**REGIONAL TRAINING WORKSHOP ON ENVIRONMENT, COMMUNITY, HEALTH AND SAFETY IN THE DEVELOPMENT MINERALS SECTOR**

Maputo (Mozambique), 3-6 April 2017

RETURN TO WORK PLANS (RWP)

A*n initiative of the African, Caribbean and Pacific Group of States, financed by the European Union and United Nations Development Programme, and implemented by UNDP.*

1. **RETURN-TO-WORK PLANS**

Return to Work projects are a valuable mechanism for workshop participants’ personal and professional development. As part of your sponsorship, you are required to develop a return-to-work plan on a project you will undertake on your return, applying the knowledge and skills gained from workshop to influence change.

Periodic follow-up on the progress of implementation of the plan will be undertaken by UNDP, with the first update expected at the 2-month mark, in **June 2017**. A subsequent follow-up in **October 2017** will be undertaken and periodic follow-ups thereafter.

1. **REPORTING STRUCTURE FOR RETURN-TO-WORK PLANS**

To facilitate ease of reporting and follow-up on your return to work project, the structure below outlines the key project elements that need to be covered in the reporting. **Please submit a draft Return to Work Project (RWP)** using the structure provided below.

|  |  |  |  |  |  |  |  |
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| GENERAL INFORMATION | | | | | | | |
| Name(s): Ildephonse Niyonsaba  Position: Project manager for Pact Rwanda  Email: iniyonsaba@pactworld.org  Phone no (office + mob): +250733064777 | | | | | | | |
| Brief Description of the project: Mapping of all occurrences of semi-precious stones in Rwanda. This will involve consulting the documentation available or visiting some active sites, discussing with people involved for further guidance towards best practice. | | | | | | | |
| Expected Outcomes: Geographic coordinates of all occurrences with related types of mineral will be compiled. | | | | | | | |
| Expected Outputs: A compiled report on statistics on production/exports will be highlighted in the report. The importance of the operators work in the country’s economy explained. Working conditions improved. | | | | | | | |
| Please describe how you plan to implement the return to work project: (outline key partnerships and collaborations across sectors in your country as well as any joint collaboration with other countries)  The Ministry of Mines as the key stakeholder will be consulted for the required documentation and link with miners or companies operating in the field of semi-precious stones. Thereafter companies will be contacted to facilitate the field work to their respective sites. The Ministry of Industry of Commerce will be contacted to have their thoughts or inputs on the importance of semi-precious stones on the economy of the country, statistics on the exports will be provided as well. The Private Sector Federation (PSF) will also be consulted for more information in the participation of companies in the private sector. Other stakeholders will be contacted in case we need more information. | | | | | | | |
| What indicators of success will you employ? (include indicators of success that go beyond activity-level implementation)   * At least 75% of stakeholders consulted * 100% of occurrences mentioned in the report * 50% of operators/companies/associations are consulted * Best practices and working conditions improved. | | | | | | | |
| What other strategic opportunities have you identified that will contribute to the success and sustainability of your project? (include linkages to sub-regional and regional agenda)  Knowing that a regional centre on jewelry or stone cutting is located in Tanzania, a visit to the centre would be recommended to improve my work or to go further in its success. | | | | | | | |
| What aspects of the training will be most useful in implementing your project? Explain  I think the training on best practices including health and safety in mining, mining standards and security of miners will be key in order to have these miners equipped with some skills to make sure that they can do their job under sustainable way. | | | | | | | |
| What are your future plans? (Include any additional capacity building needs for your professional development that you have identified during the course of the workshop).   * Organise a workshop on findings inviting stakeholders in the sector * Putting in place a national association of operators of semi-precious stones * Putting in place a training centre for stone cutting or jewelry * More focus in the regional training of companies operating in the same areas | | | | | | | |
| ACTION PLAN | | | | | | | |
| Period  Activities | Month 1 | Month 2 | Month 3 | Month 4 | Month 5 | Month 6 | Month 7 |
| Activity 1: | Documentation |  |  |  |  |  |  |
| Activity 2: |  | Documentation |  |  |  |  |  |
| Activity 3: |  |  | Consulting stakeholders |  |  |  |  |
| Activity 4: |  |  |  | Visiting operators on their sites (field visit) |  |  |  |
| Activity 5: |  |  |  |  | Visiting operators on their sites (field visit) |  |  |
| Etc. |  |  |  |  |  | Compile the report |  |
|  |  |  |  |  |  |  | Submit the report |

1. **SUBMISSION DATE OF THE DRAFT RETURN-TO-WORK PLAN**

The draft Return to Work plan is due **by Monday 24 April 2017** and should be sent to [development.minerals@undp.org](mailto:development.minerals@undp.org)