



User Guide on how to connect to a Blackboard Collaborate™ session outside the EU

You will receive an e-mail that you are invited to a Blackboard Collaborate™ session. Just simply click on **the link** provided in the invitation e-mail.

Before you start please make sure you have the required software installed (in this case **Java version 7 or higher**).

- 1) If Java is not installed, please go to **STEP 1**.
- 2) If Java is installed, please proceed to **STEP 2**.

STEP 1

1.1 Select your operating system (MAC or WINDOWS):

Select your operating system

Microsoft Windows ▾

Get Required Software ➤

1.2 Download and SAVE java-installer-windows.exe file

What do you want to do with java-installer-windows.exe (27.7 MB)?
From: illuminate.com

Save

Save as

Cancel

✕

1.3 RUN the java-installer-windows.exe file

java-installer-windows.exe finished downloading.

Run

Open folder

View downloads

✕

1.4 Install the java file

Java Setup - Welcome

✕



Java™

ORACLE™

Welcome to Java

Java provides safe and secure access to the world of amazing Java content.
From business solutions to helpful utilities and entertainment, Java makes
your internet experience come to life.

Note: No personal information is gathered as part of our install process.

[Click here](#) for more information on what we do collect.

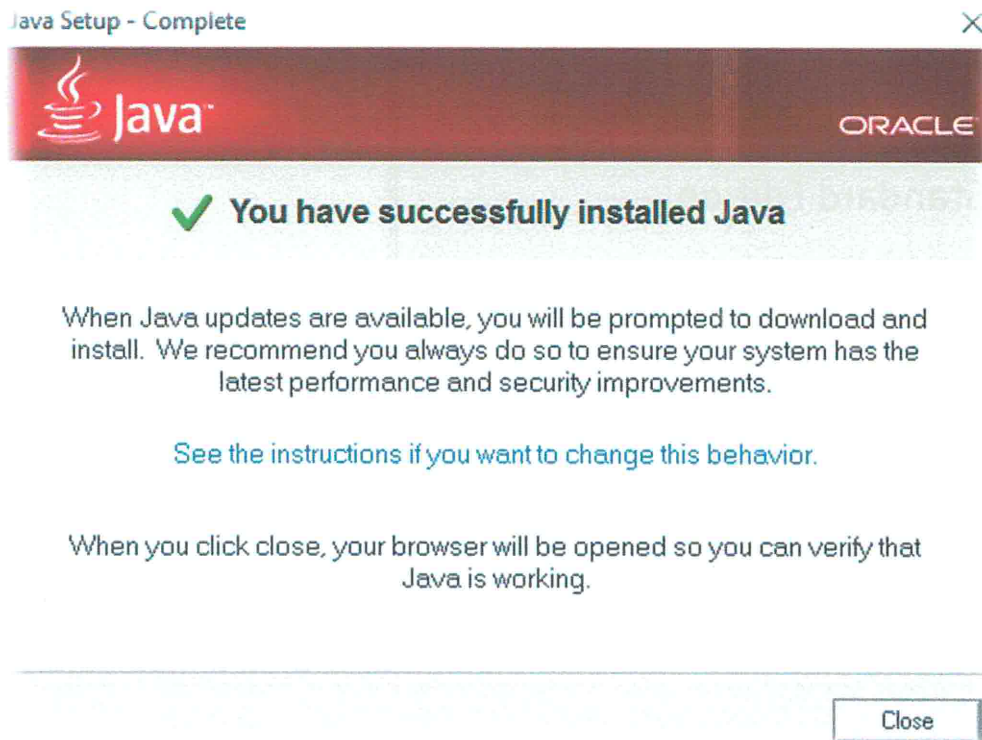
Click Install to accept the [license agreement](#) and install Java now.

