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Sch	chedule preparatory meeting	1day? 02/11/2	2019 02/11/2019							-										
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⊟Cong	nsolidate list of participants	9days? 02/12/2	2019 02/22/2019																	
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⊟Prer	pare save the date	1day? 02/11/2	2019 02/11/2019																	
Sho	ort text (invitation letter) specifying travel costs	1day? 02/11/2	2019 02/11/2019																	
Pho	oto (graduation)	1day? 02/11/2	2019 02/11/2019																	
Ask	k for registration link	1day? 02/11/2	2019 02/11/2019																	
Draft C:	Calendar News	1day? 02/11/2	2019 02/11/2019																	
Update	e Editorial Calendar	1day? 02/11/2	2019 02/11/2019																	
□Part	rtnership with Al-Fanar ?	1day? 02/11/2	2019 02/11/2019																	
Tall	lk with COMM	1day? 02/11/2	2019 02/11/2019																	
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□ Soci	cial Networks	18days? 02/13/2	2019 03/08/2019												-					
Prep	epare Tweets, LinkedIn and FB messages	1day? 02/13/2	2019 02/13/2019																	
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Cap	ap4dev / LinkedIn groups	1day? 02/15/2	2019 02/15/2019																	
□Diss	semination	5days? 02/11/2	2019 02/15/2019																	
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Minutes		1day? 02/11/2																		
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