

Programme Partners:



TRAINING WORKSHOP ON MINE AND QUARRY MANAGEMENT, ENVIRONMENTAL, HEALTH AND SAFETY & HUMAN, LABOUR RIGHTS AND COMMUNITY RELATIONS IN CONSTRUCTION MATERIALS, INDUSTRIAL MINERALS AND SEMI-PRECIOUS GEMSTONES

28th February – 31st March, 2017
Fairmount, Livingstone Zambia

RETURN TO WORK (RTW) PLANS

An initiative of the African, Caribbean and Pacific Group of States, financed by the European Union and United Nations Development Programme, and implemented by UNDP.

I. RETURN-TO-WORK PLANS

Return to Work projects are a valuable mechanism for workshop participants' personal and professional development. As part of your sponsorship, you are required to develop a return-to-work plan on a project you will undertake on your return, applying the knowledge and skills gained from workshop to influence change.

Periodic follow-up on the progress of implementation of the plan will be undertaken by UNDP.

II. REPORTING STRUCTURE FOR RETURN-TO-WORK PLANS

To facilitate ease of reporting and follow-up on your return to work project, the structure below outlines the key project elements that need to be covered in the reporting. Please submit a Return to Work Project (RWP) using the structure provided below.

GENERAL INFORMATION

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Brief Description of the project: SENSITIZATION ON VALUE ADDITION WITH REGARD TO DEVELOPMENT MINERALS FOR SMALL SCALE MINERS IN MAPATIZYA

Expected Outcomes: TO HAVE A WELL INFORMED COMMUNITY AS REGARDS TO TRADE AND MINNING ACTIVITIES DONE IN MAPATIZYA

Expected Outputs:
ENHANCED VALUE ADDITION, TRADE, OWNERSHIP AND COMMUNITY RELATIONS WITH REGARD TO TRADE AND MINNING IN MAPATIZYA

Please describe how you plan to implement the return to work project: (outline key partnerships and collaborations across sectors in your country as well as any joint collaboration with other countries)

The training will be in collaboration with experts from the Ministry of Mines, UNDP, a team from the Mapatizya residents that will perform roles which will be clearly spelt out, representatives from the local authorities, the police, the constituency office, and the facilitators.

We intend to formulate a team comprising trainers fluent in Tonga, Bemba, Nyanja and English that will deliver lessons to the stakeholders in Mapatizya. The stakeholders will be addressed in their respective areas. The workshops will open a dialogue on the importance of the information being delivered by the facilitators and how its application will enhance their welfare.

A time frame for feedback will be set in collaboration with UNDP, the Ministry of Mines and local authorities. Group meetings to obtain feedbacks. This can be done in correspondence with UNDP, Ministry of Mines, local personnel, and the facilitators. A representative from a local company will be invited to share ways of adding value addition to their product using of domestic tools.

The effective delivery of information will need to include;-

- The translation of lessons into the local language;
- Brochures that will stipulate good business practice;
- Packages/bag hampers (pens, brochures, note pads, hand lense, health and safety clothing);
- Daily necessities which include food, drinks, water and other snacks;

- Stretches of location will require us to have tents, sleeping bugs, kitchen utensils, food, and so on.
- An incentive that will motivate attendants to fully participate without divided attention; and
- A daily allowance or monthly numeration for facilitators.

What indicators of success will you employ? (include indicators of success that go beyond activity-level implementation)

It is evident from the times I have been in Mapatizya that people in this area engage themselves in mining, trade or business related to the main mineral found in that area but lack such knowledge as that provided by the workshop in Livingstone.

Disseminating this information to them will not only result in meeting individual business growth but will also positively affect national economic growth. Once people are educated it will become easier for them to implement good business practice. This will serve as a practical step towards attaining the 2030 development agenda which the UNDP is advocating.

What other strategic opportunities have you identified that will contribute to the success and sustainability of your project? (include linkages to sub-regional and regional agenda)

With reference to the sustainable development goal this project will help to achieve the following sustainable goals;

- i) Quality education;
- ii) Good health and wellbeing;
- iii) Cleanliness and sanitation;
- iv) Economic growth; and
- v) Sustainable cities and communities

Very few people in this area have attained a formal education and this leads to their disadvantage when interacting with one another and with other agencies. Lessons will be customised to enhance their welfare and community in the following ways;

- They will know their rights and how they need to respond to affairs concerning them;
- They will know what rules and regulations they ought to follow in avoiding malice and theft;
- They will not only be able to despatch raw materials but will also be left with information on the best practices they can use to add value to their material. This will result to more employment and increase the value of their products;
- They will know how to interact among themselves and with different individual and firms; and
- They will know what measures to put in place to enhance health, safety and a clean environment

What aspects of the training will be most useful in implementing your project? Explain below is a brief explanation as to how the aspects of training are relevant to this project;

Environmental;-

The citizens will find it less of a challenge to manage their environment when they have a better understanding of the life cycle.

