

Programme Partners:



**TRAINING WORKSHOP ON MINE AND QUARRY MANAGEMENT,  
ENVIRONMENTAL, HEALTH AND SAFETY & HUMAN, LABOUR RIGHTS  
AND COMMUNITY RELATIONS IN CONSTRUCTION MATERIALS,  
INDUSTRIAL MINERALS AND SEMI-PRECIOUS GEMSTONES**

Lusaka, Zambia, October 2016

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**RETURN TO WORK (RTW) PLANS**

*An initiative of the African, Caribbean and Pacific Group of States, financed by the European Union and United Nations Development Programme, and implemented by UNDP.*

## I. RETURN-TO-WORK PLANS

Return to Work projects are a valuable mechanism for workshop participants' personal and professional development. As part of your sponsorship, you are required to develop a return-to-work plan on a project you will undertake on your return, applying the knowledge and skills gained from workshop to influence change.

Periodic follow-up on the progress of implementation of the plan will be undertaken by UNDP.

## II. REPORTING STRUCTURE FOR RETURN-TO-WORK PLANS

To facilitate ease of reporting and follow-up on your return to work project, the structure below outlines the key project elements that need to be covered in the reporting. **Please submit a Return to Work Project (RWP)** using the structure provided below.

GENERAL INFORMATION
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<b>Brief Description of the project:</b> This project is a cooperative called Kanyenje Kakote which is about 35km from Lusaka to Shantumbu Area in Kafue District. The project aim is to mine and process marble and mining of flat stones for decorations. In march we were invited by UNDP on Livingstone were we learnt about quarry management, environmental health and safety, human labour rights and community relations in construction materials.
<b>Expected Outcomes:</b> <ul style="list-style-type: none"><li>- Identification of development minerals in our country</li><li>- To understand the exploration of the Development minerals</li><li>- Mining activities and environmental health</li></ul>
<b>Expected Outputs:</b> <ul style="list-style-type: none"><li>- To organise geology data base</li><li>- Information about mining activities</li><li>- Formation of policies and regulations for sector</li><li>- Trainers to be helped with workshops</li></ul>

**Please describe how you plan to implement the return to work project:** (outline key partnerships and collaborations across sectors in your country as well as any joint collaboration with other countries)

- **To connect with various ministries such Ministry of Mines, Commerce, and Gender to help us collaborate with other countries**

**What indicators of success will you employ?** (include indicators of success that go beyond activity-level implementation)

- **To train more women in various sectors**
- **Also To regulate this project and also collaborate with established organisations which can help with equipment.**

**What other strategic opportunities have you identified that will contribute to the success and sustainability of your project?** (include linkages to sub-regional and regional agenda)

- **To sensitize many women miners and machinery should be considered**
- **To add value to flat stones by cutting them to make tiles.**
- **Uplifting livelihoods of women**

**What aspects of the training will be most useful in implementing your project? Explain**

- **Empower more women from the knowledge that i acquired through this workshop**
- **Also to make the women to be trainer of trainers from the knowledge they are going to acquire.**

**What are your future plans?** (Include any additional capacity building needs for your professional development that you have identified during the course of the workshop).

- **To improve on now techniques that we learnt in this workshop**

### ACTION PLAN

Period	Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7
<b>Activities</b>							
<b>Activity 1:</b>	Organise for more meetings						
<b>Activity 2:</b>		Documentation with geological Dept					
<b>Activity 3:</b>			mapping				

<b>Activity 4:</b>				Mobilising resources			
<b>Activity 5:</b>					Building of shelter		
<b>Etc.</b>						marketing	
							<b>producing</b>

**III. SUBMISSION DATE OF THE DRAFT RETURN-TO-WORK PLAN**

The draft Return to Work plan should be sent to [development.minerals@undp.org](mailto:development.minerals@undp.org)