☐ Change destination folder

Cancel

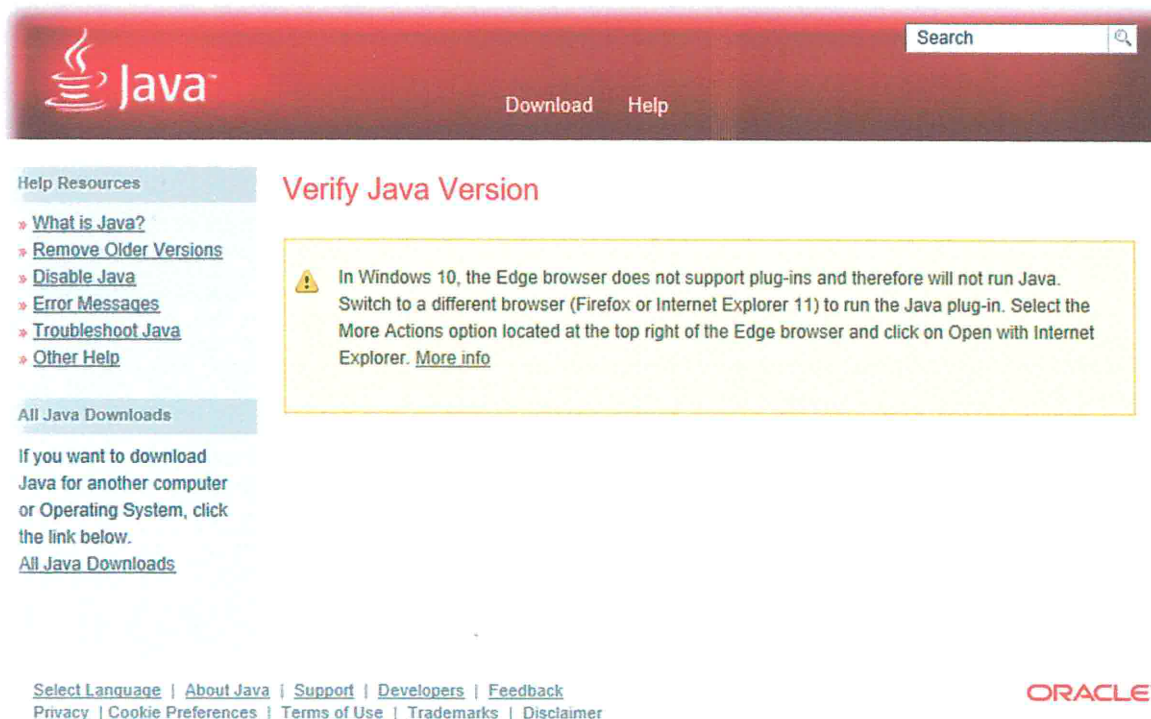
Install >

1.5 Close the Java Setup Window



1.6 Verify JAVA Version (version 7 or higher):

Please be aware that in Windows 10, the EDGE browser does not support Java! Please use another browser like the latest Firefox or Internet Explorer.



How to verify if your Java™ is up to date?

In Windows operating systems go to Control Panel -> Java (32-bit) -> General -> About



STEP 2: RUN Blackboard Collaborate™:

2.1 Start session via Firefox or Internet Explorer

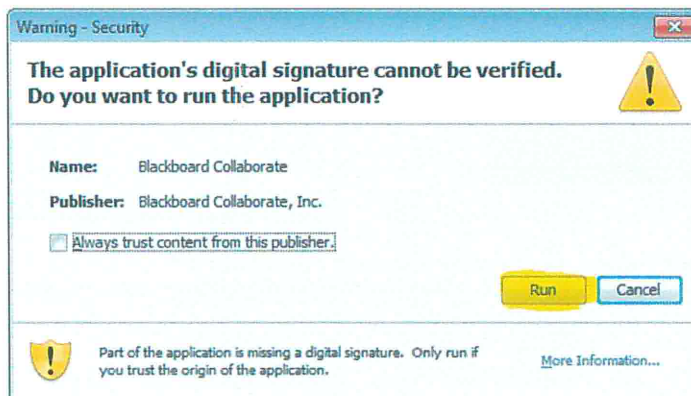
Please check "always trust content from this publisher" and click "RUN"

Step 2 BEGINNING YOUR SESSION

Start Session ➤

Optionally, you can pre-configure your computer and test your audio using one of our Configuration Rooms prior to your session. Please visit our "First time Users" section in the Support Portal to view configuration rooms for Blackboard Collaborate web conferencing.

