



Opsys Programme User Committee – PUC 2

Meeting: 20/04/2016

1. Invited participants :

Dir	Unit	Member	Presence
DEVCO/A	A2	KELLY Ellen	✓
DEVCO/A	A2	MOLTENI Lino	
DEVCO/B	B5	COSTA Rui	✓
DEVCO/B	B6	STASINOPOULOU Myrto	✓
DEVCO/C	C1	ZANARELLI Guglielmo	✓
DEVCO/D+E	D3	BRUSA Luigi	✓
DEVCO/D+E	E3	BONTE Frederic	
DEVCO G	G1	MOLINA MUNOZ Sebastian	
DEVCO G	G3	MAIRESSE Sebastien	✓
DEVCO H	H3	TIMMERMAN Hilde	✓
DEVCO R	R3	ARAQUE de JUAN Luis	✓
DEVCO R	R3	GARCIA CARRENO Juan Jose	
DEVCO R	R1	TIELEMANS Yves	
DEVCO R	R1	VANDEN BOSSCHE Thierry	
DEVCO R	R1	GEORGIEV Tihomir	✓
DEVCO R	R1	LEROY Jérôme	✓
DEVCO R	R1	DEHAENE Cedric	✓
DEVCO R	R6	RACHIK Dris	
FPI	FPI/5	DEPREZ Nona	✓
FPI	FPI/1	ROSA Joseph	
FPI	FPI/2	BANTI Matteo	
EEAS/BA/IBS	6/IS	DEBUCK Yves	
EEAS/BA/IBS	(GLOBAL/5)	HALTER Gerald	

EEAS/BA/IBS	(GLOBAL/5)	DIOP Saffia	✓
ECHO/C	C3	SALVI Donatella	
ECHO/C	C2	BUCHER Michel	✓
NEAR/A	A2	JUVONEN Suvi	✓
NEAR/B	B3	KVARACIEJUS Saulius	✓
NEAR/D	D5	GHARBI Alya	✓
NEAR/R	R2	NOVAK Judith	✓
NEAR/R	R3	RAHMI Farid	✓
NEAR/R	R3	MOISE Dorin	✓
NEAR/SGUA		LEPRI Pier Luca	✓
DEVCO/TF	06	ALFIERI Andrea	
DEVCO/TF	06	KORAKAS Christoforos	
DEVCO/TF	06	DE SCHREVEL Bernard	✓
DEVCO/TF	05	MATHISSE Thierry, chair	✓
DEVCO/TF	05	THIEULIN Denis	✓
DEVCO/TF	05	RIEMBAULT Paul	✓
DEVCO/TF	05	PETITPIERRE Lucile	✓
DEVCO/TF	05	VERHOEVEN Fabian	✓
DEVCO/TF	05	PAV Martin	✓
DEVCO/TF	05	ROSCIGLIONE Giuliano	✓
DEVCO/TF	05	EFTHYMIADIS Emilios	✓
DEVCO/TF	Principal Adviser	KEOGH Marina	✓
External	Support to 05/R6	SPASOJEVIC Dijana	✓
External	Support to 05	PEYRALBE Catherine	✓

2. Distributed documents :



OpSys PUC 2
v1.2.pptx

2.1. Opsys Powerpoint presentation :

3. Outcomes

- Introduction by the Chairman :
 - Welcome and short introduction of new NEAR members
 - Role of unit DEVCO 05 : at the service of NEAR, FPI and DEVCO
 - Request for remarks about minutes from previous PUC : none
 - Request for remarks about current agenda : none

Points of discussion during Opsys presentation:

General comments:

- ECHO is not a partner of the programme such as NEAR, FPI and DEVCO, since they developed their own system (HOPE) but they are involved as CRIS user for the B-envelop of the EDF. If ECHO wishes to get more from Opsys (eg result management) Opsys team is open to that as Opsys objective is to serve external relations needs
- Important to copy PUC members of all correspondences (eg with Opsys PSC) so they are aware and can act if necessary
- No need to organize an ad-hoc meeting with PUC new comers to brief them in detail on Opsys. However NEAR will invite DEVCO 05 to take part to an internal meeting in order to provide additional information.
- Opsys is a programme with various dimensions: an IT tool split into 6 core projects, an ambition to ensure interoperability with other IT systems in use (avoid re-encoding), and an ambition to improve our processes and way we work.
- The list of D-UG members by DG/Direction will be published in Capacity4Dev.
- Project charter for project 1: NEAR comments expected in the following days.

