build on existing National Capacity Self-Assessments (NCSA), which is process of thorough self-assessment and analysis of national-level priorities and needs for capacity building to address global environmental issues, in particular biological diversity, climate change, persistent organic pollutants and land degradation, with the aim of catalyzing domestic and / or externally assisted activities to meet those needs in a coordinated and planned manner. Once the initial synthesis analysis is completed, three sub-regional inception workshops (East/Southern Africa, Central Africa, West Africa) will be held to prioritise and update the capacity enhancement needs of the African sub-regions targeted by this Project.²

The Inception workshops will require that nationals of beneficiary countries are fully involved in undertaking the activities. In this regard, the Project will encourage active participation of the national experts as a means of capacity building and to ensure sustainability and national ownership of its results. On the basis of the above analyses and workshops, detailed costed workplans will be developed and will form the basis of the Inception Report to be presented to the Programme Steering Committee.

The Project is equally an opportunity for the region to further gain and benefit from the regional and national activities to be implemented and executed under the four sub-components of Component 2 of the EC ACP MEAs Programme.

Interaction and communication between the Africa Hub (management team) and the project countries will be intensified through backstopping missions for strategic planning and facilitating the timely implementation of the activities by the project countries. For purposes of coordination and ownership of all parties in the project, arrangements will be put in place for countries to identify and appoint officers who will be responsible for implementation and coordination at the national level in the countries where various project activities will be executed.

Performance indicators will be developed in more detail during the Project Inception Phase on the basis of the objectively verifiable indicators and the outputs of the African Hub Logical

² The Project is aimed at enhancing the capacity of the 48 African ACP countries in Central, Eastern, Southern, and Western Africa. North Africa is not targeted by this Project.

framework.³ Self Evaluation will be prepared annually by the African Hub management team and submitted to UNEP. These evaluations will determine the extent of achievement of results, status and challenges of project implementation, budget management issues, gender issues, sustainability arrangements, impacts and risks.

The Project will complement the activities being implemented under the NEPAD Action Plan and the work programme of the African Ministerial Conference on Environment (AMCEN) will also be implemented in the context of the project. The Project is also an excellent opportunity for synergies and complementary action in support of the implementation of AUC, NEPAD, AMCEN, AMCOW, African Ministers' of Agriculture and UNEP activities in the region. In addition, the African Hub will work with the UN Economic Commission for Africa as well as ECOWAS, UEMOA, CEMAC, CEEAC, SADC, COMESA, EAC and ICAD.

Other anticipated synergies may arise from complementarities and integration with implementation of the Bali Strategic Plan (BSP) on Technology Support and Capacity Building, initiated by UNEP in close cooperation with UNDP. In the context of the African region, the Bali Plan is of particular interest being fully in line with the objectives of the Capacity Building Programme of the Environment Initiative of NEPAD. These synergies will be identified during the Inception Phase and mechanisms for closer collaboration and synergistic partnerships will be promoted. Equally, UNEP's Division of Environmental Law and Convention's activities on compliance with, enforcement of and implementation of MEAs, in particular in the African region, will be fully coordinated and integrated into the Project to ensure and build complementarity, synergies and to avoid duplication and overlap.

Moreover, the Project will be linked with other ongoing processes and initiatives related to the implementation of MEAs and the attainment of MDGs. These include activities undertaken under the joint UNDP-UNEP Poverty and Environment Initiative, which currently has activities in ten African countries. Links may also be developed with activities undertaken under the UN Development Assistance Framework (UNDAF) process.

MEA secretariats will be involved especially during the Inception Phase when priority capacity enhancement activities are chosen. UNEP will assist the African Hub to consult and liaise with the secretariats' capacity building units and personnel. The African Hub may also request the staff of the MEA secretariats to undertake and provide capacity building services related to their respective MEAs.

Building on experiences gained through implementing the Project, the African Hub will elaborate a Sustainability Action Plan based on the review and evaluation of activities. The Action Plan will include resource mobilisation and sustainable financing strategies. Towards the end of the fourth year there will be an external evaluation by consultants not involved in the formulation, review, approval, implementation and management of the Project. Mechanisms will be established to ensure that target beneficiaries and government officials actively participate in the evaluations in accordance with the terms of references which will be developed and prepared then for the purpose.

The multiplier effects of the activities and results of the project will include replication, transfer of knowledge and expertise gained as well as utilization, by other stakeholder, of legal materials and curricula developed under the Project. This will lead overall to increased implementation and enforcement of and compliance with MEAs. South-South cooperation will be further

³ See Section 4 below.

strengthened through the exchange of expertise and professional experience among beneficiaries and target groups. Sustainable impacts of the results of the Project will include imparting knowledge acquired through training; use of operational manual and guidelines; application of strengthened legal frameworks over time; attracting more resources by good results and examples; strengthened institutions becoming self-motivated; replication and integration of activities and results by target groups and beneficiaries and increased awareness on MEAs.

The main means of implementation will be through provision of information, information systems (software and hardware), technical and legal advice and through a range of training activities in-country as well as regionally and at sub-regional level. Specific in-country support activities such as facilitation of national consultations, development of national laws and regulations, on-the-job training and engagement of technical expertise will be provided.

The main anticipated constraint is the capacity of the ACP to effectively manage the scale and implement the activities under the Project. Moreover, African ACP countries targeted by the Project also face similar constraints. This will need to be carefully ascertained during the Inception Phase and measures should be taken to support countries to address this likely problem. Much sensitization will be required to ensure full comprehension of and engagement in the Project, especially with respect to activities planned, to increase ownership of the planned activities by African ACP countries. Furthermore, there will be need for harmonization of ongoing programmes, as well as institutional coordination, to avoid duplication and overlap of institutions.

To enhance the capacity of the AUC, the project will be implemented in the African Hub with as much assistance from UNEP as possible. During the first months of the Project and after recruitment of the Project Coordinators, UNEP will either undertake a mission to the AUC or invite relevant staff of the AUC to pay a working visit to UNEP in Nairobi. This will be followed by other exchange visits between the two institutions if necessary. This will enable UNEP, and in particular the Regional Office for Africa and the Division of Environmental Law and Conventions to assist, as necessary, the staff recruited to the African Hub to carry out the detailed planning and implementation of activities under the Project. In cases where UNEP undertakes a mission to the AUC, AUC staff other than those working for the Project may be invited to meetings to benefit from UNEP expertise. All activities, such as the needs assessment and other workshops will be carried out either at the AUC headquarters in Addis Ababa or in the various African sub-regions, as appropriate. The first year of the Project, including the six-month Inception Phase, will be central to the successful implementation of the Project, and will provide an opportunity for the AUC to obtain on-the-job training and assistance from UNEP staff and, in particular, the Regional Office for Africa and the Division of Environmental Law and Conventions. By the end of the inception phase, the Project would have fully integrated into the AUC structure and institutional mechanisms. UNEP will continue to support the African Hub through its Addis Ababa Liaison Office as well as from UNEP Headquarters in Nairobi.

Expected Results and Activities

During the Inception Phase, the activities below will be further developed into a detailed costed work plan, i.e. a concrete set of actions/activities to be implemented during the course of the Project. The Inception Report, submitted for EC approval at the end of the Inception Phase will include this costed work plan and the expected modalities for its implementation. Moreover, the activities, and the progress (whose results will be measured by their respective indicators) will be presented and reviewed during the meetings of the Programme Steering Committee. The proposed activities are not sequenced in any order of priority, since this will be determined with stakeholders during the Inception Phase workshops and consultations.

The description and budget for the following activities will be reviewed, updated presented to and confirmed by the PSC when the further detailed annual work plan is presented, as part of the Inception Report at the end of the Inception Phase of the Project (a maximum of six months following signature of the EC-UNEP Contribution Agreement, attached to this document as Annex 6).