Note: When joining a Blackboard Collaborate web conferencing session for the first time you will see a Security Dialog. Blackboard Collaborate web conferencing is asking for you to run this application without a verification of its digital signature. Due to the dynamic abilities of our software we are unable to sign certain application files. Check "Always trust content from this publisher" and click "Run".



2.2 Login in to the session by entering your name:

Blackboard
collaborate»

Support

Log In to Session

Please enter your name as you want it to appear in the session.

Log In ➤



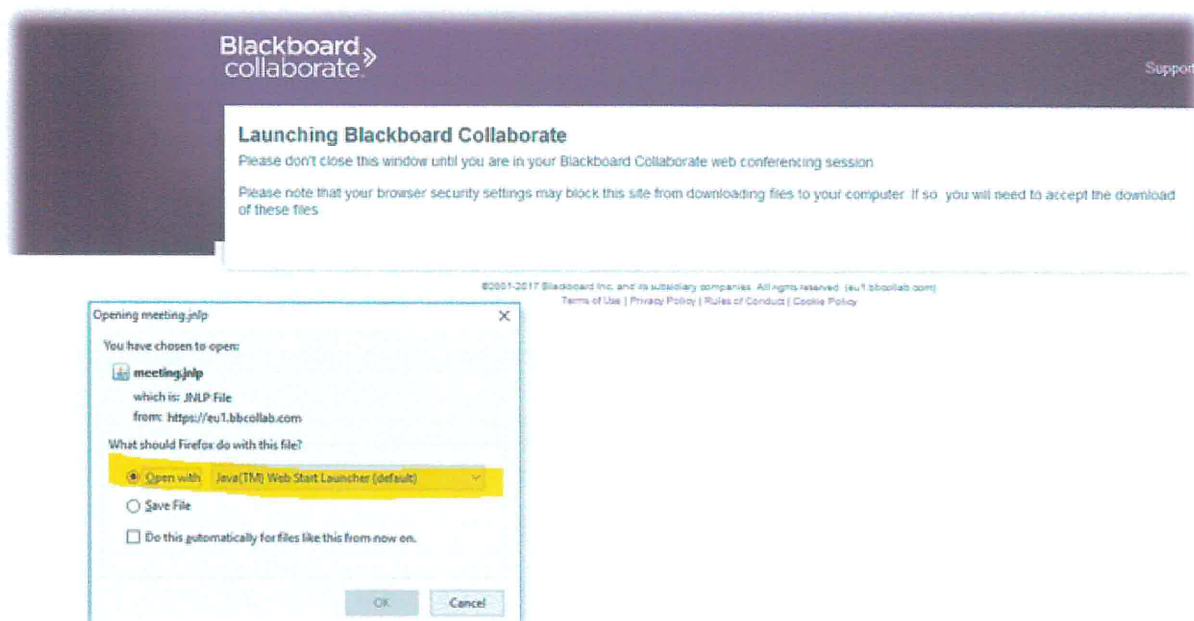
Web conferencing to go.

Get the interaction you want on your iOS or Android mobile device.