Health and safety & human resource:-

Once citizens are better informed they will be better able to avoid accidental deaths, misunderstandings, misrepresentations, exploitation and unhealthy practices. We will endeavour to teach the importance of the strict adherence to safety precautions.

Enhanced community relations;-

Citizens ought to their rights. This project aims to improve community relations so that cooperation through mutual respect and peace is achieved.

Semi-precious gemstones;-

This project will impart new techniques and skills which will add value to the material found in Mapatizya. The information learned will enable the participants to conduct business with greater efficiency to the benefit of the nation at large.

What are your future plans? (include any additional capacity building needs for your professional development that you have identified during the course of the workshop).

We would like to ensure that:

- All stakeholders are knowledgeable in the areas of community relations, labour rights, mining, industrial minerals and semi-precious gemstones, construction materials, quarry management, the environment and health and safety.

When the stakeholders fully understand the information we will share they will be better able to conduct their business.

Once we have achieved the aims of the workshops we can then look at the following:

- The establishment of good transport and communication systems that will enhance trade in Mapatizya.
- The establishment of a base within the area where we can assemble a plant with both domestic and commercial machinery to sort, cut, shape and grade the material; and
- Create a physical and on-line trading centre to market the material in Mapatizya.

NOTE: It is not compulsory that the marketers sell products together. Individuals would be free to use the machinery to add value to minerals at a fee and sell to their preferred customers. The remainders or scraps from the non-valued material can be used to make things like ornaments, bulb holders, key holders, tiles, tomb stones and any other items.

In the long term we can source large equipment and work with the government to ensure that good transport and communication systems are put in place. This will contribute to the income of the country as a whole.

ACTION PLAN

Period	Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7
Activities							
Activity 1: Group 1	Actual Introduction to local authorities.	Identify key participants and educate them on the relevance of attending the project.	Assembling of participants in groups. Introduction of all stakeholders involved.	Delivery of distinct lessons sited.	Cite visitations in correspondence with exact lessons delivered.	Assessment of all earned knowledge by both verbal and local language written methodologies.	Reflections on recommendations, questions, suggestions, complaints.
Activity 2: Group 2	Actual Introduction to local authorities.	Identify key participants and educate them on the relevance of attending the project.	Assembling of participants in groups. Introduction of all stakeholders involved.	Delivery of distinct lessons sited.	Cite visitations in correspondence with exact lessons delivered.	Assessment of all earned knowledge by both verbal and local language written methodologies.	Reflections on recommendations, questions, suggestions, complaints.
Activity 3: Group 3	Actual Introduction to local authorities.	Identify key participants and educate them on the relevance of attending the project.	Assembling of participants in groups. Introduction of	Delivery of distinct lessons sited.	Cite visitations in correspondence with exact	Assessment of all earned knowledge by both verbal and local language written	Reflections on recommendations, questions, suggestions, complaints.

			all stakeholders involved		lessons delivered.	methodologies.	
Activity 4: Group 4	Actual Introduction to local authorities.	Identify key participants and educate them on the relevance of attending the project.	Assembling of participants in groups. Introduction of all stakeholders involved	Delivery of distinct lessons sited.	Cite visitations in correspondence with exact lessons delivered.	Assessment of all earned knowledge by both verbal and local language written methodologies.	Reflections on recommendations, questions, suggestions, complaints.
Activity 5: Group 5	Actual Introduction to local authorities.	Identify key participants and educate them on the relevance of attending the project.	Assembling of participants in groups. Introduction of all stakeholders involved	Delivery of distinct lessons sited.	Cite visitations in correspondence with exact lessons delivered.	Assessment of all earned knowledge by both verbal and local language written methodologies.	Reflections on recommendations, questions, suggestions, complaints.
Etc.							

I. SUBMISSION DATE OF THE DRAFT RETURN-TO-WORK PLAN

The draft Return to Work plan should be sent to development.minerals@undp.org