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| logo_ec_17_colors_300dpi | EUROPEAN COMMISSION  Directorate-General for International Cooperation and Development  **DEVCO 05**  Operational Information Systems |

**Opsys Programme User Committee – PUC 3**

**Meeting: 20/05/2016**

**1. Invited participants :**

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|  | **Dir** | **Unit** | **Member** | **Presence** |
| 1 | DEVCO/A | A2 | KELLY Ellen |  |
|  | DEVCO/A | A2 | MOLTENI Lino |  |
| 2 | DEVCO/B | B5 | COSTA Rui |  |
|  | DEVCO/B | B6 | STASINOPOULOU Myrto |  |
|  | DEVCO/C | C1 | ZANARELLI Guglielmo |  |
|  | DEVCO/C | C5 | BUSETTO Luca |  |
|  | DEVCO/D+E | D1 | PORTE Franck |  |
| 3 | DEVCO/D+E | D3 | BRUSA Luigi |  |
| 4 | DEVCO/D+E | D3 | HERZIG Peter |  |
|  | DEVCO/D+E | D5 | GHARBI Alya |  |
|  | DEVCO/D+E | E3 | BONTE Frederic |  |
|  | DEVCO G | G1 | MOLINA MUNOZ Sebastian |  |
|  | DEVCO G | G3 | MAIRESSE Sebastien |  |
|  | DEVCO H | H1 | DUCHATEAU Koen |  |
| 5 | DEVCO H | H3 | TIMMERMAN Hilde |  |
|  | DEVCO R | R3 | ARAQUE de JUAN Luis |  |
| 6 | DEVCO R | R3 | GARCIA CARRENO Juan Jose |  |
| 7 | DEVCO R | R1 | TIELEMANS Yves |  |
| 8 | DEVCO R | R1 | VANDEN BOSSCHE Thierry |  |
| 9 | DEVCO R | R1 | GEORGIEV Tihomir |  |
|  | DEVCO R | R1 | LEROY Jérôme |  |
| 10 | DEVCO R | R1 | DEHAENE Cedric |  |
|  | DEVCO R | R1 | DUVIVIER Frederic |  |
|  | DEVCO R | R1 | BARRAL Magali |  |
|  | DEVCO R | R1 | PARAU Alina |  |
| 11 | DEVCO R | R6 | ANTOHI Cornel |  |
| 12 | DEVCO R | R6 | INFOSINO Carmelo |  |
|  | DEVCO R | R6 | RACHIK Dris |  |
| 13 | FPI | FPI/5 | DEPREZ Nona |  |
|  | FPI | FPI/1 | ROSA Joseph |  |
|  | FPI | FPI/2 | BANTI Matteo |  |
|  | EEAS/BA/IBS | 6/IS | DEBUCK Yves |  |
| 14 | EEAS/BA/IBS | (GLOBAL/5) | HALTER Gerald |  |
|  | ECHO/C | C3 | SALVI Donatella |  |
|  | ECHO/C | C2 | BUCHER Michel |  |
|  | NEAR/A | A2 | JUVONEN Suvi |  |
|  | NEAR/A | A2 | PANA Alexandra |  |
| 15 | NEAR/B | B3 | KVARACIEJUS Saulius |  |
|  | NEAR/B | B3 | SEGERS Philippe |  |
| 16 | NEAR/D | D5 | VISSER Henk |  |
|  | NEAR/D | D5 | JUNG Morten |  |
| 17 | NEAR/R | R2 | NOVAK Judith |  |
|  | NEAR/R | R2 | KOBLAR Vesna |  |
| 18 | NEAR/R | R3 | RAHMI Farid |  |
| 19 | NEAR/R | R3 | MOISE Dorin |  |
|  | NEAR/SGUA |  | LEPRI Pier Luca |  |
|  | NEAR/SGUA |  | SCHLEUNING Stefan |  |
| 20 | DEVCO/TF | 06 | ALFIERI Andrea |  |
| 21 | DEVCO/TF | 06 | PELLACANI Enrica |  |
|  | DEVCO/TF | 06 | DE SCHREVEL Bernard |  |
| 22 | DEVCO/TF | 05 | THIEULIN Denis |  |
| 23 | DEVCO/TF | 05 | RIEMBAULT Paul |  |
| 24 | DEVCO/TF | 05 | PETITPIERRE Lucile |  |
| 25 | DEVCO/TF | 05 | VERHOEVEN Fabian |  |
| 26 | DEVCO/TF | 05 | PONCELET Jean-Yves |  |
| 27 | DEVCO/TF | 05 | EFTHYMIADIS Emilios |  |

**2. Distributed documents :**

**2.1.** Opsys Powerpoint presentation :

**3. Outcomes**

***Update on the Opsys Programme***

* the next PUC is planned 24 June (tbc, likely light format)
* EU Delegation members of the PUC are, for DEVCO : Ethiopia, Malawi, Peru, Brazil, Pakistan and Afghanistan. And for NEAR : Morroco, Ukraine and Bosnia
* governance process for Opsys documents validation requires further thinking and clarification: redundancies in the successive consultations processes and delays occurred have made have led to an additional workload for Opsys team with no proven added value and to some confusion (eg comments on business case received long time after the start of the consultation for the project charter) .
* Comments received on Business Case and Project Charter of Project 1 and answers given will be made available on Capacity4Dev for PUC members.