Result 1 Needs prioritization

An inventory of existing MEA-related technical, legal, policy and institutional frameworks will be undertaken to identify gaps and needs in order to build and strengthen the capacity of African ACP countries for effective negotiation and improved compliance with and enforcement and implementation of MEAs. These existing instruments include the GEF National Capacity Self Assessments, the UNDAF Common Country Assessments, countries' State of the Environment Reports and needs identified by the various MEA Secretariats and other bodies. The needs prioritization will be undertaken during the six-month Inception Phase of The Project and progress in the assessment will be included in the Inception Report, which will be presented to the Programme Steering Committee. The outcomes from the needs prioritization will define the scope and nature of the specific project activities that will be developed to meet those identified needs and gaps, which in turn will lead to the realization of the Project's overall goals.

Activity 1.1 Needs prioritization workshops and consultations

Three consultative stakeholder workshops for Eastern/Southern, Central, and West Africa, respectively, for three days / 25 persons each, to prioritize national, sub-regional and regional capacity enhancement needs related to capacity building for implementation of MEAs.

Result 2 Negotiating capacity and scientific support

Related Activities:

Activity 2.1 Negotiation training workshops

Two training workshops/seminars for three days / 25 persons each on MEA negotiation techniques and skills. These workshops/seminars will also discuss common issues of concern and agree on negotiating positions for upcoming global/regional COPs/MOPs, e.g. climate change, access and benefit-sharing.

Activity 2.2 Scientific and negotiation support

- (a) Support existing scientific networks to conduct research activities or develop strategies and disseminate options and know-how on MEAs and/or support scientists' participation in MEA negotiations/COPs/MOPs.
- (b) Two scientific and technical workshops for three days / 25 persons each on conducting inventories, assessments and restoration of ecosystems to support countries to meet their MEA commitments.
- (c) Continuously build on the work of the Africa Observatory for Sustainable Development and liaise with the Observatory to explore synergies and to avoid duplication and overlap through regular communication, linking of websites, etc.

Result 3 Improved regional cooperation and coordination

Building Africa's capacity to implement global and regional conventions can be achieved through the development of South-South cooperation and networking. South-South cooperation is crucial to enable African countries to learn or draw lessons from capacity building efforts of other developing countries and regions. Some Caribbean and Pacific countries have expertise and experience that may be useful to Africa's goals of building capacity to implement MEAs. In addition, South-South cooperation may be source of institutional strengthening in Africa and provides an opportunity to share experiences and lessons learned with the Caribbean and Pacific Regional Hubs under the Project. African countries can also learn from various institutional models developed in other developing countries.

Related Activities:

3.1 Information exchange and South-South cooperation

Support the participation of 5 African experts in Caribbean and Pacific regional activities to share experiences and promote South-South cooperation on MEAs.

3.2 Liaison with Caribbean and Pacific Hubs

- (a) Regular communication with Caribbean and Pacific Hubs to exchange experiences and lessons learned.
- (b) Organize joint meetings with the Caribbean and Pacific Hubs before, during or after intergovernmental meetings in the African-ACP region to provide the opportunity for countries of the three regions to share experiences and lessons learned.

The costs of this activity are included under the regular running costs (staff time) incurred by the African Hub under this Project and do not have a separate budget line.

Result 4 Improved compliance with and enforcement of MEAs

Capacity enhancement activities are needed in these fields to ensure that once countries have adopted environmental agreements they are able to comply with and enforce their commitments. Activities in this field entail the support, in a comprehensive and integrated manner, of the preparation and coordinated implementation of national legislation to address the issues covered by respective MEAs.

Related Activities:

Activity 4.1 Guidelines / strategies for MEA implementation

Develop one regional strategy and action plan on the basis of a guideline/checklist to promote compliance with and enforcement of MEAs in African ACP countries. In view of the limited technical capacity and time-constraints of the African Hub, the activity will be undertaken by an external consultant. The budget for this activity is indicated in budget line 6.3 of the African Hub Budget for the Project.

Activity 4.2 Workshops/Meetings/ Colloquia for promoting accession to regional environmental agreements

Two meetings for three days / 25 persons each to promote ratification/accession/adoption and implementation of key regional MEAs, e.g. the African Convention on the Conservation of Nature and Natural Resources (Maputo Convention), the Bamako Convention on the Ban of the Import into Africa and the Control of Transboundary Movement and Management of Hazardous Wastes within Africa and the Convention for Co-operation in the Protection and Development of the Marine and Coastal Environment of the West and Central African Region (Abidjan Convention).

Activity 4.3 Legal instruments

- (a) Building on existing work, develop two regional framework harmonized legislations for implementing a cluster of MEAs (e.g. biodiversity or chemicals) for use at national level.
- (b) Building on activity 4:3(a) above, develop three harmonized national legislations for the implementation of a cluster of MEAs (e.g. biodiversity or chemicals).
- (c) Support the development of at least four environmental instruments that implement MEAs in the African Region, e.g. agreement or protocol.

Activity 4.4 Workshops/Meetings/ Colloquia for law enforcement officials and trainers

Two law enforcement train-the-trainers workshops for three days / 25 persons each for judiciary, prosecutors, police and other enforcement officers, customs, legal practitioners inspectors, legal drafters, etc.) on their role in MEA implementation and enforcement .

Result 5 Improved use of knowledge management systems

Meeting the commitments under global conventions will require selected African countries to strengthen their abilities to generate, manage and use relevant information and data related to MEAs.

Related Activities:

Activity 5.1 Harmonized reporting

Two training courses for three days / 25 persons each to support countries to test the use of existing harmonized national reporting formats/templates and/or online national reporting portals on biodiversity-related MEAs.

Activity 5.2 National knowledge management systems

The UNEP knowledge management project was implemented from 2006 to May 2008 by UNEP in collaboration with the Secretariats of CBD, CITES, CMS, Ramsar, AWEA and the Indian Ocean South-east Asian Marine Turtle Memorandum of Understanding. The objective of the project was to improve implementation of biodiversity-related agreements through the strategic use of information. The project provided, inter alia, improved access to convention and agreement texts, resolutions and decisions, strategic plans and information on national focal points and parties through a single web portal as well as online national reporting facilities for CMS, AWEA and CITES.

This activity will support the development of national databases for the implementation, reporting and assessment of MEAs in 10 African ACP countries. The activity will support the technical establishment and updating of these national databases that will include information on national implementation of biodiversity-related MEAs, State of the Environment report, relevant national legislation, etc. These national databases will be linked with the website being created by UNEP under the framework of the Project.

Activity 5.3 African Hub database

Establish one information and content management web-based database and intranet at the Africa Regional Hub to collate, compile and disseminate MEA-related information to stakeholders.

Result 6 Mainstreaming MEAs into PRSPs and sector / development plans

The activity will facilitate the development and establishment of appropriate approaches, mechanisms and processes in support of decision-making processes that enable mainstreaming of MEAs into PRSPs and national and regional policies and strategies.

Related Activities:

Activity 6.1 Workshops/Meetings/ Colloquia for parliamentarians / decision-makers

Two regional and/or sub-regional awareness raising colloquia for three days / 25 persons each for parliamentarians/decision-makers on their role in mainstreaming MEAs into development planning frameworks (PRSPs, etc) at the national level.

Result 7 Improved public awareness through access to information, justice and public participation

The achievement of the objectives of global environmental conventions by the African countries largely depends on the extent to which their general public and decision-makers are aware of the conventions and their respective national obligations. Public and decision-makers' support to and ownership of the conventions and all activities under the Project are crucial to effective national implementation. Most global environmental conventions recognize the importance of educating the public and increasing public awareness of the conventions. For example, the Convention on Biological Diversity has devoted its Article 13 to measures aimed at public education and awareness. Public education and awareness considerations are also integrated into the UNCCD, the UNFCCC the Stockholm POPs Convention and many other environmental agreements.

