



**Please fill and signed this checklist and return it
to info.k4DWB@gmail.com**

Contact details		
Name:	Richard C. Agetu.	
Country:	Nigeria	
Training Coordinator:	Richard Agetu.	
Implementing Organization	Junior Chamber International, Abuja Unity	
Contact(full):	+2348057607194, rcagetu@gmail.com	
Training Area:	Municipal Area Council Abuja	
Training Planning		
Anticipated Date	Country	Local Partner(s)
01/02/17-03/02/17	Nigeria	Junior Chamber International, AU
	Nigeria	GEMS Initiative
Venue:		
Address and how to reach venue by public transport otherwise:	Women Development Centre, Tafawa Balewa Way, Central Business District, Abuja.	
Legal arrangement (e.g. Rental). If rented, please indicate cost:	Rented	
Facilities (how many computers, beamers, classrooms etc.):	30 computers, 1 Projector, 1 classroom.	
Total cost of facilities:	200,000.	
Facilitator:		
Name of the co- facilitator	Miss. Precious Ebere	
Background and skills of the co-facilitator (language, IT, etc.):	English Language, Basic IT Skills: Word processing, Ms Power point, Internet explorer, Page Maker, Corel Draw, Excel.	
Certification of trainers:	Please do not complete	
Contractual arrangements with trainers:	Please do not complete	

Salary for trainers:	Please do not complete
Costs of training materials:	Please do not complete
Training:	Basic ICT Training for girls in Nigeria
Duration/number of Days:	3
Language:	English
Training module and specific schedule:	<p><i>For example:</i></p> <p>Day 1: <i>Introduction of trainers and overview Explanation of basic parts of computer, basic terms and how to switch on the computer, basic Microsoft Word skills like...</i></p> <p>Output of day 1: <i>Trainees shall be able to write a text in Microsoft Word on the PC</i></p> <p>Day 2: <i>Explanation of benefits of internet research and how to use google and yahoo. Exercises on how to use internet for research (job searching and advertisements, information concerning health, legal, addresses, institutions, companies etc.)</i></p> <p>Day 3: <i>Create an e-mail account send and receive e-mail.</i></p> <p>Output of Day 3: <i>Trainees should be able to know basics of internet and computer use after the training...</i></p>
Training material:	Please do not complete
Cost of training material (preparation,	Please do not complete
License for training in country of	Please do not complete
Cost of organization of trainings:	Please do not complete
Trainees:	
How will trainees be reached out and recruited:	Trainees will be selected by identifying schools with a dire need of basic computer skills
Estimated Number of trainees to register:	30
Tests and delivery of attestation/certificate for participants?	If yes, we can only deliver at this stage a certificate that printed be printed by the participants

Monitoring and Evaluation:	
Monitoring during training:	The local co-facilitator will support Monitoring and Evaluation.
Evaluation and follow up:	Participants will be evaluated and join for free our close Community of Practices.
Challenges/Risks:	
What are potential challenges/risks linked to the proof concept implementation in your country? How do you know them?, e.g. statistics, studies, experience (including sources)	<p>Security of kids. Every since the chibok girls were kidnapped in Nigeria almost 3 years ago, aggregating kids at a location has become a security issue.</p> <p>Reduction on concentration span. Children oath tend to lose concentration when being taught something new for a long time frame non-stop.</p>
Challenge/Risk-mitigation measures: How can we overcome them? Please, explain.	<p>-To enhance the security of these kids, we have chosen to use the Women development centre in Nigeria which has a high level of security consciousness.</p> <p>- Safety notice will be served to federal security agents to assure the safety of the kids</p> <p>-Safety documents will be forwarded to school authorities</p> <p>-The reduction in concentration will be tracked by having fun time outs and refreshments to keep the kids fixated on the training.</p>
Additional information	

NB: This Training Package will be delivered by our international training expert for free. The local Partner organization is in charge of the local facility and accommodations. We could offer live/online training package from 5-150 participants.

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Date, Signature: Richard C. Agetu.

Name of Training Coordinator: Richard C. Agetu.