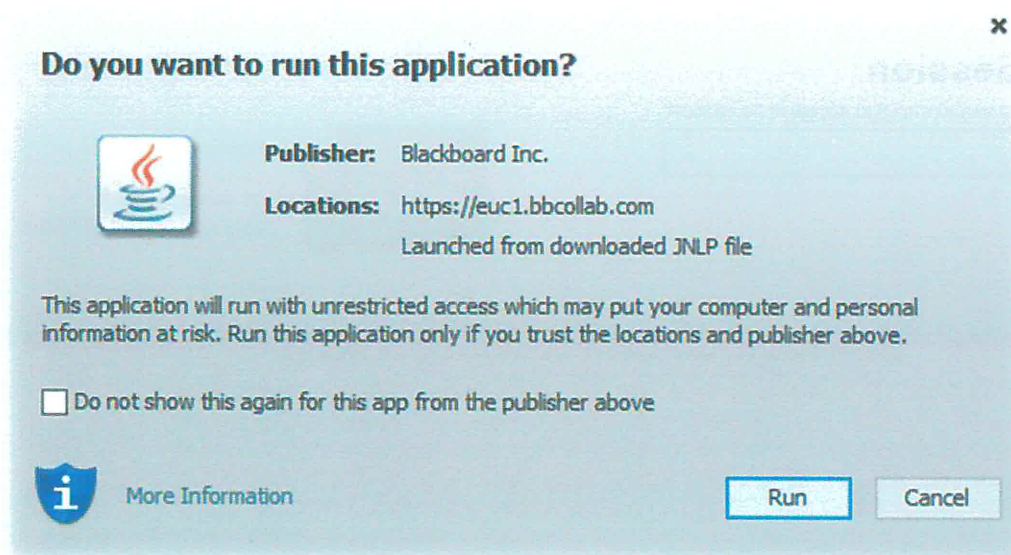
[DOWNLOAD THE FREE APP TODAY >](#)

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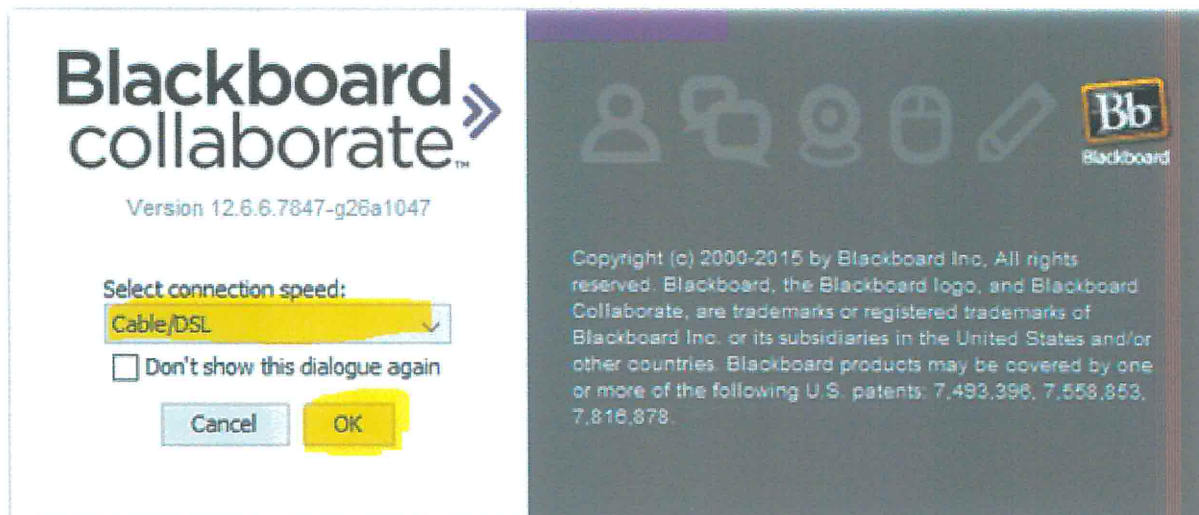
2.3 Launch Blackboard Collaborate™ by opening Java™ Web Start Launcher (default):