Related Activities:

Activity 7.1 Awareness raising

- (a) Two regional training workshop for three days / 25 persons each for national MEA focal points and DNAs on MEA implementation strategies, information sharing and exchange and effective communication on MEA issues, including their impacts.

- (b) Two awareness-raising workshops for three days / 25 persons each for journalists/NGOs on MEA implementation and enforcement.
- (c) Two awareness-raising workshops for three days / 25 persons for private sector representatives (industrialists, importers and exporters, bankers, etc) on MEA implementation and enforcement.
- (d) Two trainings workshops for three days / 25 persons each for regional and sub-regional institutions' environment/natural resources desk officers and legal experts (from AUC, NEPAD, RECs, etc.) on MEA implementation.

Activity 7.2 Teaching and Research on MEA development and implementation

- (a) Compile and develop teaching materials on MEAs for university/tertiary institutions on environmental science, law, compliance and enforcement, negotiation and implementation.
- (b) Strengthen MEA resource/documentation centres in at least 3 universities, 3 tertiary institutions and 4 public libraries in different sub-regions of the African Region. The African Region is divided into 5 sub regions (Northern, Southern, Western, Eastern and Central Africa. Two MEA resource/documentation centres per sub-region will be strengthened.

Activity 7.3 Public awareness and publicity

- (a) Compile, develop and distribute audio-visual media public awareness education programmes on MEAs (discussion panels, broadcasting) in at least 20 countries (10 Anglophone and 10 Francophone).
- (b) Production and distribution of at least 500 Fact Sheets as hard copies and electronic copies on the AUC website and during regional MEA workshops and meetings as well as during COPs/MOPs.
- (c) Production of at least 50 generic Media Kits on MEAs and distribution to media organizations in Africa.
- (d) Development and distribution of at least 100 DVDs on MEAs for all MEA focal points in the 48 African ACP countries for use as a reference material to promote MEAs.

Result 8 Integrating the African Hub into the region

The ability of African countries to fulfill their commitments under MEAs largely depends on the nature and capacities of institutions that they establish and how such institutions are configured to achieve synergies in their operations. This also includes synergies between national MEA focal points and the institutions involved with management of environmental information. As stated above, the implementation of conventions is often not effectively achieved because of weak institutions at national, sub-regional and regional levels. This includes lack of or inadequate coordination and cooperation among institutions and/or focal points facilitating and supporting the implementation of MEAs. Strengthening the capacity of institutions as well as those of national MEA focal points particularly to develop and negotiate appropriate mandates and modus operandi as well as appropriate legal and regulatory frameworks will be one of the key priorities of the project.

Related Activities:

Activity 8.1 Support to MEA focal points

- (a) Continuous support to the establishment or strengthening of national MEA focal point networks for coordinated implementation and enforcement of MEAs in all African ACP countries (2 meetings per year per country).
- (b) Support 20 national focal points in 10 countries to organize meetings and workshops at the national level to enhance MEA implementation through building the capacities of marginalized stakeholders to participate in decision-making; developing clear communication strategies / procedures between decision makers and stakeholders;

establishing partnerships between indigenous local communities and universities; integrating traditional and local knowledge into monitoring and reporting strategies, etc.

Activity 8.2 Support to relevant MEA Regional Centres

Support regional institutions such as Basel Regional Centres and/or other relevant MEA Regional Centres to implement their programme of work on MEAs (co-hosting/sponsoring 5 workshops/5 participants each). The choice of the MEAs to be addressed in priority will be included in the Inception Report, and in further reports submitted to the PSC during the duration of the Programme. It will also be included in the detailed Annual Work Plans submitted to the EC.

Activity 8.3 Review and evaluation

Develop one Sustainability Action Plan based on review and evaluation of activities under the Project. The Action Plan will include resource mobilization and sustainable financing strategies. The Sustainability Action Plan will be prepared by an external consultant on the basis of experiences gained during the course of the Project and taking into consideration regional and global sources of funding.

3.2 Project impacts on poverty alleviation and gender equality

The overall objective is to strengthen and enhance the endogenous capacity of African ACP countries to effectively implement and comply with MEAs and related commitments. This will lead to sound management of the environment and natural resources and contribute towards the effective implementation of strategies for sustainable development and poverty eradication in Africa, including debt cancellation, improved market access, enhanced Official Development Assistance and increased flows of Foreign Direct Investment, as well as transfers of technology through the effective implementation of MEAs. The Project will also promote sharing of experiences at national, regional and sub-regional levels and encourage South-South cooperation including with the Regional Hubs in the Caribbean and the Pacific.

This Project will take into consideration gender imbalance in the processes of decision-making in environmental matters at all levels, and address specific gender differentiated needs arising from such imbalance as they appear in policies, institutions and processes in the field of the environment. It will serve as conduit to develop coherent policy approaches to gender-specific environmental governance issues. Catalytic action to support the development of policies, laws and institutions and capacity-building activities targeted at government bodies, officials and relevant stakeholders, as well as outreach and awareness raising for the public will be made gender sensitive and especially aimed at reducing gender imbalance in policies, laws and institutions in the field of the environment. UNEP will further encourage the Regional Hubs to include a focus on gender issues in activities under the Project. UNEP will promote gender mainstreaming by developing or seeking to include gender sensitive indicators.

3.3 Communication and information Activities

AUC shall take all necessary measures to raise awareness of governments in target countries, final beneficiaries, public opinion, both local and in the EU, and the staff employed under the Project and its relevance to the Project objective of enhancing capacity of participating African ACP country stakeholders to implement MEAs. Any publication by AUC, in whatever form and by whatever means, including the Internet, shall carry the following statement: "This project is a joint EU-UNEP-AUC project and the document has been produced with the financial assistance of the European Union. The views expressed herein are those of AUC and can therefore in no way be taken to reflect the official opinion of the European Commission or the United Nations Environment Programme."

In close consultation with UNEP, AUC shall, during the Inception Phase, design a communication and visibility plan in compliance with the "Joint Visibility Guidelines for EC-UN

Actions in the Field” and the Framework Communication and Visibility Plan provided by UNEP. AUC shall make use of various communication, awareness raising, dissemination and visibility tools (press spots, press releases, press conferences, donor conferences, public debates, seminars, logos, plaques, etc.) to disseminate the results of the Project. AUC will report on the visibility activities carried on under this Project.

In order to ensure sustainability of the results and outputs of the Project, the manuals, guidebooks, curricula and training manuals and modules produced as per the visibility and communication plan (to be developed during the Inception Phase and included in the Inception Report) will be used even beyond the life cycle of the Project. The institutions whose capacities have been strengthened are expected to continue to use the manuals, guidebooks, curricula, training modules and other materials developed under the Project. Furthermore, the government officials and various beneficiaries trained under the Project will be encouraged to impart their knowledge onto others.

