



ACP-EU Development Minerals Programme Implemented in partnership with UNDP

RETURN TO WORK (RTW) PLAN

PROGRESS REPORT

An initiative of the African, Caribbean and Pacific Group of States, financed by the European Union and United Nations Development Programme, and implemented by UNDP.



I. RETURN-TO-WORK PLANS

Return to Work projects are a valuable mechanism for workshop participants' personal and professional development. As part of your sponsorship, you were required to develop a return-to-work plan on a project you would undertake on your return, applying the knowledge and skills gained from workshop to influence change.

This follow-up on the progress of implementation of the return-to-work plan will be used to determine the most successful projects; and subsequently offer a small number of selected participants the opportunity to attend a 1-day symposium on **Industrialization Impact Assessment** and the **ACP-EU Development Minerals Programme showcase during the EU Raw Materials Week** in Brussels, Belgium (01-02 December). Please include the bio page of your passport with the submission of the progress report.

II. REPORTING STRUCTURE FOR RETURN-TO-WORK PLANS

To facilitate ease of reporting on the progress of your return to work project, the structure below outlines the key project elements that need to be covered. **Please submit the progress update on the Return to Work Project (RWP)** using the structure provided below.

GENERAL INFORMATION
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Brief description of the project: A PRE-FEASIBILITY STUDY TO DETERMINE THE PROCESSING FEASIBILITY OF EXTRACTIVE MINERALS FOR COUNTRIES LIKE SURINAME AND HAITI
What were the expected outcomes and what outcomes did you achieve? EXPECTED OUTCOME - A REPORT ON THE PRE-FEASIBILITY STUDY ON TRINIDAD AND TOBAGO SERVING AS A PROCESSING CENTRE FOR EXTRACTIVE MINERALS FROM COUNTRIES LIKE SURINAME AND HAITI.

What were the expected outputs and what outputs did you achieve?

OUTCOMES ACHIEVED - STEP 1: CONTACTING THE REPRESENTATIVES FROM SURINAME AND HAITI THAT ATTENDED THE UNDP REGIONAL TRAINING WORKSHOP ON QUARRY MANAGEMENT OF DIMENSION STONES AND CONSTRUCTION MATERIALS.

AZMA GHATUN KARAMAT-ALI (SURINAME) – SUCCESSFUL

MARCEL JEANNOT (HAITI) - UNSUCCESSFUL

STEP 2: DATA GATHERING PHASE - GATHERING OF MINERAL LEGISLATION AND POLICY FROM TRINIDAD AND TOBAGO, SURINAME, HAITI AND CARICOM. - COMPLETED

- **GATHERING OF DATA IN RELATION OF EXISTING LEGISLATION, AGREEMENTS, TREATIES, ETC. AT THE CARICOM LEVEL. – COMPLETED**
- **GATHERING OF RELEVANT TECHNICAL DATA RELATED TO MINING INDUSTRIES IN TRINIDAD AND TOBAGO, SURINAME AND HAITI. - COMPLETED**

STEP 3: DATA ANALYSIS – ANALYSIS OF ALL RELEVANT TECHNICAL AND LOGISTICAL DATA COLLECTED AS WELL AS MINERALS LEGISLATION, POLICY, ETC. FOR EACH COUNTRY. - COMPLETED

STEP 4: DEVELOPING RECOMMENDATIONS AND REPORTING MAJOR FINDINGS INTO A REPORT. (PENDING)

STEP 5: PRESENT MAJOR FINDINGS TO ADMINISTRATION. (PENDING)

STEP 6: UPDATE UNDP WITH ALL PROCEEDINGS. (PENDING)

Please describe the key partnerships and collaborations that you established in your country as well as any joint collaboration with other countries.

IN THE PROCESS OF DATA GATHERING I WAS ABLE TO COLLABORATE WITH MS. SYAN BHAGWATSINGH RESEARCH OFFICER- RESEARCH AND POLICY UNIT TRINIDAD AND TOBAGO COALITION OF SERVICES INDUSTRIES TO GATHER INFORMATION ON TRINIDAD AND TOBAGO'S TRADE IN ENERGY SERVICES WITH SURINAME AND HAITI WHICH I WAS ABLE TO DISPENSE THROUGHOUT THE DEPARTMENT.

SECONDLY, I WAS ALSO SUCCESSFUL IN CONTACTING MS. AZMA GHATUN KARAMAT-ALI FROM SURINAME AND ACQUIRING LEGISLATION WHICH WAS ABSENT FROM OUR LIBRARY WITHIN MY ORGANIZATION. I WAS ABLE TO MAKE THAT INFORMATION AVAILABLE TO DISPENSE THROUGHOUT MY ORGANIZATION.

