



ACP-EU Development Minerals Programme  
Implemented in partnership with UNDP

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RETURN TO WORK (RTW) PLAN

**PROGRESS REPORT**

*An initiative of the African, Caribbean and Pacific Group of States, financed by the European Union and United Nations Development Programme, and implemented by UNDP.*



## I. RETURN-TO-WORK PLANS

Return to Work projects are a valuable mechanism for workshop participants' personal and professional development. As part of your sponsorship, you were required to develop a return-to-work plan on a project you would undertake on your return, applying the knowledge and skills gained from workshop to influence change.

This follow-up on the progress of implementation of the return-to-work plan will be used to determine the most successful projects; and subsequently offer a number of selected participants the opportunity to attend future training events.

## II. REPORTING STRUCTURE FOR RETURN-TO-WORK PLANS

To facilitate ease of reporting on the progress of your return to work project, the structure below outlines the key project elements that need to be covered. **Please submit the progress update on the Return to Work Project (RWP)** using the structure provided below.

GENERAL INFORMATION
<p><b>Name(s):</b>CHATIWA AKATAMA</p> <p><b>Position:</b> Chief Health Inspector <b>Email:</b> chatiwansandula@yahoo.co.uk</p> <p><b>Phone no (office + mob):</b>+026 977 416 525</p>
<p><b>Brief description of the project:</b></p> <p>The project seeks to raise awareness of policy makers and technocrats on the importance and issues affecting the actors involved in the production of development minerals.</p> <p>It has been noted that various technocrats facilitate and monitor the operation of producers of development materials. However, linkages that can prevent duplication and/or neglect of these actors are absent.</p> <p>Without the guidance of technocrats, policy makers can do little or nothing to improve the working conditions and environment for producers of development materials.</p> <p>The project also seeks to raise awareness of small scale producers of development materials on matters of health and safety as well as entrepreneurship capacity building.</p>



**What were the expected outcomes and what outcomes did you achieve?**

- Raising awareness on the issues of development minerals and their importance to national development amongst policy makers and technocrats.
- Raising awareness on the need to streamline the quarrying activities developing a legal framework within which all players will be considered.
- Creating lasting linkages among technocrats working under different government ministries and non-governmental institutions, which have a stake in the operations and wellbeing of the people involved in production of development materials.
- Promoting the health and safety of the people producing development minerals and protecting the environment.
- Encouraging initiatives aimed at safe work operations and entrepreneurship

**What were the expected outputs and what outputs did you achieve?** Please be specific. For example, if you held a workshop or presentation to share the knowledge you gained during the training workshop: Where was the workshop held? When? How many people attended? What was the gender balance? Please also attach as an appendix any photos or other media.

The return to work plan was made after the institution had already completed and presented its budget. Due to financial constraints, workshops could not be given the support required. Despite this, staff in the Public Health department was briefed on the workshops attended.

In order to institutionalize the concept, a report of the workshop was presented to Council management. This was further reported and the work plan was approved by Full Council.

**Please describe the key partnerships and collaborations that you established in your country as well as any joint collaboration with other countries**

No partnerships were established during the period under review.



**What indicators of success have you achieved since the start of implementation?** (Describe the indicators of success in relation to the expected outputs and outcomes)

The institutional technocrats have been made aware of some of the challenges experienced by individuals who used manual methods of producing various sizes of development materials.

**What strategic opportunities have you acted upon that have contributed to the continued success of your project?** (include linkages to sub-regional and regional agendas)

**What opportunities opened up for you personally as a result of your RWP?**

The existing gaps within the institution were identified such as;

- Absence of a mining license to cover the area where the local authority is currently extracting laterite for various developmental works in the district. The acquisition of the Local Authority to excavate land will facilitate creation of a linkage with the Mines Safety Department (MSD) and also strengthen the linkage existing with the Zambia Environmental Management Agency (ZEMA).
- The institution’s inability to provide a secure trading place for the women trading along the roadside in Kantolomba and other areas within the city. The provision of land for trading will enable the women involved in stone crushing to make long term plans for their businesses and accord them with the much needed security.

**Please explain any problems encountered during implementation of your project, highlighting any deviations from the project plans** (Describe the solutions sought for the problems and corrective actions undertaken for the deviations)

The institution, Ndola City Council, is a Local Authority whose staff are subject to the conditions of the Local Government Service Commission. This entails that staff may be transferred at any time thus presenting a challenge in ensuring that programs are completed in the scheduled timeframe.

To counter this, the program was attached to a particular department, Public Health Department, and the return to work plan was also approved by the policy makers during Full Council.

**What specific actions have you undertaken to ensure sustainability of your project?**

Owing to failure to implement the planned workshops, it was difficult to get policy direction on the project since the Councilors needed to get full information from the scheduled workshop.

**Please describe any future actions in the table below**

**ACTION PLAN**

<b>Period</b>	Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month
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<b>Activities</b>							7
<b>Activity 1:</b>	Raising awareness of technocrats and policy makers	Identification of suitable land for quarrying and stone crushing	Identification of suitable land for quarrying and stone crushing	Monitoring tools application	Review of program	Record keeping and remittance of reports	
<b>Activity 2:</b>	Identification of individuals and groups involved in stone crushing	Needs assessment for identified groups of stone crushers	Acquisition of licenses for quarrying	Record keeping and remittance of reports	Record keeping and remittance of reports		
<b>Activity 3:</b>	Identification of stakeholders and establishment of partnerships.	Record keeping and remittance of reports	Capacity building of stone crushers in health and safety as well as entrepreneurship				
<b>Activity 4:</b>	Record keeping and remittance of reports		Development of monitoring and evaluation tools				
<b>Activity 5:</b>			Record keeping and remittance of reports				

**NB:**

1. Please attach any evidence of commendation/award/certificate received as a result of implementing your return-to-work plan



### III. SUBMISSION OF THE PROGRESS UPDATE OF THE RETURN-TO-WORK PLAN

The progress update of the Return to Work plan should be sent to:

[development.minerals@undp.org](mailto:development.minerals@undp.org).



quarry in Mushili



Kantolomba

women identified in