Section 4: Logical framework matrix

Intervention Logic	Objectively verifiable indicators of achievement	Sources and Means of Verification	Assumptions
Overall Objective for African Regional Hub Strengthen and enhance the endogenous capacity of African ACP countries to effectively implement MEAs and related commitments.	Sustained ability of African ACP countries to negotiate, manage and implement MEAs and subsequent improved state of the environment in African ACP countries.	Project progress reports, UNEP reports, Convention Secretariat reports, ACP Secretariat reports	
Specific Objective for African Regional Hub Strengthen the capacities of the Commission of the African Union and the Regional Economic Communities and to enhance the capacities of African ACP countries to effectively implement their obligations and commitments under global and regional environmental agreements.	The successful establishment of the African Regional Hub under the control and management of the AUC with an operational and effective outreach programme.	Work / Operation Plan for the African Hub, clearly demonstrating linkages with appropriate stakeholders Accurate baseline data and needs assessments undertaken during Inception Phase Convention Secretariat and UNEP reports	MEA implementation becomes and is sustained as a priority in African ACP countries AUC is able to manage its growth effectively UNEP is able to work sensitively with AUC
Result 1: The overall work programme and costed work plan for the implementation of the Project in Africa is determined, prepared with detailed prioritized actions Activity 1:1 Needs prioritization workshops and consultations	Feasible, comprehensive, adequate and costed work programme is successfully developed for African Hub Three consultative stakeholder workshops to prioritise national, sub-regional and regional MEA-related needs Means (for activities): AUC personnel dedicated to Project; workshop facilities; workshop supplies	Costed work programme Sources (of verification): Workshop reports	AUC and UNEP work in close collaboration Countries are willing to engage in capacity building activities organised through the African Hub
Result 2: Enhanced negotiating skills capacity related to and scientific support for MEAs Activity 2:1 Negotiation training workshops	Strong negotiating abilities demonstrated by African negotiators at international meetings Two training workshops/seminars on MEA negotiation techniques and skills	Project progress reports; project evaluation report; MEA decisions and reports Sources (of verification): Training reports	Appropriate and relevant participants are involved UNEP collaboration and provision of resource persons ensured

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		Means (for activities): AUC personnel dedicated to Project; training facilities; training supplies		
Activity 2:2 Scientific support to negotiators		a) Support existing scientific networks to conduct research activities or develop strategies b) Two scientific and technical workshops on conducting inventories, assessments and restoration of ecosystems c) Build on the work of the Africa Observatory for Sustainable Development Means (for activities): AUC personnel dedicated to Project; scientific reports and documents	Sources (of verification): Workshop reports; new scientific reports and data; scientific research outputs	UNEP collaboration and provision of resource persons ensured
Result 3: Improved regional and sub-regional cooperation and increased coherence between the ACP countries and the ACP Secretariat to deliver identified targets		Communication channel between ACP countries and between regions and African sub-regions successfully established	Web-based data base clearly indicating information exchange among these countries	Adequate information systems present in ACP countries
Activity 3:1 Information exchange and South-South cooperation		Support the participation of 5 African experts in Caribbean and Pacific regional activities Means (for activities): AUC personnel dedicated to Project; communication technology	Sources (of verification): Reports, correspondences, databases	Internet access is available and the information system is fully operational
Activity 3:2 Liaison with Caribbean and Pacific Hubs		a) Regular communication with Caribbean and Pacific Hubs b) Organise joint meetings with the Caribbean and Pacific Hubs Means (for activities): AUC personnel dedicated to Project; CARICOM and SPREP personnel dedicated to the Project; telecommunication equipment	Sources (of verification): Project progress reports;	African Hub is able to attend meetings and/or other Hubs' activities; the African Hub's activity timetable does not clash with other Hubs' activity timetable
Result 4: Improved compliance with and enforcement of MEAs at the national and regional levels.		Better implementation of MEAs at national and regional levels and increased ratification of environmental conventions	Improved Environmental Action Plans, improved enforcement and implementation strategies, ratifications	MEA issues are given high priority on national and regional development agendas

Activity 4:1 Guidelines / strategies for MEA implementation	Develop one regional strategy and action plan to promote compliance with and enforcement of MEAs Means (for activities): Consultant; existing global and regional materials related to compliance with and enforcement of MEAs	Sources (of verification): Strategy and action plan; guideline/checklist	Relevant resource persons are identified on time
Activity 4:2 Workshops/Meetings/Colloquia for promoting accession to regional environmental agreements	Two meetings to promote ratification/accesion/adoption and implementation of key regional MEAs Means (for activities): AUC personnel dedicated to Project; workshop facilities; workshops supplies	Sources (of verification): Reports of workshops, colloquia and meetings; project progress reports	Right target audience identified for the workshop
Activity 4:3 Legal instruments	a) Develop two regional framework harmonised legislations for implementing a cluster of MEAs b) Develop three harmonized national legislations for the implementation of a cluster of MEAs c) Support the development of at least four environmental instruments that implement MEAs in the African Region Means (for activities): Consultant; access to existing national laws and regulations	Sources (of verification): Framework harmonised legislation; harmonised national legislation; instruments of ratification	Countries are willing to engage in capacity building activities organised through the African Hub; selected countries are committed to harmonising their legislation with MEA requirements
Activity 4:4 Workshops/Meetings/Colloquia for law enforcement officials and trainers	Two law enforcement train-the-trainers workshops on role of judiciary, prosecutors, police, etc. in MEA implementation and enforcement Means (for activities): AUC personnel dedicated to Project; workshop facilities; workshops supplies	Sources (of verification): Training workshop and colloquia reports; project progress reports	All stakeholders are committed
Result 5: Improved exchange and use of knowledge management systems	Information and knowledge is satisfactorily exchanged through establishing KM systems	Knowledge management and information systems	Strong political and administrative support at the national level
Activity 5:1 Harmonized reporting	Two training courses to test the use of existing harmonized national reporting formats/templates and/or online national	Sources (of verification): MEA reports; project progress reports	Harmonised reporting templates are accepted and endorsed by MEA Parties and Secretariats

	reporting portals Means (for activities): AUC personnel dedicated to Project; training facilities; training supplies; existing harmonised reporting templates		
Activity 5:2 National knowledge management systems	Support the development of national databases for the implementation, reporting and assessment of MEAs in 10 African ACP countries Means (for activities): AUC personnel dedicated to Project; UNEP knowledge management project lessons learnt; national databases and electronic resources	Sources (of verification): Databases; project progress reports	Countries see added value in developing database; access to Internet
Activity 5:3 African Hub database	Establish one information and content management web-based database and intranet at the Africa Regional Hub Means (for activities): AUC personnel dedicated to Project; IT equipment, Internet server	Sources (of verification): AUC database; project progress reports	Required information for database is available
Result 6: MEAs are mainstreamed into development policies, PRSPs and national and regional sector policies, strategies and action plans	Development policies and programmes contain chapters on MEAs	MEA-mainstreamed policies and plans	Policy makers and planners are aware of the importance of MEA and are committed to make MEA implementation a priority
Activity 6:1 Workshops/Meetings/Colloquia for parliamentarians / decision-makers	Two regional and/or sub-regional awareness raising colloquia for parliamentarians/decision-makers on their role in mainstreaming MEAs into development planning frameworks at the national level Means (for activities): AUC personnel dedicated to Project; workshop facilities; workshop supplies; existing PRSPs and national development and planning frameworks	Sources (of verification): PRSPs; national development and planning frameworks; budgetary allocations to MEA-issues	Parliamentarians and decision-makers are committed and see the importance of MEA implementation
Result 7: Improved public awareness through MEA information and data	The general public is seen to be more aware of MEAs importance	Awareness raising tools; national consultative process reports	Countries are willing to engage stakeholders and the public, which in turn have the

exchange, access to justice and public participation.			resources to engage actively in MEA-related issues
Activity 7:1 Awareness raising activities	a) Two regional training workshop for national MEA focal points and DNAs on MEA implementation strategies, information sharing and exchange and effective communication on MEA issues. b) Two awareness-raising workshops for journalists/NGOs on MEA implementation and enforcement. c) Two awareness-raising workshops for private sector representatives on MEA implementation and enforcement. d) Two trainings workshops for regional and sub-regional institutions' environment/natural resources desk officers and legal experts on MEA implementation Means (for activities): AUC personnel dedicated to Project; workshop facilities; workshop supplies	Sources (of verification): Workshop reports; project progress reports	Right target audience identified for the workshop
Activity 7:2 Teaching and Research on MEA development and implementation	a) Compile and develop teaching materials on MEAs. b) Strengthen MEA resource/documentation centres in at least 3 universities, 3 tertiary institutions and 4 public libraries in different sub-regions of the African Region. Means (for activities): AUC personnel dedicated to Project; existing research and teaching materials	Sources (of verification): Teaching material, research reports; project progress reports	Universities/tertiary institutions and MEA resource/documentation centres are willing to engage in the activity
Activity 7:3 Public awareness and publicity	a) Compile, develop and distribute audio-visual media public awareness education programmes on MEAs in at least 20 countries. b) Production and distribution of at least 500 Fact Sheets. c) Production of at least 50 generic Media Kits on MEAs.	Sources (of verification): Booklets, pamphlets, talk shows-reports, media publications, educational material	Access to quality audio-visual media equipment and national broadcasters