***Project 2A (Level 1 commitments)***

* Validation of the full visa chain will be performed in Opsys i.e. validation of the Action and of the commitment L1 (except for the technical option 5: mixed ABAC-OpSys)
* Inter-operability with Decide planned at a further stage; currently SG Vista still used.
* Integration with ARES/HERMES should be mentioned as an important outcome; a key benefit will be the merge of the different visa circuits existing in parallel in CRIS and ARES;
* The same applies for document repository function (ARES/HERMES as single repository); Archiving of digital (or digitalized) documents will be assured by Hermes.
* Commitment L1 will either be linked to an Action (in most of the cases) or in some specific cases to an Annual Action Programme (need to ensure that the reporting purposes are respected; AAP also important to follow the 20% amendment flexibility rule).
* (reminder) a part of "action" management is part of project 1 outcomes (creation of an action); other contracting modalities (trust fund, blending, …) are considered with project 2B; Opsys team is working on an overview of processes showing what is related to what project;
* How many workflows linked to an AAP (Annual Action plan): depends if actions part of the AAP have the same stakeholders or not; To be discussed during D-UG.
* Useful to clarify the roles of users, who will do what (eg financial/operational staff)
* Sector tagging principles didn't raise comments from the group
* Although deployement of Project 2A (as well as other projects of Opsys) will be deployed through multiple releases, it is important to have a limited frequency of occurrences, because the absorption capacity of users is not endless.
* possible technical alternatives: an option 5 has been proposed by NEAR, because the deployement of option 3 (recommended scenario) will not be possible before the end of Q1 2019, and considering that only few Decisions are currently created (1 per day at NEAR); this option had already been rejected one year ago by the Project steering committee of the CRIS/ABAC rationalisation on the Decision and Contract modules;. This option implies the creation of L1 commitments in ABAC and a follow-up in Opsys; this is not acceptable by some users part of the meeting. However this option will be integrated in the business case and subject to a SWOT analysis.
* Planning issue: the slippage until end Q1 2019 is a matter of major concern; it will impact the overall Opsys planning; clarification must be brought at project charter level.

***Preparation of Project 2B (Level 2 commitments)***

* state of play : the selection of individual experts process proposed by RTD offers an opportunity of simplification compared to the current process via Framework contracts. To be discussed with DEVCO units R5 and 06 which have been mandated to investigate how to improve FWC.
* evaluation criteria : their weight depends on their ranking in the list (decreasing order). Request to have the User experience criteria higher in the list
* scenarios : preferred options are respectively 2 (Prospect used for procurement) and 4 (Prospect and part of e-procurement used for procurement).
* Red lines from opsys team side during our CBA (Cost Benefit Analysis) discussions:
  + Reuse of Prospect: now admitted by DIGIT.
  + user experience, meaning a maximum of screen/interface harmonization/convergence between the different systems to be used: discussion still ongoing
  + need for an evolutive architecture: being sure that we don't create a too complex architecture with the multiplication of systems.
* the user interface of Prospect will be kept since it is appreciated by the users and is in line with the current standards of the Commission. Opsys user interface will build on it.
* e-signature: Some external partners will not have the capacity/possiblity to be connected to Opsys, therefore interaction via paper documents (followed by manual input by EC services) must remain possible.
* Although tendering is in the scope of Project 5, it is also partly present in Project 2B, in the context of the CBA (scope of CBA de facto wider than project 2B needs).
* If SEDIA is not ready in time and has an impact on the planning, it will not be considered in a first stage.

**Agenda for the next Programme Steering Committee of 31/05**:

- some updates on Opsys programme (planning)

- amendments on project charter of project 1 following the consultation, before sending to IT SC for validation

- the consultation on the Business Case for Project 2A

- the state of play of the CBA of Project 2B, and the way to the 22 June IT Board

**4. Actions-Next steps**

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| 1. Next meeting (PUC 4): 24/06/2016 (tbc, light), project charter for project 2A and feedback from the IT Board (DEVCO 05) 2. Comments on Business Case of Project 2A are expected by Monday 23/05/2016 noon, including option 5 for the technical alternatives based on the presentation made (PUC members) 3. Update the presentation made (CBA/evaluation criterias), EU Delegations 4. Make the comments made on business case and project charter for project 1 available for all PUC members with DEVCO 05 answer by 27/05 (DEVCO 05) 5. D-UG Project 2A to be set-up in order to have the first meeting early July (DEVCO 05) |