



# OPSYS

*EU external action  
at your finger tips*



## OPSYS goes live with Results and Monitoring WEBINAR

6th November 2018

12:00 noon Brussels time.

### Register to the event on [EU Learn](#)

**Target group:** Operational managers and contractors: African Union, Angola, Botswana, Cape Verde, Eritrea, Ethiopia, Gambia, Ghana, Kenya, Lesotho, Liberia, Malawi, Mauritius, Mozambique, Namibia, Nigeria, Sierra Leone, Somalia, South Africa, South Sudan, Sudan, Swaziland, Tanzania, Uganda, Zambia, Zimbabwe.

Colleagues in HQ units can participate to any webinars.

Please invite your Contractors to attend the event and share their contact details with us to provide the access to the webinar: [EuropeAid-OPSYS-USER-SUPPORT-COMMUNICATION@ec.europa.eu](mailto:EuropeAid-OPSYS-USER-SUPPORT-COMMUNICATION@ec.europa.eu)

**Language:** English

#### Course objective:

The objective of the webinar is to explain what can be done now in OPSYS and the future developments of OPSYS.

OPSYS is the new one-stop-shop that serves for the entire EU external relations portfolio of interventions, from programming to the evaluation and audit.

The colleagues can start using OPSYS the day after the webinar, since the permissions will be granted to users only after the webinar has taken place.

#### What can be done in OPSYS?

Operational Manager		Contractor
1. Access OPSYS		
2. Create an Intervention from Action *		
3. Provide access to the contractor		
	→	4. Receive notifications and access OPSYS
		5. Provide access to experts/partners
		6. Encode, update and submit logframe for approval **
7. Review, ask for revision and approve logframe	←	
8 Revoke access to the contractor	→	
		9. Receive notification of removal

\* Use the already existing interventions

\*\* The submission of the Logframe with updated values can be done at any time

The agenda of the **WEBINAR** will be:

- 1) What is OPSYS?
- 2) OPSYS global planning
- 3) Introduction to “Intervention”
- 4) Access rights
- 5) Operational Managers and Contractors: what can be done in OPSYS?
- 6) Presentation of Change Management

**Need help to connect the WEBINAR:** Should you request assistance, you can always contact us by sending an e-mail to the functional mailbox: [EuropeAid-OPSYS-USER-SUPPORT-COMMUNICATION@ec.europa.eu](mailto:EuropeAid-OPSYS-USER-SUPPORT-COMMUNICATION@ec.europa.eu)

**Course instructions:** This presentation will be made online, using a virtual classroom tool (Blackboard collaborate).

Please connect to the webinar **30 min beforehand**.

To connect to the virtual classroom session click here:

<https://eu1.bbcollab.com/m.jnlp?sid=2014023&password=M.A889AA7977826DDF07B65064F81B78>

**List of speakers:**

- **Michal Krejza**, Head of Unit DEVCO 04 – Results, Evaluation and Business Processes
- **Roxana Calfa**, Head of Section “Results and Monitoring”, DEVCO 04 or **Cecile Delhez**, Business Manager
- **Véronique Lena**, Team Leader, Change Management, DEVCO 04
- **Andrea Alfieri**, Head of Section "Results Agenda, Quality Assurance and Evaluation of Interventions", DEVCO 04
- **Ronan Mac Aongusa**, Deputy Head of Unit, FPI 1
- **Massimo Mina**, Team Leader, Evaluation and Monitoring, NEAR A4
- **Joël Neubert**, Head of Section “Programming, Actions and Decisions”, DEVCO 04 or **Laurent Diho**, Business Manager
- **René-Paul Pasquier**, Business Analyst, DEVCO 04
- **Paul Riembault**, Head of Section “Contracts and Procurement”, DEVCO 04 or **Loic Elies**, Business Manager
- **Viktor Klymonchuk**, Business Architect, DEVCO 04

**Duration:** up to 1.5 hours.