

## ACP-EU Development Minerals Programme Implemented in partnership with UNDP

Programme Partners:



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## RETURN TO WORK PLANS (RWP)

*An initiative of the African, Caribbean and Pacific Group of States, financed by the European Union and United Nations Development Programme, and implemented by UNDP.*



## I. RETURN-TO-WORK PLANS

Return to Work projects are a valuable mechanism for workshop participants' personal and professional development. As part of your sponsorship, you are required to develop a return-to-work plan on a project you will undertake on your return, applying the knowledge and skills gained from workshop to influence change.

Periodic follow-up on the progress of implementation of the plan will be undertaken by UNDP.

## II. REPORTING STRUCTURE FOR RETURN-TO-WORK PLANS

To facilitate ease of reporting and follow-up on your return to work project, the structure below outlines the key project elements that need to be covered in the reporting. **Please submit a draft Return to Work Project (RWP)** using the structure provided below.

GENERAL INFORMATION
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<b>Brief Description of the project:</b> Adapting an existing course in Mining and Restoration to one in Mining, Quarrying and Restoration. This course will be a 3 credit 45 hour upper level course at the University of Technology, Jamaica and made available for wide public participation from employees in the private and public sectors who require continuing professional development
<b>Expected Outcomes:</b> it is expected that at the end of the training students will be more knowledgeable in the areas treated by the curriculum and that they will be able to exercise more technical competence when involved in mining and quarrying. It is also anticipated that we should see safer and more environmentally sound practices being displayed in mines and quarries.



**Expected Outputs: at least 75 persons trained over 3 years.**

**Please describe how you plan to implement the return to work project: (outline key partnerships and collaborations across sectors in your country as well as any joint collaboration with other countries)**

- 1. Revise the existing curriculum to include new material on quarrying, placing emphasis on Development minerals, environmental and OHS issues.**
- 2. Circulate through University system for approval**
- 3. Advertise as short course**
- 4. Course delivery in August 2017**

**What indicators of success will you employ? (include indicators of success that go beyond activity-level implementation)**

- 1. Number of participants enrolled**
- 2. Performance of participants on assignments**
- 3. participants feedback at end of module**
- 4. graduates influencing the activities positively with the sphere of influence**

**What other strategic opportunities have you identified that will contribute to the success and sustainability of your project? (include linkages to sub-regional and regional agenda)**

**The possibility of receiving funded support from donor organisations including the UNDP/ACP-EU**



**What aspects of the training will be most useful in implementing your project? Explain**

**The delivery of the entire module will be useful and the training is intended to scaffold participants to another level as it relates to the areas covered in the curriculum.**

**What are your future plans? (Include any additional capacity building needs for your professional development that you have identified during the course of the workshop).**

**After two years this should become a one year certificate course in quarry management and in 4 years be a full degree course at the Bachelors level.**

**ACTION PLAN**

<b>Period</b>	<b>Month 1</b>	<b>Month 2</b>	<b>Month 3</b>	<b>Month 4</b>	<b>Month 5</b>	<b>Month 6</b>	<b>Month 7</b>
<b>Activities</b>							
<b>Activity 1:</b>	Revise curriculum	Revise curriculum	Revise Curriculum				
<b>Activity 2:</b>			Seek approval	Advertise to the public			
<b>Activity 3:</b>			Develop Course material	Develop course material			
<b>Activity 4:</b>					Course Delivery		



Activity 5:							
Etc.							

### III. SUBMISSION DATE OF THE DRAFT RETURN-TO-WORK PLAN

The draft Return to Work plan should be sent to [development.minerals@undp.org](mailto:development.minerals@undp.org)