What indicators of success have you achieved since the start of implementation? (Describe the indicators of success in relation to the expected outputs and outcomes)

BECAUSE OF THE EXTENSIVE AMOUNT OF RESEARCH AND COLLABORATION FOR INFORMATION ACQUIRED TO COMPLETE THIS PROJECT, IT IS STILL IN THE PROCESS OF COMPLETION.

EXPECTED COMPLETION DATE – MID-DECEMBER.

What strategic opportunities have you acted upon that have contributed to the continued success of your project? (include linkages to sub-regional and regional agendas)

AFTER REVIEWING THE COMPLETION PLAN AND TIME FRAME FOR THE PROJECT I HAVE REQUESTED AND WAS GRANTED TWO ADDITIONAL STAFF IN WHICH I HAVE TO OVERSEE FOR THE COMPLETION OF THE PROJECT AND TO ASSIST WITH STAGE 2 OF THE PROJECT.

I HAVE ALSO BUILT RELATIONSHIPS WITH OFFICIALS FROM OTHER CARIBBEAN COUNTRIES AND INTERNALLY FROM DIFFERENT GOVERNMENTAL AGENCIES WITHIN MY COUNTRY. I BELIEVE WITH THE ADDITIONAL STAFF AND CONNECTIONS MADE THE PROJECT WOULD BE COMPLETED BY MID-DECEMBER AND WOULD BE READY FOR REVIEW 1ST QUARTER 2017.

What opportunities opened up for you personally as a result of your RWP?

MY OPPORTUNITIES HAVE BEEN ENDLESS WHERE LEARNING NEW INFORMATION ABOUT MY COUNTRY, CARICOM, CARICOM SINGLE MARKET ECONOMY (CSME) AND LEGISLATION IS CONCERNED. I AM NOW MORE INFORMED WITH LEGISLATION TIES INTO TRADE, COMMERCE AND TREATIES.

THAT INFORMATION I DID NOT KNOW BEFORE THIS PROJECT.

Please explain any problems encountered during implementation of your project, highlighting any deviations from the project plans (Describe the solutions sought for the problems and corrective actions undertaken for the deviations)

EVEN THOUGH I WAS APPROACHED BY NEIGHBORING REPRESENTATIVES FOR THIS COLLABORATION, UNFORTUNATELY THEY WERE PREDOMINANTLY ABSENT DURING THE PROJECT. THE SURINAMESE REPRESENTATIVE WAS HELPFUL FOR THE INITIAL STAGES AND DID ASSIST WITH GATHERING SURINAMESE LEGISLATION. THE HAITIAN REPRESENTATIVE WAS UNAVAILABLE. HOWEVER, THE PROJECT WAS ABLE TO CONTINUE BY THE DEDICATION OF MY TEAM AND EXTERNAL GOVERNMENTAL OFFICIALS THAT SAW THE POTENTIAL OF THIS PROJECT AND OFFERED HELP WHEN REQUESTED.

What specific actions have you undertaken to ensure sustainability of your project?

MY TEAM AND I ARE COMMITTED AND PASSIONATE ABOUT THE COMPLETION OF THIS PROJECT. WE ARE WORKING FEVERISHLY AND ALSO COLLABORATING EXTERNALLY WITH OTHER GOVERNMENTAL AGENCIES FOR INFORMATION AND FEEDBACK FOR A PROJECT OF THIS MAGNITUDE.

THE SUCCESS OF THIS PROJECT WOULD PROVIDE ADDITIONAL REVENUE FOR ALL COUNTRIES INVOLVED. IT WOULD ALSO CREATE EMPLOYMENT FOR PEOPLE IN DISCIPLINES SUCH AS ENGINEERING, CONSTRUCTION, HEALTH & SAFETY AND FINANCE. THIS WOULD BE A GREAT ACCOMPLISHMENT NOT ONLY FOR MYSELF BUT FOR MY MINISTRY TO CREATE AVENUES OF EMPLOYMENT STREAMS IN SUCH A DECLINING ECONOMY.

Please describe any future actions in the table below

ACTION PLAN							
Period	Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7
Activities							
Activity 1:							
Activity 2:							
Activity 3:							
Activity 4:							
Activity 5:							

NB:

1. Please attach any evidence of commendation/award/certificate received as a result of implementing your return-to-work plan
2. For any Group return-to-work plans, please indicate the name of the person selected by the team for sponsorship to attend a symposium on **Industrialization Impact Assessment** and the **ACP-EU Development Minerals Programme showcase during the EU Raw Materials Week**.

III. SUBMISSION DATE OF THE PROGRESS UPDATE OF THE RETURN-TO-WORK PLAN

The progress update of the Return to Work plan is due **by Monday 31st October 2016** and should be sent to: development.minerals@undp.org.