	d) Development and distribution of at least 100 DVDs on MEAs. Means (for activities): AUC personnel dedicated to Project; audio-visual media equipment		
Result 8: The African hub is functional and linked to and participates in the relevant institutional processes in order to ensure the continuity of operations after the Project has concluded	Creation of AUC MEA Unit or MEA issues effectively incorporated into existing programmes and institutional structures	Reports of international and regional meetings on MEAs attended by AUC; AUC internal organigramme	AUC mobilizes the required human and financial resources for continuation of operations after the Project has concluded
Activity 8:1 Support to MEA focal points	a) Support establishment or strengthening of national MEA focal point networks in all African ACP countries (2 meetings per year per country). b) Support 20 national focal points in 10 countries to organise meetings and workshops to build the capacities of marginalised stakeholders to participate in decision-making, etc. Means (for activities): AUC personnel dedicated to Project; MEA focal point personnel; meeting facilities; meeting supplies	Sources (of verification): MEA focal points' national meeting; project progress reports	MEA focal points are willing to engage in the activity
Activity 8:2 Support to relevant MEA Regional Centres	Support regional institutions to implement their programme of work on MEAs (co-hosting/sponsoring 5 workshops/5 participants each). Means (for activities): AUC personnel dedicated to Project; MEA Regional Centre personnel	Sources (of verification): MEA Regional Centre's reports; project progress reports	MEA Regional Centres are willing to engage in the activity
Activity 8:3 Review and evaluation	Develop one Sustainability Action Plan Means (for activities): AUC personnel dedicated to Project; consultant; all project progress reports	Sources (of verification): Sustainability Action Plan	UNEP collaboration and assistance ensured

Section 5: Work plan for African Regional Hub

Year 1														
Activity	Semester 1 (months)					Semester 2 (months)					Implementing Body			
	1	2	3	4	5	6	7	8	9	10				
1:1 Needs prioritization workshops and consultations											African Union Commission (AUC), UNEP			
2:1 Negotiation training workshop											AUC, UNEP			
2:2 Scientific support to negotiators											AUC, ROA, African Observatory for Sustainable Development.			
c) Build on work of African Observatory for Sustainable Development											AUC, UNEP			
3:1 Common negotiating positions											AUC, UNEP			
3:2 Information exchange and South-South cooperation											AUC, UNEP			
3:3 Liaison with Caribbean and Pacific Hubs											AUC, CARICOM Secretariat, SPREP, UNEP			
4:1 Guidelines / strategies for MEA implementation											AUC, UNEP			
4:3 Legal Instruments											AUC, UNEP, NEPAD			
a) Framework harmonised legislation											AUC, UNEP, NEPAD			
4:3 Legal Instruments											AUC, UNEP, NEPAD			
c) Develop sub-regional instrument											AUC, UNEP, NEPAD			
7:1 Awareness raising											AUC, UNEP			
a) Regional training workshop											AUC, UNEP			
7:3 Public awareness and publicity											AUC, UNEP			
b) Newsletters, fact sheets, media kits, etc.											AUC, UNEP			
8:1 Training workshops for policy experts on MEAs											AUC, UNEP			
a) Environment / natural resources desk officers											AUC, UNEP, MEA Secretariats			
8:2 Support to MEA focal points											AUC, UNEP, MEA Secretariats			
a) National MEA focal point networks											AUC, UNEP, MEA Secretariats			
b) Fund 20 national focal points											AUC, UNEP, MEA Secretariats			
8:3 Support to Basel Convention Regional Centres											AUC, UNEP, Basel Convention Secretariat. BCRC			

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Work plan for African Regional Hub (cont'd)

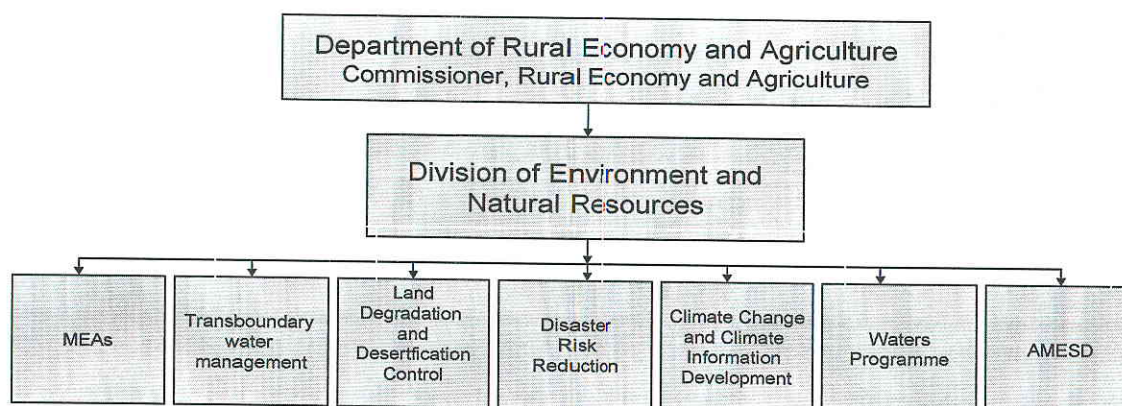
Years 2-4								
Activity	Semesters							
	3	4	5	6	7	8	Implementing body	
2:2 Scientific support to negotiators a) Research activities and strategies							AUC, UNEP, relevant regional scientific institutions / networks	
2:2 Scientific support to negotiators b) Scientific and technical workshops							AUC, UNEP, relevant regional scientific institutions / networks	
2:2 Scientific support to negotiators c) Build on work of African Observatory for Sustainable Development							AUC, UNEP, African Observatory for Sustainable Development	
3:1 Common negotiating positions							AUC, UNEP	
3:2 Information exchange and South-South cooperation							AUC, UNEP	
3:3 Liaison with Caribbean and Pacific Hubs							AUC, CARICOM Secretariat, SPREP, UNEP	
4:2 Workshops / Meetings / Colloquia for promoting accession to regional environmental agreements							AUC, UNEP	
4:3 Legal Instruments a) Framework harmonised legislation							AUC, UNEP, NEPAD	
4:3 Legal Instruments b) National harmonised legislation							AUC, UNEP, NEPAD	
4:4 Workshops / Meetings / Colloquia for law enforcement officials and trainers							AUC, UNEP	
5:1 Harmonized reporting							AUC, UNEP	
5:2 National knowledge management systems							AUC, UNEP	
5:3 African Hub database							AUC, UNEP	

Work Plan for African Regional Hub (cont'd)

Years 2-4 Activity	Semesters								Implementing body
	3	4	5	6	7	8			
6:1 Workshops / Meetings / Colloquia for parliamentarians and decision-makers									AUC, UNEP
7:1 Awareness raising b) Journalists / NGOs									AUC, UNEP
7:1 Awareness raising c) Private sector representatives									AUC, UNEP
7:2 Teaching and research a) Compile and tailor teaching materials									AUC, UNEP
7:2 Teaching and research b) Strengthen MEA resource / documentation centre									AUC, UNEP, relevant regional universities, etc.
7:3 Public awareness and publicity a) Public awareness education programmes									AUC, UNEP
7:3 Public awareness and publicity b) Newsletters, fact sheets, media kits, etc.									AUC, UNEP
8:1 Training workshops for policy experts on MEAs. a) Environment / natural resources desk officers									AUC, UNEP
8:1 Training workshops for policy experts on MEAs b) Sub-regional and national MEA focal points and DNAs									AUC, UNEP
8:2 Support to MEA focal points a) National MEA focal point networks									AUC, UNEP
8:2 Support to MEA focal points b) Fund 20 national focal points									AUC, UNEP
8:3 Support to Basel Convention Regional Centres									AUC, UNEP, Basel Convention Secretariat, BCRC
8:4 Review and Evaluation									AUC, UNEP