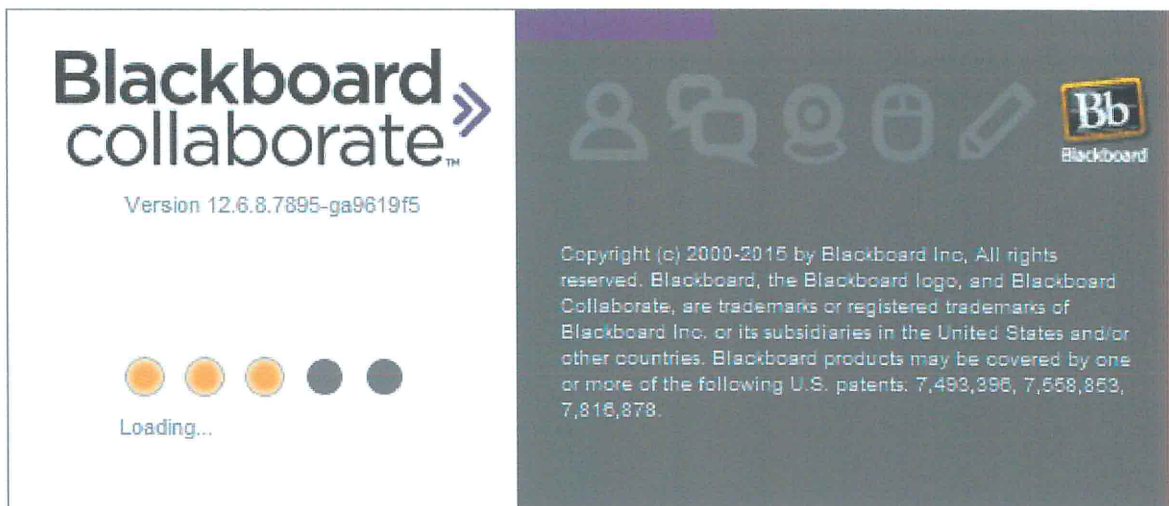
2.4 Do you want to run this application? Click on RUN



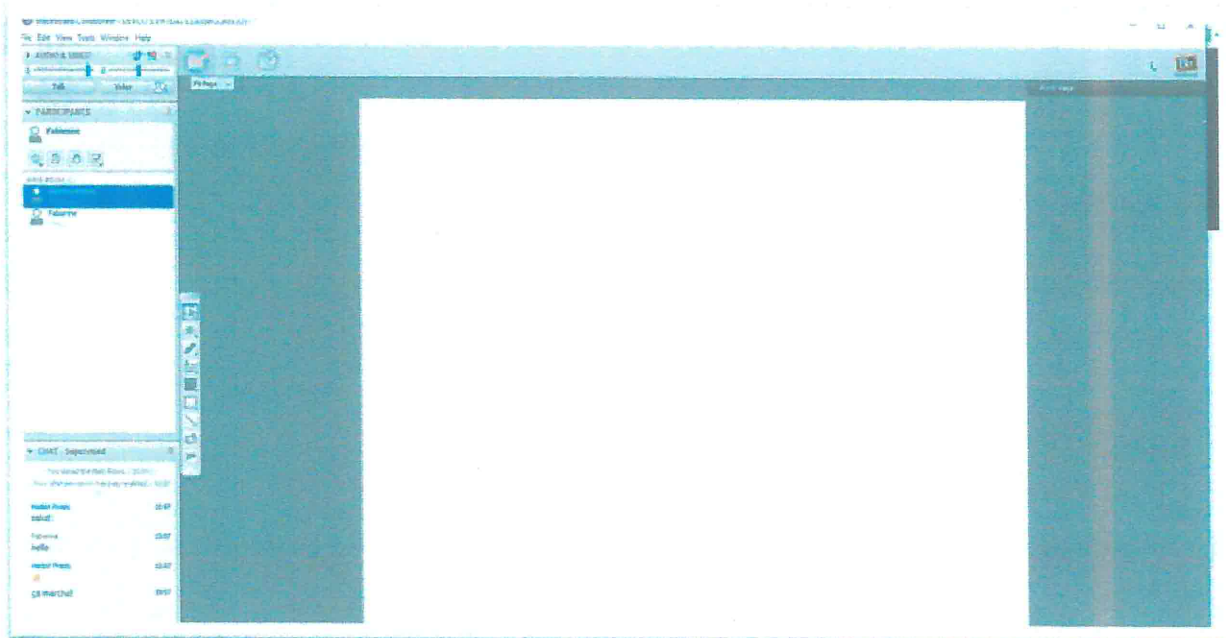
2.5 Choose connection speed => Cable/DSL and click "OK"



Running starts....



2.6 Welcome to the Blackboard Collaborate™ session! ☺



For any questions or assistance concerning the use of the Blackboard Collaborate application we kindly refer to the Technical Guide on Blackboard. For other information please do not hesitate to contact us by mail (europaaid-training-it@ec.europa.eu) or telephone (+32-297.49.00).