Detailed comments:

- Slide 9 : PUC Membership in EU Delegations
Bosnia and Herzegovina is confirmed, also as pilot for project 1. Belarus not in the picture so far. Additional EU Delegations would be welcome from ACP side.
- Slide 10 : Opsys Communication
About communication lessons learned of the recent CRIS/ABAC migration for financial modules can help (who is communicating with whom).
- Slide 13 : Project 1 planning
The Pilot will be deployed in HQ as well, not only in EU Delegations. HQ units still need to be defined.
- Slide 15 : Project 1 Team
The Product Owner is the business representative within the agile IT development team. It will ensure that the business needs expressed by the PUC, the D-UGs and the pool of expert are taken into account for the implementation and properly prioritized.
- Slide 16 : Agile
Business requirements are defined at the level of detail required for the agile methodology. They are grouped in "epics". They will be continuously refined (user stories) and prioritized during the implementation.
The added value of the agile methodology is to keep users on board including during IT development time, contrary to the waterfall approach.

- Slide 20 : Operational Entities
 - harmonised terminology: fear that if processes and terminology change we miss the link with old concepts; need for an easy way to track changes;
 - operational entities: 4 hierarchical layers identified (programming, action/decision, programme/project and contract), instead of 2 with CRIS (decision, contract); will allow to fill IATI obligations
 - CFSP is not in CRIS but FPI ambitions to integrate it in Opsys; each CSDP mission will be an entity
 - programme and project entity: the definition of its perimeter will be the responsibility of the operational manager
 - Trust funds: already included; Opsys team works with the trust fund on migration
 - data aggregation is key for supporting policy making; already considered (slide 22)

- Slide 22 : Results management
 - results management at programme and project level is supporting IATI standards
 - glossary should be compatible with EC standards

- Slide 24 : Monitoring
 - monitoring should cover not only inputs from external partners but also internal work on the field
 - a link should be made with risk assessment (already captured in Opsys initial requirements)
 - Monitoring was initially not planned in Project 1. It is in the scope of Project 3. Nevertheless, a first and limited step will be part of Project 1 in order to provide a greater added-value for operational managers for their effort on Results. Useful to have a global vision on monitoring and to see the various implementation steps

- Slide 26 : Interoperability

Attention should be paid:

 - in providing inputs to other IT tools (EU Aid explorer was mentioned)
 - to the link with the recently set up EU Budget for results (covered under "other web-services")

- Slide 32 : Change Management

Senior managers sponsors for change management to be identified: recommendations:

 - DEVCO : JAGER Marjeta or a director with operational responsibilities
 - NEAR : MEREDITH Lawrence
 - FPI : MARGUE Tung-Lai

Change network (change agents) to be identified:

 - Idea of building regional hubs (cf CRIS ABAC)
 - Make the distinction with future help desks and CRIS USM equivalent
 - Focal points should be competent for the full Opsys exercise (all projects)
 - Consider the ongoing rationalisation exercise for correspondents within DEVCO (eg KM, Com, ROM correspondent)

- Slide 33 : Projects 2A & 2B
 - validation process: QSG and also "pipeline"; will be part of project 4;
 - Chains of validation for visa will be simplified (no double routing slip eg CRIS+ARES).
 - Interservice consultation: part of project 4
 - Sector tagging denomination might be too limited: proposal to be renamed "Tags statistics"
 - Programming should make a link with SDGs
 - Forecasting will be part of the scope of project 3; a re-use analysis is needed with BPC.

Scope of project 2B (contracts) will be presented at the next PUC meeting.

4. Actions-Next steps

1. next meeting (PUC 3): 20/05/2016 morning (DEVCO 05)
2. put systematically PUC members in copy of what is sent to the Opsys steering committee (DEVCO 05)
3. identified pilot HQ units (DEVCO 05 with the support of NEAR/FPI)
4. integrate received comments in the project charter (DEVCO 05)