Section 6: Institutional Structure

African Hub Structure



The African Regional Hub will be hosted by the African Union Commission (AUC), which is the principal organization in Africa for the promotion of accelerated socio-economic integration of the continent in order to achieve sustainable development. The AUC has a mandate to promote regional cooperation on environmental management and conservation through the Department of Rural Economy and Agriculture, under the portfolio of the Commissioner, Rural Economy and Agriculture. The African Union Specialized Technical Committee on Agriculture, Rural Development, Water and Environment, which is responsible directly to the African Union Executive Council, also has an environmental mandate. It has strong cooperation ties with UNEP through the UNEP's Regional Office for Africa, including the UNEP Addis Ababa Liaison Office as well as other regional or sub-regional environmental bodies and institutions in Africa.

The implementation of the Project will be the responsibility of the African Union Commission (AUC) as supporting organization. The Programme Steering Committee (PSC) will provide policy and management direction and guidance.

UNEP will be closely associated with the implementation of the project and will provide the necessary technical and policy guidance through relevant UNEP offices and will also facilitate the necessary financial and general project management services in compliance with UNEP rules and regulations.

All staff will be recruited with the assistance from UNEP as appropriate but employed on the terms and conditions of the AUC. Job descriptions of staff and terms of reference for consultants and sub-contractors will be elaborated by AUC and approved UNEP. AUC will invite UNEP to sit on the selection panel for recruitment of personnel under this Project.

Section 7: Monitoring and reporting

The monitoring of the implementation of the project including related reporting will be ensured by UNEP in accordance with the Financial and Administrative Framework Agreement (FAFA) and UNEP project management rules and procedures. The AUC Project Coordinators will regularly report on the progress and quality of the implementation of the project, including any encountered difficulties and actions taken to overcome the difficulties. UNEP will be requested to provide feedback and advice as appropriate.

All correspondence regarding this project should be addressed to (prior to the hiring of the Project Coordinator):

At AUC:

The Director
Directorate of Rural Economy and Agriculture
Commission of the African Union (AUC)
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Tel: +251 11 551 7700
drural@africa-union.org

With copy to:

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At UNEP:

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Fax: (254-20) 7624300
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Fax. No. (254 20) 7624300/7623926
E-mail: Elizabeth.Mrema@unep.org

On fund, financial and budgetary matters to:

Mr. Theodor N. Kapiga, OIC
Quality Assurance and Corporate Services Section
UNEP-DELIC, P.O.Box 30552
Nairobi 00100, Kenya
Tel. No. (254 20) 7623661
Fax. No. (254 20) 7623718
E-mail: Theodor.kapiga@unep.org

With copy to:

Mr. Christian Marx
Administrative Officer
Budget and Financial Management Service
United Nations Office at Nairobi
Tel: 254-020-624012
Fax 254-020-623755/623918

7.1 Project progress reports

Six (6) months after signature of this Project, and every six 6 months thereafter, except where otherwise agreed, AUC shall provide UNEP with narrative progress reports on the Project, using the format given in Annex 3, activity reports. The narrative report shall directly relate to the Project and shall at least include:

- Summary and context of the Project;
- Activities carried out during the reporting period (i.e. directly related to the Project description and activities foreseen in this Agreement);
- Difficulties encountered and measures taken to overcome problems;
- Changes introduced in implementation;
- Achievements/results by using the indicators included in this Agreement;
- Work plan for the following period including objectives and indicators of achievement. If the report is sent after the end of the period covered by the preceding work plan, a new work plan, albeit provisional, is always required before such date.

7.2 Final report

Within 60 days of the completion of the project, AUC will submit to UNEP a final report using the format given in Annex 4. The final report shall contain the information in the progress report (excluding the last indent) covering the whole implementation period of the Project, information on the measures taken to identify the European Union as the source of financing plus a summary of the Project's income and expenditure and payments received.

7.3 Financial reports

UNEP shall administer project funds in accordance with United Nations rules and regulations and project expenditures will be reported in line with the standard UNEP format. Financial reporting requirements to the donor are set out in the EC-UNEP Contribution Agreement. These reports will be prepared jointly by AUC and UNEP.

(a) Project expenditure accounts

- (1) AUC will report quarterly and cumulative annual details of project expenditure to UNEP in line with the budget objects of expenditure as set out in the Project Budget (Annex 1) on a quarterly basis, in accordance with the standard format given in Annex 5 to this project.
All expenditure reports will be dispatched to UNEP within thirty (30) days of the end of the period they refer to, certified by a duly authorized official of AUC. In particular, the duly authorized official shall certify that:
 - (i) proper books of account and records have been maintained;
 - (ii) all project expenditures are supported by vouchers and adequate documentation;
 - (iii) expenditures have been incurred in accordance with the activities outlined in the project document.In addition, AUC will provide any financial reports that will be requested by UNEP and the European Commission.
- (2) Within 60 days of the completion of the project, AUC will supply UNEP with a final statement of account in the same format as for the quarterly statements, certified by a duly authorised official. If requested, AUC shall facilitate an audit by the United Nations Board of Auditors and/or the Audit Service of the accounts of the Project.
- (3) Any portion of cash advances remaining unspent or uncommitted by AUC on completion on the project will be reimbursed to UNEP within one month of the presentation of the final statement of accounts. In the event of any delay in such reimbursement, AUC will be financially responsible for any adverse movement in the exchange rates.

(b) Cash advance accounts

A statement and request of advances of cash provided by UNEP shall be submitted by AUC quarterly in the format shown in Annex 2, subject to availability of funds. Each cash advance request will be accompanied by a costed work plan for the corresponding three month period. The costed worked plan will include, at least, a detailed list of activities for the upcoming period, the venue of those activities, the means of implementing those activities (staff, equipment and supplies, etc.) as well as the proposed budget for each activity.

7.4 Terms and conditions

7.4.1 Non-expendable equipment:

AUC will maintain records of non-expendable equipment (items costing US\$ 1,500 or more and with a serviceable lifetime of five years or more, as well as items of attraction such as pocket calculators, cameras, etc. costing US\$ 500 or more) purchased with European Commission funds administered by UNEP, and will submit an inventory of all such equipment to UNEP annually, attached to the progress report, indicating description, date of purchase, cost and present condition of each item. Non-expendable equipment purchased with funds administered by UNEP will remain the property of UNEP until its disposal is authorized by UNEP, in consultation with the European Commission. AUC shall be responsible for any loss of or damage to equipment purchased with UNEP funds. The proceeds from the sale of equipment (duly authorized by UNEP) shall be credited to the accounts of UNEP. AUC will attach to the terminal report mentioned in paragraph 7.2 a final inventory of all non-expendable equipment purchased under this project, indicating the following: date of purchase, description, serial number, quantity, cost, location and present condition, together with a proposal for the disposal of said equipment.

7.4.2 Responsibilities for cost overruns

Any cost overrun, defined as expenditure in excess of the amount budgeted at the sub-project level of the project budget shall be met by the organization responsible for authorizing the expenditure, unless written agreement has been received in advance, from UNEP. In cases where UNEP has indicated its agreement to a cost overrun by transfer of funds from one sub-component to another, a revision to the project document will be issued by UNEP.

