

**ACP-EU Development Minerals Programme
Implemented in partnership with UNDP**

Programme Partners:



RETURN TO WORK PLANS (RWP)



An initiative of the African, Caribbean and Pacific Group of States, financed by the European Union and United Nations Development Programme, and implemented by UNDP.



I. RETURN-TO-WORK PLANS

Return to Work projects are a valuable mechanism for workshop participants' personal and professional development. As part of your sponsorship, you are required to develop a return-to-work plan on a project you will undertake on your return, applying the knowledge and skills gained from workshop to influence change.

Periodic follow-up on the progress of implementation of the plan will be undertaken by UNDP.

II. REPORTING STRUCTURE FOR RETURN-TO-WORK PLANS

To facilitate ease of reporting and follow-up on your return to work project, the structure below outlines the key project elements that need to be covered in the reporting. **Please submit a draft Return to Work Project (RWP)** using the structure provided below.

GENERAL INFORMATION
<p>Name(s): Robert M Campbell</p> <p>Position: Creative Director</p> <p>Email: Robert_arthic@yahoo.com</p> <p>Phone no (office + mob): 187636430336</p>
<p>Brief Description of the project:</p> <p>To enhance the Product and production of hands in Clay by retrofitting the workshop with a Potter's Wheel, air Compressor and a slab roller, in addition we will Collaborate with the Milk river Development foundation and the national youth service to identify, select and train individuals with artistic skills. The main objective is to Demonstrate to persons with artistic potential the Value of the creative industry and how creative thinking can change our economy.</p>
<p>Expected Outcomes:</p> <p>The expected outcome of retrofitting will result in</p> <ol style="list-style-type: none">1. increased quality and production output2. implementation of innovative concepts not yet possible due to lack of equipment



3. at least two new persons will be employed within the first month of implementation
4. create an alliance between hands in Clay Jamaica Ltd and the Milk River foundation for training in pottery and clay production.

It is expected that after Training these individuals will be able to

1. develop their own style and learn entrepreneurial skills to start their own business
2. Be employed by hands in clay or any artisan that went to Tanzania but not excluding other potential employers.
3. Work along with the milk river development foundation to start a Clay production project aimed at supplying schools, book stores, craft supply stores and artisans

Expected Outputs:

1. Increased production
2. Job creation
3. Community development through empowerment
4. Increased sales and the employment of twelve persons in 24 months

Please describe how you plan to implement the return to work project: (outline key partnerships and collaborations across sectors in your country as well as any joint collaboration with other countries)

- A. I work along with the Milk River Development Foundation , National Youth Service a, Social development commission while collaborate with the schools , churches and community groups to identify and select potential persons for training.
- B. The milk river foundation will apply for a small grant for capacity building and a subsistence coverage for at least two persons through our alliances.
- C. These two persons will be trained in the art of clay production and the clay sold to assist with the startup incubator
- D. Through the national youth service we will identify two persons who will benefit from training in clay production at the milk river Development foundation



What indicators of success will you employ? (include indicators of success that go beyond activity-level implementation)

1. **Photos**
2. **Employment record**
3. **Exhibition participations**
4. **Sales record**
5. **Site visits**
6. **Report every three months**

What other strategic opportunities have you identified that will contribute to the success and sustainability of your project? (include linkages to sub-regional and regional agenda)

Through partnerships with the Milk River Development Foundation We will seek assistance from the Caribbean development Bank , Jamaica Business Development Corporation and other donor organization for additional support to expand and transfer the knowledge in a way that accelerate the growth of our business while educating our community to be a part of our country export economy .

What aspects of the training will be most useful in implementing your project? Explain

1. **Collaboration with the milk river Development foundation and the National youth service to identify persons with artistic skills that we can influence to develop and grow.**
2. **To identify and receive Grant funding that will assist with retrofitting our workspace and enhance the capacity of the milk river development Foundation.**



3. Artistic skills are employable; my business needs creative individuals to be a part of our team working to supply a growing market in this industry.

4. This will be most useful as it will create possible employment for persons within our communities, develop the operations of Hands in Clay and create export economy in our communities while influencing other creative startups.

What are your future plans? (Include any additional capacity building needs for your professional development that you have identified during the course of the workshop).

1. To implement equipment's needed for brick and clay production as a community initiative.
2. Expand the workshop and employ 12 additional persons full time in two years.
3. Assisting The Milk River Development Foundation with seeking Business support for budding entrepreneurs.

ACTION PLAN

Period	Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7
Activities							
Activity 1: Purchasing and clearing of small equipment's	Retrofitting of equipment's	Identify persons with artistic skills to participate in workshop through our collaboration with national youth service and Milk river	Interview potential students and organize the logistics of workshop	Conduct three week workshop in ceramic production	Implement the functions of clay production at the Milk river development foundation.	Review our previous activities make adjustments where necessary.	Start a fresh program with the same content and Duration with the Spanish town



		development foundation					guild of Artist
Activity 2: Seek funding from the Caribbean development bank and other donor organization for continued trainings in the art and craft of pottery							
Activity 3:	Retrofitting of equipment's						
Activity 4:	Work along with the Milk river development foundation in setting up a clay production facility as part of our value chain and network which includes job creation and community development						



Activity 5:	Conduct a three week workshop in ceramic production						
Etc.	Expand training to the Spanish Town Guild of Artist in Clay production						

III. SUBMISSION DATE OF THE DRAFT RETURN-TO-WORK PLAN

The draft Return to Work plan should be sent to development.minerals@undp.org

