

ACP-EU Development Minerals Programme Implemented in partnership with UNDP

Programme Partners:



RETURN TO WORK PLANS (RWP)

An initiative of the African, Caribbean and Pacific Group of States, financed by the European Union and United Nations Development Programme, and implemented by UNDP.



I. RETURN-TO-WORK PLANS

Return to Work projects are a valuable mechanism for workshop participants' personal and professional development. As part of your sponsorship, you are required to develop a return-to-work plan on a project you will undertake on your return, applying the knowledge and skills gained from workshop to influence change.

Periodic follow-up on the progress of implementation of the plan will be undertaken by UNDP.

II. REPORTING STRUCTURE FOR RETURN-TO-WORK PLANS

To facilitate ease of reporting and follow-up on your return to work project, the structure below outlines the key project elements that need to be covered in the reporting. **Please submit a draft Return to Work Project (RWP)** using the structure provided below.

GENERAL INFORMATION
<p>Name(s): Tanisha Tulloch</p> <p>Position: Product Development Manager, Jamaica Business Development Corporation</p> <p>Email: ttulloch@jfdc.net</p> <p>Phone no (office + mob): (876)928-5161-5</p>
<p>Brief Description of the project:</p> <p>This project supported by the UNDP and the EU involved eight (8) Jamaican ceramicists and me undergoing a 3-week training programme conducted by the African Minerals & Geosciences Center (AMGC) located in Tanzania, Dar es Salaam. The training comprised both practical and theoretical exercises encompassing a range of techniques.</p>
<p>Expected Outcomes:</p> <p>The knowledge gained in Tanzania will be the platform for JBDC with the participation of the artisans as co-trainers, to deliver capacity building programmes to individuals and communities across Jamaica, e.g. through JBDC's Mobile Business Clinic Initiative (MBCI), the establishment of business incubation facilities for the ceramic industry and individual enterprise consultation. The focus of these interventions will be on enhancing productive skills and business development.</p>



Expected Outputs:

- Community / Social / Individual enterprises identified for business development and strategic interventions
- Product Development training delivered to enterprises
- Business development training and support provided to enterprises
- A gap analysis and draft plan for ceramic production incubation system completed
- Enterprises have been selected and are receiving business incubation support
- New market opportunities opened for ceramic enterprises

Please describe how you plan to implement the return to work project: (outline key partnerships and collaborations across sectors in your country as well as any joint collaboration with other countries)

JBDC will develop new and leverage its existing strategic partnerships for the implementation of the RTW. These would include but not be limited to the following:

Artisans/ Community Groups/ Social Enterprises

Mines and Geology Division

Ministry of Industry, Commerce, Agriculture and Fisheries

Jampro

HEART Trust/NTA

Ministry of Tourism / Tourism Product Development Company

Bureau of Standards

Edna Manley College for the Visual and Performing Arts

Jamaica Exporters Association

Jamaica Manufacturers Association

Potters Association of Jamaica



What indicators of success will you employ? (include indicators of success that go beyond activity-level implementation)

- **Three (3) enterprises (Community / Social Enterprise / Individual) identified through consultations for business development and strategic interventions (by December 2017)**
- **15 persons have participated in Product Development training by November 2017**
- **15 persons have received specialized business development training and support by December 2017**
- **A gap analysis and draft plan for ceramic production incubation system by December 2017**
- **5 enterprises have received business incubation support by June 2018**
- **5 enterprises have been exposed to new/expanded market opportunities (Things Jamaican, Christmas in July, WTO Conference, other pop-up shops etc.) by December 2017**

What other strategic opportunities have you identified that will contribute to the success and sustainability of your project? (include linkages to sub-regional and regional agenda)

The proposed incubator will be a location where artisans, students and educators can go to develop their productive skills in ceramics. This will allow employment, growth and development of the business which in return develop the industry and the country's economy.

What aspects of the training will be most useful in implementing your project? Explain

The technical training received at AMGC has greatly supported my capabilities in product development which will inform:

- **The shaping and delivery of product development training and services**
- **The preparation of the ceramic production incubation system**



What are your future plans? (Include any additional capacity building needs for your professional development that you have identified during the course of the workshop).

Continue the growth and development of the ceramic incubator as I do see it to be beneficial at many platforms. From students leaving college seeking assistance in business start up to artists already in the business but seeking an area or equipment to complete the production process.

ACTION PLAN

Period	Month 1 (May)	Month 2 (June)	Month 3 (JULY)	Month 4 (AUG)	Month 5 (SEPT)	Month 6 (OCT)	Month 7 (NOV)
Activity 1:	Continue communication with participants in best business development services needed for group (participants currently training internal individuals)						
Activity 2:		Setting up of program and date to have business development session with selected trainees					
Activity 3:	Working on proposal & various plans for Incubator space						
Activity 4:			Proposed Month for Business development session/sessions				
Activity 5:			Preparation for show in November				
Activity 6:							SHOW
Etc.							

III. SUBMISSION DATE OF THE DRAFT RETURN-TO-WORK PLAN

The draft Return to Work plan should be sent to development.minerals@undp.org