7.4.3 Rate of exchange and responsibility for losses in exchange

UNEP will provide all cash advances in US Dollars (US\$) and AUC will maintain project accounts and report all expenditure correspondingly in US Dollars. Any funds converted to and expended in another currency will be reported in US Dollars using the actual rate of exchange prevalent at the time of converting the US Dollar cash advance received or part thereof into another currency.

AUC will be solely responsible for any loss in exchange and may not charge any such losses towards project costs. Should AUC wish to safeguard project funds provided by UNEP against losses in exchange, it may, inter alia, instruct UNEP in writing to transfer cash advances to an appropriate US Dollar account.

7.4.4 Claims by third parties against UNEP

AUC shall be responsible for dealing with any claims which may be brought by third parties against UNEP and its staff, and shall hold UNEP and its staff non-labile in case of any claims or liabilities resulting from operations carried out by the contractors under this project document, except where it is agreed by AUC and UNEP that such claims or liabilities arise from gross negligence or willful misconduct of the staff of UNEP.

7.4.5 Rules governing management and administration of the project

Unless otherwise implied in this Project Document or other agreements between the AUC and UNEP, the administration and management of the project by the AUC will be carried out in accordance with the relevant rules and regulations generally applicable in the AUC's respective jurisdictions (e.g., terms of employment of staff, rules and regulations governing travel and procurement) and as stipulated in the UNEP Project Manual.

7.4.6 Commitment of project funds and authority to incur expenditure

Authority to incur expenditure against the project budget does not exist until funds have been committed by UNEP after the signature of the project document by all parties.

7.4.7 Earmarked Contribution Budget

Although the European Commission has made a firm pledge to support the project with an earmarked contribution to AUC, UNEP may not commit these funds in excess of the amount actually received by UNEP in cash.

Section 8: Review/Evaluation

In keeping up with the instructions provided in UNEP project manual, AUC will undertake annual self-evaluations of the project to determine the extent of achievement of results, status and challenges of project implementation, budget management issues, gender issues, sustainability arrangements, impacts and risks.

The evaluation of the project will be conducted upon project completion to assess whether the objectives and goals were achieved in an effective and efficient manner, and provide recommendations and lessons learned from project implementation.

AUC will prepare the sustainability Action Plan on the basis of experiences gained during the course of the project and taking into consideration regional and global sources of funding.

In conformity with its financial regulations, the European Commission reserves the possibility to carry out controls related to Project operations, including field visits.

Section 9: Project budget

Please see Annex 1.

Annex 1

AFRICA HUB PROJECT BUDGET

Project No:		Year 1	Year 2	Year 3	Year 4	Total
		US\$	US\$	US\$	US\$	US\$
10	Project personnel component					
1100	Project Personnel Title Grade w/m					
1101	Programme Coordinator, P4 Step 5 (1.2.2)	76,726	76,726	76,726	76,726	306,905
1102	Programme Coordinator, P4 Step 5 (1.2.2)	76,726	76,726	76,726	76,726	306,905
1199	Total	153,453	153,453	153,453	153,453	613,811
1300	Administrative support Title Grade w/m					
1301	Programme Assistant (1.1.1)	23,018	23,018	23,018	23,018	92,072
1302	Administrative Supportx2 (1.1.2)	15,345	35,806	35,806	35,806	122,762
1399	Total	38,363	58,824	58,824	58,824	214,834
1600	Travel on official business					
1601	Project related travel (1.3.1, 1.3.2 and 2.1)	53,210	89,348	89,348	89,348	321,253
1681	UNEP/MEAs travel (1.3.3 and 2.2)	20,460	18,756	18,756	18,756	76,728
1699	Total	73,670	108,104	108,104	108,104	397,981
1999	Component Total	265,486	320,380	320,380	320,380	1,226,625
20	Subcontract component					
2100	Sub-contracts (MOUs/LOAs for cooperating agencies)					
2101	Support to scientific networks to conduct research activities on MEAs (6.1)	0	23,018	23,018	0	46,036
2102	Develop regional guidelines/checklist to promote compliance and enforcement of MEAs (6.3)	0	40,921	0	0	40,921
2103	Support development of harmonized regional framework legislation for implementation of MEAs (6.4)	17,263	17,263	0	0	34,527
2104	Support development of harmonized national legislation for implementation of MEAs (6.5)	0	25,575	25,575	25,575	76,726
2105	Support development of four environmental instruments for MEA implementation in the African Region (6.6)	0	25,575	25,575	0	51,151
2106	National knowledge management systems (6.7)	0	21,739	21,739	0	43,478
2107	Development of Africa Hub database (6.8)	0	38,363	0	0	38,363
2108	Development of teaching materials on MEAs for universities and tertiary institutions (6.9)	0	38,363	0	0	38,363
2109	Support to regional MEA resource /documentation centres in universities (6.10)	0	44,757	0	0	44,757
2110	Awareness education programmes on MEAs in at least 20 countries (6.11)	0	127,877	127,877	0	255,754
2111	Support to 10 national focal points to implement MEAs (6.12)	5,115	20,460	0	0	25,575
2112	Support to regional institutions i.e. Basel Regional Centres to implement MEA related activities (6.13)	12,788	12,788	12,788	12,788	51,151
2199		35,166	436,700.77	236,572.89	38,363.17	746,803
2999	Component total	35166.24	436700.77	236572.89	38363.17	746,803

30 Training component

3100	Fellowships						
3102	Promotion of South-South cooperation - Total travel costs (6.2)	15,345	23,018	0	0	38,363	
3199	Total	15,345	23,018	0	0	38,363	
3300	Trainings/Meetings/conferences						
3301	Consultative stakeholder workshops for Eastern/Southern, Central and Western Africa (5.7.1)	172,634	0	0	0	172,634	
3302	Regional and sub-regional training workshops on MEA negotiation techniques and skills (5.7.2)	57,545	57,545	0	0	115,090	
3303	Scientific and technical workshops on inventories, assessments and restoration of ecosystems (5.7.3)	0	57,545	57,545	0	115,090	
3304	Regional and sub-regional meeting to promote adoption and implementation of key regional MEAs (5.7.4)	0	57,545	57,545	0	115,090	
3305	Regional and subregional train-the-trainers workshops for law enforcement officials (5.7.5)	0	57,545	57,545	0	115,090	
3306	Subregional training courses to test use of existing harmonized national reporting formats (5.7.6)	0	57,545	57,545	0	115,090	
3307	Regional and sub-regional awareness raising colloquia for parliamentarians and decision-makers (5.7.7)	0	0	57,545	57,545	115,090	
3308	Regional training workshop for national and sub-regional MEA focal points and DNAs on MEA implementation strategies and effective communication (5.7.8)	57,545	0	0	0	57,545	
3309	Awareness raising workshops for journalists/NGOs on MEA implementation and enforcement (5.7.9)	0	57,545	57,545	0	115,090	
3310	Awareness raising workshops for private sector representatives on MEA implementation and enforcement (5.7.10)		57,545	57,545	0	115,090	
3311	Regional and sub-regional training workshops for environment/natural resources desk officers and legal experts (5.7.11)	57,545	57,545	0	0	57,545	
3312	Meetings of the national MEA focal point networks (5.7.12)	15,345	15,345	15,345	15,345	61,381	
3399	Total	360,614	475,703	418,159	72,890	1,327,366	
3999	Component Total	375,959	498,721	418,159	72,890	1,365,729	

40 Equipment and premises component

4100	Expendable equipment (items under \$1,500 each)					
4101	Office supplies (4.3)	6,138	6,138	6,138	6,138	24,552
4199	Total	6,138	6,138	6,138	6,138	24,552
4200	Non-expendable equipment (see items listed on budget worksheet)					
4201	Computer hardware (3.2)	7,673	0	0	0	7,673
4202	Office equipment (3.2)	8,366	0	0	0	8,366
4299	Total	16,038	0	0	0	16,038
4999	Component Total	22,176	6,138	6,138	6,138	40,591

50 Miscellaneous component

5300	Sundry					
5301	Visibility Activities (5.8)	12,788	12,788	12,788	12,788	51,151
5302	Office Rent (4.2)	23,018	23,018	23,018	23,018	92,072
5303	Other services (tel./fax,electricity) (4.4)	4,604	4,604	4,604	4,604	18,414
5304	Finance Services (5.6)	256	128	128	0	512
5399	Total	40,665	40,537	40,537	40,409	162,148
5500	Monitoring and Evaluation *					
5501	Review and Evaluation (5.4)	0	19,182	0	19,182	38,363
5599	Total	0	19,182	0	19,182	38,363
5999	Component Total	40,665	59,719	40,537	59,591	200,512

99 GRAND TOTAL	739,453	1,321,659	1,021,786	497,362	3,580,260
PROGRAMME SUPPORT COST (7%)	51,762	92,516	71,525	34,815	250,618
Sub total - EC Contribution (90.78%)	791,214	1,414,175	1,093,311	532,177	3,830,878
UNEP Contribution (9.22%)	122,762	88,770	88,770	88,770	389,072
TOTAL COST OF PROJECT	913,976	1,502,945	1,182,081	620,947	4,219,950

Annex 2: Cash Advance Statement

Statement of cash advance as at _____

And cash requirements for the quarter of _____

Name of cooperating agency/ _____

Supporting organization _____

Project No. _____

Project title _____

I. Cash statement

1. Opening cash balance at _____

US\$ _____

2. Add: cash advance received: _____

Date**Amount**

3. Total cash advanced to date _____

US\$ _____

4. Less: total cumulative expenditures incurred _____

US\$ (_____)

5. Closing cash balance as at _____

US\$ _____

II. Cash requirements forecast

6. Estimated disbursements for quarter ending _____

US\$ _____

7. Less: closing cash balance (see item 5 above) _____

US\$ (_____)

8. Total cash requirements for the quarter _____

US\$ _____

Prepared by: _____

Request approved by: _____

*Duly authorized official of
cooperating agency/
supporting organization*

Annex 3: Annual Progress Report

ANNUAL PROGRESS REPORT
UNITED NATIONS ENVIRONMENT PROGRAMME

1. BACKGROUND INFORMATION

- 1.1 Project Title:**
- 1.2 Project number** (if applicable):
- 1.3 Responsible Division(s)/Unit(s) in UNEP:**
- 1.4 Project starting date:**
- 1.5 Project completion date:**
- 1.6 Reporting period:**
- 1.7 Expected Accomplishment(s):**
- 1.8 Overall objective(s) of the project:**
(maximum quarter of a page)
- 1.9 Total budget (US\$):**
(specify contributions by donor(s))
- 1.10 Partners and Leveraged Resources :**

Describe nature of collaboration with partners. Specify implementing agencies as well as cooperating organizations and state their role.

List the additional resources leveraged (beyond those committed to the project itself at time of approval) as a result of the project (financial and in-kind).

2. PROJECT STATUS

2.1 INFORMATION ON THE DELIVERY OF THE PROJECT			
	ACTIVITIES / OUTPUTS (as listed in the project document)	STATUS (Complete/ Ongoing)	RESULTS/IMPACT (measured against the performance indicators stated in the project document)
1.			
2.			
3.			
4.			
5.			
<p>2.2 If the project activities and outputs listed in the Project Work plan for the reporting period have not been completed and/or changes/delays in project delivery are expected, provide reasons and details of remedial action to be taken. Report all difficulties encountered and measures taken to overcome problems. Attach with the progress report a new annual work plan, which will incorporate activities carried or re-scheduled from the reporting period.</p>			

3. LIST OF ATTACHED DOCUMENTS (e.g., publications, legislations, reports of meetings/training seminars/workshops with agenda and, list of participants)

- (a)
- (b)
- (c)

Project effectiveness or impact.

Name and title of official of cooperating agency/supporting organization:	Name of project coordinator:
Name of the agency (organization)	
Signature: Date:	Signature: Date:

Annex 4: Final Report

FINAL REPORT UNITED NATIONS ENVIRONMENT PROGRAMME

1. BACKGROUND INFORMATION

- 1.1 Project Title:**
- 1.2 Project number (if applicable) :**
- 1.3 Responsible Division(s)/Unit(s) in UNEP:**
- 1.4 Project starting date:**
- 1.5 Project completion date:**
- 1.6 Reporting period:**
- 1.7 Expected Accomplishment(s):**
- 1.8 Overall objective(s) of the project:
(maximum quarter of a page)**
- 1.9 Total budget (US\$):
(specify contributions by donor(s))**
- 1.10 Partners and Leveraged Resources:**

Describe nature of collaboration with partners. Specify implementing agencies as well as cooperating organizations and state their role.

List the additional resources leveraged (beyond those committed to the project itself at time of approval) as a result of the project (financial and in-kind).

2. PROJECT STATUS

2.1 INFORMATION ON THE DELIVERY OF THE PROJECT			
	ACTIVITIES / OUTPUTS (as listed in the project document)	STATUS (Complete/ Ongoing)	RESULTS/IMPACT (measured against the performance indicators stated in the project document)
1.			
2.			
3.			
4.			
5.			
<p>2.2 List lessons learned and best practices</p> <p>2.3 State how the Project has nurtured sustainability. Is the Project or Project methodology replicable in other countries or regions? If yes, are there any concrete examples or requests?</p>			

3. LIST OF ATTACHED DOCUMENTS (e.g., publications, legislations, reports of meetings/training seminars/workshops with agenda and, list of participants)

- (d)
- (e)
- (f)

Project effectiveness or impact

Name and title of official of cooperating agency/supporting organization:	Name of project coordinator:
Name of the agency (organization)	
Signature: Date:	Signature: Date:

QUARTERLY PROJECT EXPENDITURE ACCOUNTS FOR (due to UNEP within 15 days from the end of the reporting quarter)

Quarterly project statement of allocation, expenditure and balance (in US\$) covering the period from to

Project Number: MT/..... UNHAP Project.....

Supporting Organization:

Project Title:

Project Commencing:

Project Ending:

BUDGET ITEM	Project Budget allocation for year 1999		Expenditure incurred				Unspent balance for year 1999	
			For the quarter ending		Cumulative expenditures for this year			
	m/m	Amount	m/m	Amount	m/m	Amount	m/m	Amount
10 PERSONNEL COMPONENT								
1100 Professional Staff (Title & Grade)								
1199 Sub-Total								
1200 Consultants								
1299 Sub-Total								
1600 Travel Staff								
1699 Sub-Total								
1999 Component Total								
20 SUB-CONTRACTS COMPONENT								
2100 Subcontractors UN								
2200 Subcontractors Non-UN								
2299 Sub-Total								
2999 Component Total								
30 FELLOWSHIPS								
3100 Fellowships								
3199 Sub-Total								
3200 Group training								
3299 Sub-Total								
3300 Fellowships								
3399 Sub-Total								
3999 Component Total								
40 EQUIPMENT								
4100 Expendable equipment								
4199 Sub-Total								
4200 Non-expendable equipment								
4299 Sub-Total								
4300 Premises								
4399 Sub-Total								
50 MISCELLANEOUS COMPONENT								
5100 Operation								
5199 Sub-Total								
5200 Reporting/Printing costs								
5299 Sub-Total								
5300 Supply								
5301 Secretariat communication costs (telephone, etc.)								
5399 Sub-Total								
5400 Hospitality								
5499 Sub-Total								
5999 Component Total								
99 TOTAL								

Signed:

Duly authorized official of the supporting organization

Annex 6: European Community Contribution Agreement with an International Organisation (9
ACP RPR 124-02)